



Minutes for the Travis County Commissioners Court November 15, 2022 Voting Session

**Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on November 15, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Rebecca Guerrero County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Absent Commissioner Precinct 2 Brigid Shea

County Announcements

Clerk's Note: The County Judge noted that due to the Thanksgiving Holiday there will be no Commissioners Court Meeting on November 22, 2022.

Clerk's Note: The County Judge mentioned that residents with food insecurity can contact the Central Texas Food Bank, United Way for Greater Austin, and Texas Health and Human Services. Inside Austin, you can call 211 or, in the Unincorporated Areas of Travis County, 877-541-7905 for more information.

Public Communication

Members of the Court heard from:
Alex Meed, Student, University of Texas at Austin
Bennett Burke, Student, University of Texas at Austin

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

- C4. Approve the minutes for the Voting Sessions of October 25 and November 1 & 8, 2022.
(Judge Brown)

MOTION: Approve Items C1-C4.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Second Consent Motion

Members of the Court heard from:
Jennifer Hopgood, Assistant County Attorney

MOTION: Approve Items 4, 7, 8, 11, 12, 13, 14, 15, 16.a, 17, 18, 19, 20, 21, 22.a-c, 23, 24, 26, 27.a-b, 29.a-b, 30, 31, 32, 33, 34, and 35.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 3 and 4, Block GGG, Hilltop Manor, a subdivision in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Members of the Court heard from:
Anna Bowlin, Division Director, Development Services and Long-Range Planning, Transportation and Natural Resources (TNR)

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

2. Receive public comments regarding the Travis County CDBG Program Year 2021 Consolidated Annual Performance Evaluation Report (PY21 CAPER). (Judge Brown & Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Members of the Court heard from:

Monique Coleman, Planning Manager, Community Development Block Grant Program, Travis County Health and Human Services (HHS)

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Resolutions & Proclamations

3. Approve a proclamation recognizing the Pflugerville High School JAMII Mentoring Program. (Commissioner Travillion)

RESULT: NO ACTION NECESSARY

4. Approve a proclamation recognizing November 26, 2022, as "Small Business Saturday" in Travis County. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

5. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

RESULT: NO ACTION NECESSARY

6. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19 and other health crises, including but not limited to:
 - A. Vaccine distribution, operations, and associated agreements
 - B. Periodic update from the Austin/Travis County Public Health Authority

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
George Morales III, Constable, Precinct 4
Dr. Desmar Walkes, Health Authority, Austin Public Health and Health
Authority, Austin-Travis County
Adrienne Sturup, Director, Austin Public Health (APH)

RESULT: DISCUSSED

- C. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and other health crises, and measures necessary to protect public health and safety of employees and residents.
(Judge Brown)

RESULT: NO ACTION NECESSARY

7. Consider and take appropriate action to accept a donation of \$30,000 from Susan and Michael Dell to assist with STAR Flight's ongoing operational needs and growth.
(Commissioners Shea & Howard)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action on the appointment of Randall Reese to the Board of Commissioners of Emergency Services District (ESD) No. 2 to complete the remaining term of Commissioner Michael Bessner effective immediately through December 31, 2023. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Health & Human Services

9. Receive an update on Local Fiscal Recovery Fund investments to improve food access in Travis County. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Rachel Coff, Senior Planner, HHS
Octavio Ulloa, Planner, HHS
Dr Rosa Maria Murillo, CEO, El Buen Samaritano

Amy Bell, CEO, The Cook's Nook
Beth Corbett, VP, Advocacy and Public Policy, Central Texas Food Bank
Andrea Abel, Executive Director, Farmshare Austin
Hannah Thornton, Director, Food Access, Sustainable Food Center
Matt Simon, Director, New Leaf, Farm Director, Multicultural Refugee Center
Zenobia Joseph, Travis County resident

RESULT: DISCUSSED

10. Consider and take appropriate action to approve updates to Chapter 272 of the County code regarding Travis County Rental Assistance and receive an update on services provided by the Health & Human Services Family Supports Division. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Leslie Gains, Division Director, HHS
Kristen Siegfried, Chief Deputy, HHS
Pilar Sanchez, County Executive, HHS
Zenobia Joseph, Travis County resident

MOTION: Approve Item 10.
RESULT: **Passed (3-0)**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSTAIN: Margaret Gómez

11. Consider and take appropriate action to approve an updated resolution to the Texas Department of Agriculture in support of a grant application for Meals on Wheels and More. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Justice & Public Safety

12. Approval of the Travis County Sheriff's Office state forfeiture budget for Fiscal Year 2023 in accordance with § 59.06 (d) of the Texas Code of Criminal Procedure. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

13. Consider and take appropriate action on the Sheriff's Office FY 23 Equitable Sharing Agreement and Certification (ESAC) for federal forfeiture proceeds. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

14. Consider and take appropriate action on the acceptance of a \$5,000.00 credit donation from [Indeed.com](https://www.indeed.com) for the Travis County Sheriffs Office. (Judge Brown)

RESULT: ADDED TO CONSENT

Planning & Budget

15. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

16. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue

- A. Annual Contract with United Way of Greater Austin for the Maternal, Infant and Early Childhood Home Visiting (MIECHV) program in Health and Human Services
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

17. Approve Change Order No. 1 to Contract No. 4400006531 with Emerson Construction Company, Inc., in the amount of \$527,743.58 for the construction of Arkansas Bend Park Phase II. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Approve contract award for Crystal Bend Drainage Improvements, IFB No. 2206-007-PH, in the amount of \$751,692.94, to the sole bidder, Cox Commercial Construction, LLC. (Transportation and Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve Modification No. 5 to Contract No. 4400004321 with Doucet & Associates, Inc. for the amount of \$11,920.00, for Tom Sassman Road at Maha Creek. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve Modification No. 5 to Contract No. 4400004305 with Doucet & Associates, Inc. for the amount of \$35,656.29, for Fitzhugh Road Bicycle Safety Improvements. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Approve contract award for New Life Culvert Replacement Construction Project, IFB No. 2207-001-TBL, in the amount of \$386,215.65 to the qualified low bidder, Idea Contracting, LLC. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Approve 12-month extensions (Modifications No. 2) to the following contracts for as-needed electronic monitoring services
- A. Contract No. 4400004825, Recovery Monitoring Solutions Corporation
 - B. Contract No. 4400004826, Safe Monitoring Solutions
 - C. Contract No. 4400004827, Victim Safety First (Travis County Community Justice Services, and Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

23. Declare the list of Travis County equipment as missing and authorize removal from the SAP Asset Inventory, pursuant to Purchasing and Procedures Guide § 22.003. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

24. Approve contract award for Program Operator for CDBG-DR Home Buyer Assistance Program, RFS No. 2112-002-LJ, in the amount of \$126,408.10, to the sole respondent, GrantWorks, Inc. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

25. Receive updates and take appropriate action regarding items related to Travis County's Historically Underutilized Business (HUB) Program including
- A. FY 22 HUB utilization report
 - B. 2021 Disparity Study draft implementation timeline (Commissioner Travillion)

Members of the Court heard from:

Sylvia Lopez, Director, HUB Program, Purchasing
Bonnie Floyd, Travis County Purchasing Agent

MOTION: Approve Items 25.a-b.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

26. Approve License Agreement between Travis County Tax Assessor-Collector and Tesla Motors TX, Inc., to act as a Full Service Deputy, and approve Lease Agreement with Texas Department of Motor Vehicles providing Registration and Title System (RTS) machines to be located at the Full Service Deputy location. (Tax Assessor-Collector) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

27. Consider and take appropriate action on the following Personnel Amendments:
- A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

28. Consider and take appropriate action regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 3 and 4, Block GGG, Hilltop Manor, a subdivision in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 28.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

29. Consider and take appropriate action regarding Premier Logistics Park Subdivision:
- A. Approve with conditions the Premier Logistics Park Subdivision Final Plat (Final Plat – seven industrial lots – 7,146 linear feet of proposed streets – 148.27 acres – Ferguson Lane - water and wastewater will be provided by the City of Austin - City of Austin's two-mile ETJ).
 - B. Approve the Travis County Subdivision Construction Agreement with Premier Logistics Park, Inc. in Precinct One.
(Commissioner Travillion)

RESULT: ADDED TO CONSENT

30. Consider and take appropriate action regarding: Dry Creek Ranch Preliminary Plan – (Preliminary Plan – five total lots on 396.66 acres – five Commercial lots) –located in the City of Austin's ETJ in Precinct Four. (Commissioner Gomez)

RESULT: ADDED TO CONSENT

31. Set a public hearing on December 20, 2022, to receive comments regarding the cancellation of the Resubdivision of Lot 26 of Thurman Bend Estates in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

32. Set a public hearing on November 29, 2022, to receive comments regarding the proposed fee increases and new fees associated with development review. (Commissioner Travillion & Shea)

RESULT: ADDED TO CONSENT

Other

33. Consider and take appropriate action on the FY 2022 Equitable Sharing Agreement and Certification for federal forfeiture proceeds for the District Attorney's Office. (Judge Brown)

RESULT: ADDED TO CONSENT

34. Consider and take appropriate action on the FY22 Equitable Sharing Agreement and Certification for federal forfeiture proceeds for the Constable 1, Constable 2, Constable 3, Constable 4 and Constable 5 Offices. (Judge Brown)

RESULT: ADDED TO CONSENT

35. Consider and take appropriate action on an appointment to the Capital Area Council of Governments (CAPCOG) General Assembly. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

36. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

37. Receive briefing and take appropriate action regarding a settlement offer in *Travis County, Texas v. Capital Land Investments I, LP, a Texas Limited Partnership*, Cause No. C-1-PB-22-000876. ¹ & ² (Commissioner Howard)

Judge Brown announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge