

REVISED



TRAVIS COUNTY COMMISSIONERS COURT

Travis County
Administration Building
Commissioners Courtroom
700 Lavaca Street
Austin, TX 78701

Andy Brown
County Judge

Jeffrey W. Travillion, Sr.
Commissioner
Precinct 1

Brigid Shea
Commissioner
Precinct 2

Ann Howard
Commissioner
Precinct 3

Margaret J. Gómez
Commissioner
Precinct 4

AGENDA

VOTING SESSION • TUESDAY, JANUARY 24, 2023 • 9:00 AM

This meeting may include one or more members of the Commissioners Court that will participate by videoconference. The presiding officer and a quorum of the Court will be physically present and it is their intent to preside over the meeting at the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, Austin, Texas 78701. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

Members of the public may give comment before the Commissioners Court on any item listed on this agenda during the time the item is taken up by appearing in person or by calling (800) 304-1055.

During Public Communication, members of the public may communicate to the Court about County issues not on the agenda. Members of the public can appear in person or by calling (800) 304-1055 for Public Communication.

During Public Communication, County Announcements, or any other subject not specifically noticed on this agenda, the Court cannot deliberate; Court members may interact only by providing factual information or recite existing policy in response to an inquiry. Discussion about the subject of the inquiry must be restricted to proposing the subject be placed on a future meeting's agenda.

The public may also view this meeting while in progress online at either of the following:

<https://traviscountytexas.gov/tctv/watch>
<https://traviscotx.civicclerk.com/web/home.aspx>

An electronic copy of the agenda and agenda packet can be found at:
<https://traviscotx.civicclerk.com/web/home.aspx>

For press inquiries, please email PIO@traviscountytexas.gov or call (512) 854-8740.

CALL TO ORDER

PUBLIC COMMUNICATION

COUNTY ANNOUNCEMENTS

CONSENT

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)
- C4. Approve the minutes for the Voting Sessions of January 3 & 10, 2023. (Judge Brown)

RESOLUTIONS & PROCLAMATIONS

- 1. Approve a proclamation recognizing the retirement of Donna Scarbrough for her 22 years of service to Travis County and its residents. (Judge Brown)
- 2. Approve a resolution supporting the Ending Community Homelessness Coalition's (ECHO) Point in Time (PIT) count in Travis County. (Judge Brown & Commissioner Howard)

PUBLIC HEARINGS

- 3. Receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement over and across Lot 2A, Block A, Exeter Sunfield Resubdivision Phase 1, a subdivision in Precinct Four. (Commissioner Gómez)
- 4. Receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement over and across Lot 18, Block A, Kimbro Creek Estates, a subdivision in Precinct One. (Commissioner Travillion)
- 5. Receive comments on the proposed substantial amendments to the CDBG PY16, PY17, and the PY18 Action Plans. The proposed amendments consist of reallocating prior years unspent funds to home rehab. (Judge Brown & Commissioner Gómez)
- 6. Receive comments regarding a resolution of no objection for Crystal Bend Apartments to be located at 2313 and 2404 Crystal Bend Dr, Pflugerville, Texas 78660. (Commissioner Shea)

AUDITOR

7. Receive revenue and expenditure reports, and other statutorily required reports, for the month of November 2022 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)

EMERGENCY SERVICES

8. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency
(Judge Brown)
9. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19 and other health crises, including but not limited to:
 - A. Periodic update from the Austin/Travis County Public Health Authority
 - B. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and other health crises, and measures necessary to protect public health and safety of employees and residents
(Judge Brown)
10. Consider and take appropriate action on the renewal of the FY23 through FY27 Combined Transportation, Emergency and Communication Center (CTECC) Interlocal with the City of Austin for security services at the CTECC facility. (Judge Brown)

HEALTH & HUMAN SERVICES

11. Consider and take appropriate action on a request to approve public hearing dates, public comment periods, and advertisements for the CDBG PY23 Action Plan and the CDBG PY22 CAPER
 - A. Approve the following public hearing date to inform the public and receive public input about community needs to help in the development of the CDBG PY23 Action Plan
 - 1) Public Hearing at TCCC: Tuesday, March 21, 2023 at 9:00 a.m
 - B. Approve the advertisements announcing the Community Needs public hearing for the CDBG PY23 Action Plan

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- C. Approve the 30-day public comment period and public hearing date for the draft CDBG PY23 Action Plan
 - 1) Public Comment Period: June 21, 2023 at 8:00 am to July 21, 2023 at 5:00 p.m.
 - 2) Public Hearing at TCCC: Tuesday, July 18, 2023 at 9:00 a.m.
 - D. Approve the advertisements announcing the CDBG PY23 Action Plan public comment period and public hearing
 - E. Approve the following 15-day public comment period and public hearing date for the CDBG PY22 CAPER
 - 1) Public Comment Period: November 8, 2023 at 8:00 a.m. to November 22, 2023 at 5:00 p.m.
 - 2) Public Hearing: Tuesday, November 14, 2023 at 9:00 a.m.
 - F. Approve the advertisements announcing the public hearing date and public comment period for the CDBG PY22 CAPER in newspapers of general circulation
(Judge Brown & Commissioner Gómez)
12. Consider and take appropriate action on a resolution of no objection for Crystal Bend Apartments to be located at 2313 and 2404 Crystal Bend Dr, Pflugerville, Texas 78660. (Commissioner Shea)
13. Consider and take appropriate action to approve Subaward for Affordable Housing for the Homeless Between County of Travis and Mobile Loaves & Fishes (Subrecipient) for the Burleson Village Community First project, Contract No. 4400006882 under the federal grant award to the County from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for provision of loan funds in an amount not to exceed \$35,000,000.00 for supportive housing sitework and development services. *(This item may be taken into Executive Session pursuant to Texas Local Government Code § 551.071, Consultation by Attorney)* (Commissioners Howard & Gómez)

INTERGOVERNMENTAL RELATIONS

14. Consider and take appropriate action on the following legislative matters:
- A. Update on legislative activities
 - B. Legislation relating to waste management services
 - C. Legislation relating to the sale of money orders by the District Clerk
 - D. Modifications to the Priorities, Policy Positions, and Positions on Other Proposals sections of the Travis County Legislative Agenda
(Judge Brown)

15. Consider and take appropriate action on a request for the creation of an additional Probate Court in the coming legislative session. (Commissioners Travillion & Shea)

JUSTICE & PUBLIC SAFETY

16. Receive update, consider and take appropriate action, on Counsel at First Appearance initiative. (Judge Brown & Commissioner Gómez)

PLANNING & BUDGET

17. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)
18. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. Annual application to the U.S. Department of Justice, Bureau of Justice Assistance for the Travis County Sheriff's Office to be reimbursed for expenses incurred under the Immigration and Naturalization Act of 1994 (Commissioner Gómez)
19. Consider and take appropriate action on the following related to the Travis County Small Business Grant program, funded by the Local Fiscal Recovery Fund through the American Rescue Plan Act:
 - A. Approval of a hybrid program model for the TCTX Thrive 2.0 funding allocation
 - B. Approval of the TCTX Thrive 2.0 Small Business Program Guidelines
 - C. Delegation of Authority to the County Executive of the Travis County Planning and Budget Office to authorize modifications to the TCTX Thrive 2.0 Small Business Program Guidelines (Commissioner Gómez)
20. Consider and take appropriate action on the next steps for the Palm School parcel. (Commissioners Travillion & Gómez)
21. Consider and take appropriate action on a request to procure real estate advisory and other related services to assist with renovation, redevelopment or disposition of county-owned properties. (Commissioners Travillion & Gómez)

PURCHASING

22. Approve Modification No. 2 to Contract No. 4400006294 with Holt Engineering, Inc., in the amount of \$12,832.62, for construction materials testing for the Hog Eye at Lockwood Watershed project. (Transportation & Natural Resources) (Commissioner Travillion)
23. Approve Modification No. 1 to Contract No. 4400006469 with StructuresPE, LLP, in the amount of \$12,000.00, for the Executive Office Building Parking Garage. (Facilities Management Department) (Commissioner Travillion)
24. Consider and take appropriate action on direction to the Purchasing Agent to solicit requirements for Electronic Monitoring Services or to exempt services from competitive bidding. (Travis County Community Justice Services, Juvenile Probation Department, and Travis County Sheriff's Office) (Commissioner Travillion)
25. Approve Modification No. 1 to Contract No. 4400005522 with HVJ South Central Texas – M&J Inc., in the amount of \$89,558.10, for construction materials testing, for the Cameron Road Improvements project (Transportation & Natural Resources) (Commissioner Travillion).
26. Approve ratification of modification No. 1 to Contract No. 4400006364 with Asian Family Support Services of Austin (AFSSA), in the amount of \$200,000.00, for Domestic and Sexual Violence, Outreach, and Community Education Program. (Health & Human Services) (Commissioner Travillion)
27. Reject bid received for IFB 2209-007-TL, for New Tax Office Landscaping. (Facilities Management) (Commissioner Travillion)
28. Approve termination of Contract No. 4400006440 with Grantworks, Inc. for the Program Operator for CDBG-DR Home Buyer Assistance Program. (Health & Human Services) (Commissioner Travillion)
29. Approve ratification of Modification No. 5 to Contract No. 4400001753 with Austin Travis County Integral Care, in the amount of \$68,096.00, for Community Action Network Coordinator. (Health & Human Services) (Commissioner Travillion)
30. Approve Procurement Card policies and procedures for use by the Travis County Emergency Services Department Staff. (Emergency Services Department) (Commissioner Travillion)
31. Approve exemption and contract award of Contract No. 4400006880, in the amount of \$119,748.00, with Capital Area Private Defender Service, for grant funded forensic review project. (Justice Planning) (Commissioner Travillion)

TECHNOLOGY & OPERATIONS

32. Consider and take appropriate action on the following Personnel Amendments:
 - A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions
(Commissioners Travillion & Gómez)
33. Receive briefing and take appropriate action regarding next steps for Travis County Strategic Planning. (Commissioner Travillion)

TRANSPORTATION & NATURAL RESOURCES

34. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a portion of a drainage easement over and across Lot 2A, Block A, Exeter Sunfield Resubdivision Phase 1, a subdivision in Precinct Four. (Commissioner Gómez)
35. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a portion of a drainage easement over and across Lot 18, Block A, Kimbro Creek Estates, a subdivision in Precinct One. (Commissioner Travillion)
36. Set a public hearing on February 14, 2023, to receive comments regarding a request to authorize the filing of an instrument to vacate a drainage easement recorded as document #2018176735 of the Official Public Records of Travis County and associated with Easton Park Section 2C, Phase 4 subdivision, in Precinct Four. (Commissioner Gómez)

OTHER

37. Approve bond for the following elected official:
 - A. Dimple Malhotra, Judge, County Court at Law #4
(Judge Brown)
38. Consider and take appropriate action on the reappointment of Steve Hudson to the Board of Commissioners of Emergency Services District (ESD) No. 9 through December 31, 2024. (Commissioner Shea)
39. Consider and take appropriate action to approve Commissioners Courtroom use for the Public Swearing-In Ceremony of Dyana Limon- Mercado, Travis County Clerk. (Judge Brown)

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EXECUTIVE SESSION

Note 1 Texas Government Code § 551.071, Consultation with Attorney
Note 2 Texas Government Code § 551.072, Real Property
Note 3 Texas Government Code § 551.074, Personnel Matters
Note 4 Texas Government Code § 551.076, Security
Note 5 Texas Government Code § 551.087, Economic Development Negotiations
Note 6 Texas Government Code § 551.089, IT Security
Note 7 Texas Government Code § 551.0745, Personnel Matters Affecting County Advisory Board

The Commissioners Court will consider the following items in Executive Session. The Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Court announces that the item will be considered during Executive Session.

40. Receive briefing and take appropriate action regarding Travis County information security issues. ^{1 & 6} (Commissioners Travillion & Howard)
41. Receive legal briefing and take appropriate action regarding property leased from Travis County located at 2501 South Congress Ave., Austin, Texas. ^{1 & 2} (Judge Brown)

ADJOURN

**TRAVIS COUNTY HOUSING FINANCE CORPORATION VOTING SESSION •
TUESDAY, JANUARY 24, 2023 • UPON ADJOURNMENT OR RECESS OF
COMMISSIONERS COURT VOTING SESSION**

1. Consider and take appropriate action on:
 - A. Resolution to participate in the development and operation of Old Lockhart Apartments
 - B. Authorization of Corporations' staff to execute administrative certificates, documents, instructions, requests, and other instruments as necessary and convenient for Old Lockhart Apartments
(Commissioner Gómez)
2. Consider and take appropriate action to approve resolutions authorizing participation in The Matador Apartments development as ground lessor, and other related matters, including loan by Corporation. (Commissioner Gómez)

ADJOURN

TRAVIS COUNTY COMMISSIONERS COURT VOTING SESSION
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**TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 VOTING SESSION •
TUESDAY, JANUARY 24, 2023 • UPON ADJOURNMENT OR RECESS OF
COMMISSIONERS COURT VOTING SESSION**

1. Authorize the County Treasurer to invest County funds. (Judge Brown)
2. Approve the minutes for the Travis County Bee Cave Road District No. 1 Voting Session of January 10, 2023. (Judge Brown)

ADJOURN

**TCC HILL COUNTRY DEVELOPMENT CORPORATION VOTING SESSION •
TUESDAY, JANUARY 24, 2023 • UPON ADJOURNMENT OR RECESS OF
COMMISSIONERS COURT VOTING SESSION**

1. Consider and take appropriate action on a resolution to participate in the development and operation of Old Lockhart Apartments. (Commissioner Gómez)
2. Consider and take appropriate action to approve resolutions authorizing participation in various capacities in the ownership, financing, development and operation of The Matador Apartments, and other related matters. (Commissioner Gómez)

ADJOURN

NOTICE

A quorum of the Commissioners Court may attend the following events:

Retirement Celebration for Donna Scarbrough

at the following location, date, and time:

Travis County Administration Building, Multifunction Room 1.113
700 Lavaca, Austin, Texas 78701
Tuesday, January 24, 2023
12:00pm

Citizens Bond Advisory Committee Meeting

at the following location, date, and time:

Travis County Administration Building, Multifunction Room B
700 Lavaca, Austin, Texas, 78701
Wednesday, January 25, 2023
6:00pm - 8:30pm