



Minutes for the Travis County Commissioners Court November 29, 2022 Voting Session

Minutes Prepared by the Travis County Clerk
512-854-4722 • www.traviscountytx.gov • PO Box 149325, Austin, TX 78714-9325

Call to Order

Meeting called to order on November 29, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Rebecca Guerrero County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Signature Motion

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Clerk's Note: There were no speakers for Public Communication.

County Announcements

Clerk's Note: There were no County Announcements.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez
ABSENT: Jeffrey Travillion

Second Consent Motion

MOTION: Approve Items 5, 6, 9, 10, 13, 15, 16.a-b, 18, 20.a-b, 21, 27, 28, 29, 30, 31, 32, and 33.a-e.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez
ABSENT: Jeffrey Travillion

Clerk's Note: Items 11 and 12 were pulled from Consent.

Public Hearings

- 1. Receive comments regarding the proposed fee increases and new fees associated with development review. (Commissioner Travillion & Shea)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Cynthia McDonald, County Executive, Transportation and Natural Resources
(TNR)
Anna Bowlin, Division Director, Development Services and Long-Range
Planning, TNR
David Greear, Director, Public Works, TNR

John Routh, Assistant Director, Public Works and Capital Improvement
Projects, TNR
Sydnia Crosbie Chief Deputy, TNR
Gus Peña, Travis County resident

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Receive comments regarding a request to authorize the filing of an instrument to vacate a drainage easement recorded as document #2018104988 of the Official Public Records of Travis County and located on Lot 1, Block A, Best Technologies Center subdivision, in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range
Planning, TNR

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

3. Receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement recorded as document #2017023066 of the Official Public Records of Travis County and associated with the Easton Park Mixed-Use Development Plan in Precinct Four. (Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, TNR

MOTION: Close the Public Hearing.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

4. Receive comments regarding a plat for recording: Revised Plat of Lot 29, McShepherd-Brushy Creek Acreage Unit Subdivision Block A - (two total lots – single-family residences on 2.490 acres) – FM 973 – City of Pflugerville's ETJ in Precinct One. (Commissioner Travillion)

MOTION: Open the Public Hearing.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, TNR

Alicia Leal-Mireles, Travis County resident

MOTION: Close the Public Hearing.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

5. Approve proclamation recognizing November 2022 as "Native American Heritage Month" in Travis County. (Judge Brown)

RESULT: ADDED TO CONSENT

Auditor

6. Receive revenue and expenditure reports, and other statutorily required reports, for the month of September 2022 from the County Auditor's Office. The reports are submitted electronically as allowed by Texas Local Government Code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

7. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency
(Judge Brown)

RESULT: NO ACTION NECESSARY

Clerk's Note: The County Judge announced that there is no burn ban currently in effect.

8. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19 and other health crises, including but not limited to:
 - A. Vaccine distribution, operations, and associated agreements

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services

RESULT: DISCUSSED

- B. Periodic update from the Austin/Travis County Public Health Authority
 - C. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and other health crises, and measures necessary to protect public health and safety of employees and residents
(Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

9. Consider and take appropriate action to approve and ratify the FY 2023 Renewal and

Modification No. 10 of the Families with Voices Interlocal Agreement with Integral Care.
(Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action to approve and ratify the FY 2023 Renewal and Modification No. 5 of the interlocal agreement with Integral Care for Expanded Mobile Crisis Outreach Team (EMCOT) services. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

11. Consider and take appropriate action on the reappointment of James Valdez for a term to the Travis Central Appraisal District Board of Directors that will run from January 1, 2023 - December 31, 2024. (Judge Brown)

Clerk's Note: The County Judge noted that the name James Valdez needed to be corrected to James Valadez.

MOTION: Reappoint James Valadez.

RESULT: APPROVED - UNANIMOUS

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

12. Consider and take appropriate action on the reappointment of Nikelle Meade to the Central Texas Regional Mobility Authority Board of Directors for a term that will run from February 2, 2023 – February 1, 2025. (Judge Brown)

Members of the Court heard from:

Zenobia Joseph, Travis County resident

MOTION: Approve the reappointment of Nikelle Mead to the Central Texas Regional Mobility Authority (CTRMA), with the stipulation that the Commissioners Court appointees and the Executive Director of the CTRMA brief the Commissioners Court at least twice a year about their work.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

13. Consider and take appropriate action on appointments to the Austin/Travis County Public Health Commission Board of Directors. (Judge Brown)

RESULT: ADDED TO CONSENT

Justice Planning

14. Receive briefing from Judge Steven Leifman, Associate Administrative Judge of the Miami-Dade County Court Criminal Division and co-chair of the American Bar Association Criminal Justice Mental Health Committee and co-chair of the Judges and Psychiatrists Leadership Initiative, on the Eleventh Judicial Circuit Mental Health Project (CMHP) established to divert nonviolent misdemeanor defendants with serious mental illness (SMI), or co-occurring SMI and substance use disorders, from the criminal justice system into community-based treatment and support services in Miami-Dade County, Florida. (Judge Brown)

Members of the Court heard from:

Vicki Ashley, Interim County Executive, Justice and Public Safety (JPS)
Steve Leifman, Assistant Administrative Judge, Miami Dade County Court
Sonja Burns, Travis County resident

RESULT: DISCUSSED

Planning & Budget

15. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

16. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. New contract to the General Victim Assistance Grant Program with the Office of the Governor, Public Safety Office in the District Attorney's Office
 - B. Contract amendment with the Texas Council on Family Violence, Office of the Attorney General for the Domestic Violence High-Risk Teams (DVHRT) grant in the District Attorney's Office
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

17. Receive update on proposed expansion of credit card availability for Travis County program expenses. (Commissioner Gómez)

Members of the Court heard from:

Aerin-Renee Pfaffenberger, Assistant Budget Director, Planning and Budget
Office (PBO)
Bonnie Floyd, Travis County Purchasing Agent
Donna Scarbrough, First Chief Assistant County Auditor

RESULT: DISCUSSED

Purchasing

18. Approve Change Order No. 3 to Contract No. 4400006278, in the amount of \$241,097.80, with QA Roofing, Inc., for Exposition Arena Insulation Phase 1. (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve ratification, exemption and contract award of Contract No. 4400006700 for Overdose Prevention Services: Peer Recovery Coaches, in the amount of \$175,000.00, with Communities for Recovery. (Health & Human Services) (Commissioner Travillion)

Members of the Court heard from:

Laura Peveto, Director, Office of Children Services, Travis County Health and Human Services (HHS)
Darrin Acker, Executive Director. Communities in Recovery
Paulette Soltani, Director, Organizing, Texas Harm Reduction Alliance (THRA)

MOTION: Approve Item 19.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Technology & Operations

20. Consider and take appropriate action on the following Personnel Amendments
- A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

21. Receive an update on Travis County Employee Health Care Fund for the period October 1, 2021 to September 30, 2022. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action for Lieutenant staffing ratios for non-TCSO POPS offices. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Todd Osburn, Assistant Director, Human Resources Management
Department (HRMD)

MOTION: Approve Item 22.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Transportation & Natural Resources

23. Consider and take appropriate action regarding the proposed fee increases and new fees associated with development review. (Commissioner Travillion & Shea)

MOTION: Direct staff to bring back to Commissioners Court in December 2022 a phased implementation for full cost recovery, and a proposal for how the new revenue would make the process quicker, including the development of a career progression plan.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

24. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a drainage easement recorded as document #2018104988 of the Official Public Records of Travis County and located on Lot 1, Block A, Best Technologies Center subdivision, in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 24.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

25. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a portion of a drainage easement recorded as document #2017023066 of the Official Public Records of Travis County and associated with the Easton Park Mixed-Use Development Plan in Precinct Four. (Commissioner Gómez)

MOTION: Approve Item 25.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

26. Consider and take appropriate action on a plat for recording: Revised Plat of Lot 29, McShepherd-Brushy Creek Acreage Unit Subdivision Block A - (two total lots – single-family residences on 2.490 acres) – FM 973 – City of Pflugerville's ETJ in Precinct One. (Commissioner Travillion)

MOTION: Approve Item 26.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

27. Consider and take appropriate action on a Final Plat for recording: R & M Subdivision (Short Form Final Plat – four residential lot – 10.00 acres - Manor ETJ) in Precinct One. (Commissioner Travillion)

RESULT: **ADDED TO CONSENT**

28. Consider and take appropriate action on the satisfactory completion of construction of the private streets and drainage within Madrone Canyon- a subdivision in Precinct Three. (Commissioner Howard)

RESULT: **ADDED TO CONSENT**

29. Consider and take appropriate action on a Construction Agreement between JSC/Whitman Peterson ATX 130, LLC and Travis County for traffic mitigation improvements associated with Elroy Road-Moore's Crossing Warehouse Development in Precinct Four. (Commissioner Gómez).

RESULT: **ADDED TO CONSENT**

30. Consider and take appropriate action on Revision #3 to Provence Phase 1 Preliminary Plan (Preliminary Plan Revision #3 on 9.16 acres - Provence Blvd. - No ETJ) in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

31. Consider and take appropriate action on a Multiple Use Agreement and Resolution with the Texas Department of Transportation (TxDOT) for construction of trailway within the FM 973 right-of-way as part of the Onion Creek Greenway III Improvements Project in Precinct Four. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

32. Set a public hearing on January 10, 2023, to receive comments regarding a proposed license agreement to allow Thalle Construction Company, a contractor for the Brushy Creek Regional Utility Authority, to stage a temporary laydown yard with miscellaneous construction materials and equipment, including a ready mix batch plant and related field office and support structures, at Sandy Creek Park. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Other

33. Consider and take appropriate action regarding five license agreements for Early Voting and Election Day polling sites for a possible December 13, 2022 City of Austin runoff election
- A. Riverbend Centre
 - B. Peace Lutheran Church
 - C. Westoak Woods Baptist Church
 - D. Big V Property Group (Southpark Meadows)
 - E. Balcones-Wilshire, LLC (dba Balcones Woods Shopping Center) (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

34. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

35. Approve Contract No. 4400006701 for cloud hosting services for the County Clerk's Office, an as-needed basis contract, from Amazon Web Services, Inc., through the Texas Department of Information Resources. ¹ (County Clerk) (Commissioner Travillion)

Judge Brown announced that Item 35 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation.

MOTION: Approve contract 4400006701 for the Travis County Clerk's Office on an as needed basis.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

36. Consider and take appropriate action on an appointment to the Central Health Board of Managers.⁷ (Judge Brown)

Judge Brown announced that Item 36 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.074, Personnel Matters.

MOTION: Appoint Ann Kitchen to the Central Health Board of Managers for the full four years effective January 1, 2023.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge