



Minutes for the Travis County Commissioners Court August 30, 2022 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on August 30, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Rebecca Guerrero County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Public Communication

Clerk's Note: There were no speakers for Public Communication.

County Announcements

Clerk's Note: The Court held moments of silence for Louis Conway Jr. and Alice Limon

Clerk's Note: The County Judge noted that Budget Mark-Up will be held on September 1, 2022, and that Travis County will be closed September 5, 2022, for Labor Day.

Clerk's Note: The 28th Annual Lake Travis Underwater and Shoreline Cleanup will be September 11, 2022, from 9am to noon, to volunteer signup at LakeTraviscleanup.org.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motion

MOTION: Approve Items 6, 8, 9, 10.a-e, 11, 12, 13,14, 15, 16, 17, 18, 19, 20, 21, 22, 23.a-b, 24, 25, 26, 29, 30, 31, 32.a-b, 33, 34.a-h, 35, and 36.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding setting the salaries of elected officials for Fiscal Year (FY) 2023. (Commissioners Travillion & Gómez)

MOTION: Open the Public Hearing.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Todd Osburn, Assistant Director, Human Resources Management
Department (HRMD)

MOTION: Close the Public Hearing.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

2. Resolution to prepare and implement the Travis County Solar Eclipse Experiences in 2023 and 2024. (Commissioner Howard)

Members of the Court heard from:

Michael Brewster, Park Supervisor II, Transportation and Natural Resources
(TNR)

Dawn Davies, Program Manager, Night Sky Program, Hill Country Alliance

MOTION: Approve Item 2.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

3. Approve proclamation recognizing the retirement of Roger Jefferies for his years of service as the Justice and Public Safety County Executive and for his service to Travis County and its residents. (Commissioners Howard & Gómez)

Members of the Court heard from:

Roger Jefferies, County Executive Succession, JPS
Jessica Rio, County Executive, Planning and Budget Office (PBO)

MOTION: Approve Item 3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Emergency Services

4. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

RESULT: NO ACTION NECESSARY

Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains lifted.

5. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19, including but not limited to:
- A. Vaccine distribution, operations, and associated agreements

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
George Morales III, Constable, Precinct 4
Todd Hamilton, Campus President, Central Texas Allied Health Institute

RESULT: DISCUSSED

- B. Periodic update from the Austin/Travis County Public Health Authority

- C. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and measures necessary to protect public health and safety of employees and residents

RESULT: NO ACTION NECESSARY

- D. Direct the County Executive for Emergency Services to continue the Travis County COVID vaccine clinics through at least the end of the 2022 (Judge Brown)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
Geronimo Rodriguez, Chief Advocacy Officer, Ascension
Toby Hatton, Director, Medical Response Unit, Ascension
Ann-Marie Sheely, Division Director, Travis County Attorney's Office
Travis Gatlin, Budget Director, PBO

MOTION: Direct Chuck Brotherton, County Executive, Emergency Services, to continue the COVID-19 vaccine clinic through the end of December 2022.

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

FRIENDLY

AMENDMENT: Bring back a plan and the cost to continue the vaccine clinic.

MOVER: Commissioner Precinct 2, Brigid Shea

RESULT: **FRIENDLY AMENDMENT NOT ACCEPTED**

SUBSTITUTE

MOTION: Direct staff to bring back a plan, including costs, to extend the vaccine clinic beyond September 2022, through the end of the calendar year.

MOVER: Commissioner Precinct 2, Brigid Shea

SECONDER: Commissioner Precinct 4, Margaret Gómez

Clerk's Note: The Substitute Motion was withdrawn from consideration.

Clerk's Note: The Court took a Vote on the Standing Motion at this time.

RESULT: **APPROVED - UNANIMOUS**

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Health & Human Services

6. Consider and take appropriate action to approve the renewal of a contract with the Austin Independent School District for after-school programs. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

7. Receive monthly Public Health Crisis & Overdose Prevention Measures update. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Laura Peveto, Director, Office of Children Services, HHS
Aaron Ferguson, Leadership Team Member, National Urban Survivors Union,
and Community Impact Manager, Community Medical Services
Courtney Bissonnet Lucas, Senior Planner, HHS
Pema Gregerson, Assistant County Attorney
Pilar Sanchez, County Executive, HHS

RESULT: DISCUSSED

Intergovernmental Relations

8. Consider and take appropriate action on an appointment to the Capital Area Metropolitan Planning Organization Transportation Policy Board. (Judge Brown)

RESULT: ADDED TO CONSENT

Planning & Budget

9. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. New Application to the Safe Streets for All grant program with the U.S. Department of Transportation in Transportation and Natural Resources
 - B. Annual contract with the U.S. Department of Justice, Bureau of Justice Assistance, to be reimbursed for expenses incurred during FY 2019 under the Immigration and Naturalization Act of 1994 in the Travis County Sheriff's Office
 - C. Annual Contract with the Texas Department of Family and Protective Services for the Title IV-E Legal Administration Grant in the District Attorney's Office
 - D. Contract Amendment to the Comprehensive Energy Assistance Program

American Rescue Plan (CEAP ARP) grant

- E. Status Report on the Travis County Peer Support Project grant with the Office of Community Oriented Policing Services in TCSO, Including a One Year No-Cost Extension
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

- 11. Consider and take appropriate action on an order accepting and approving an annual service plan update to the service and assessment plan and an updated Improvement Area #1 assessment roll for the WildHorse Ranch Public Improvement District.
(Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 12. Consider and take appropriate action on an order accepting and approving an annual service plan update to the service and assessment plan and an updated assessment roll for the Bella Fortuna Public Improvement District. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

- 13. Approve Modification No. 5 to Contract 4400002708 with Cranford Medical Imaging, in the amount of \$845.00, for X-Ray equipment and maintenance. (Travis County Sherriff's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 14. Approve contract award for Forest Bluff ROW Improvements, IFB No. 2203-003-PH, in the amount of \$899,615.00, to the low bidder, Muniz Concrete & Contracting, Inc. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 15. Approve Modification No. 3 to Contract No. 4400004642 with LJA Engineering, Inc., in the amount of \$121,784.30, for Pearce Lane Widening and Pearce Lane at Kellman Road Improvements. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Clerk's Note: The Court noted a correction to the agenda language from Kellman Road to Kellam Road.

- 16. Approve Modification No. 9 to Contract No. 4400002070 with United Healthcare Services, Inc., amount is based on enrollment, for third-party administration services for the Travis County Health Plan. (Human Resources Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Approve Modification No. 7 to Contract No. 4400003032 with UnitedHealthcare Insurance Company, amount is based on enrollment, for basic life insurance and AD&D insurance coverage for Travis County employees. (Human Resources Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Declare 43 assets as surplus property and sell at public auction pursuant to Local Government Code §263.152(a)(1). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Declare certain items surplus property and sell at public auction pursuant to Local Government Code §263.152(a)(1). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve contract award for construction of the Southeast Metropolitan Park All Abilities Playground, CSP 2206-017-RJ, in the amount of \$1,628,160.00, to the sole proposer, T.F. Harper & Associates, LP. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Approve contract award for Election Night Reporting Results and Voter Information Portal, RFP No. 2112-004-JR, in the amount of \$175,990.00, to the highest-ranked proposer, SOE Software Corp. dba Scytl. (County Clerk) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Approve the Overriding Terms and Conditions of Sale - Hoist and Winch and order exempting the purchase of hoist and winch parts and labor for all STARFlight helicopters from Collins Aerospace Systems, for estimated requirements, from the competitive procurement process, pursuant to County Purchasing Act, section 262.024(a)(7)(A). (Emergency Services)(Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

23. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
- B. Non-Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

24. Receive an update on Travis County Employee Health Care Fund for the period October 1, 2021 to July 31, 2022. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action on a fire loss that occurred on November 23, 2021. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action on an automobile total loss claim recommendation for the date of loss on October 31, 2021. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

27. Consider and take appropriate action on FY 2023 employee compensation issues, including but not limited to hourly wages. (Commissioners Travillion & Gómez)

Items 27 and 28 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Todd Osburn, Assistant Director, HRMD

Travis Gatlin, Budget Director, PBO

Shannon Weidauer, Director, HRMD

Jessica Rio, County Executive, PBO

Carol Guthrie, Business Manager, Local 1624, American Federation of State, County and Municipal Employees (AFSCME)

Clerk's Note: The Court discussed prioritizing the development of career ladders where practical.

MOTION: Tie the career ladder development programs to Market Salary Surveys.

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

FRIENDLY

AMENDMENT: Add the Commissioners Court Staff Market Salary Survey.

MOVER: County Judge Andy Brown

RESULT: FRIENDLY AMENDMENT ACCEPTED

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: APPROVED - UNANIMOUS

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Clerk's Note: The Court discussed Fiscal Year 2023 compensation.

MOTION: Approve a 5% across the board increase with a \$20 per hour

minimum hourly wage, include all of the items that have been listed in the summary of costs, and make financial adjustments that need to be made to implement the plan.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

28. Consider and take appropriate action regarding the setting of elected official salaries for Fiscal Year 2023. (Commissioners Travillion & Gómez)

Items 27 and 28 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Todd Osburn, Assistant Director, HRMD

Ann-Marie Sheely, Division Director, Travis County Attorney's Office

MOTION: Approve the salaries of the elected officials are set at the amounts shown in Attachment A. The allowances described in the End Notes to Attachment A are authorized for each elected official named in the End Notes for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Clerk's Note: Attachment A and End Notes referenced in the order refer to the Order Setting Salaries for Elected Officials for Fiscal Year Ending September 30, 2023.

Transportation & Natural Resources

29. Consider and take appropriate action regarding the approval of eight (8) Agricultural Lease Amendments on parks/open space tracts in Precincts One, Two, and Four. (Commissioners Travillion & Shea)

RESULT: ADDED TO CONSENT

30. Consider and take appropriate action on a Final Plat for recording: J & R Martinez (Short Form Final Plat – two residential lots – 4.500 acres - Manor ETJ in Precinct One). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

31. Consider and take appropriate action on the First Amendment to the Construction Agreement between AMTEX Multi-Housing, LLC and Travis County for traffic mitigation improvements associated with the Meadows Multifamily site development project in

Precinct Four. (Commissioner Gómez).

RESULT: ADDED TO CONSENT

32. Consider and take appropriate action on the following agreements associated with traffic mitigation for the proposed Trails at Mustang Ridge development, in Precinct Four:

- A. Phasing Agreement between Laws126, LP and Travis County
- B. Cash Security Agreement between Laws126, LP and Travis County for the posting of cash construction fiscal security
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

33. Consider and take appropriate action on a proposed License Agreement with Easton Park Master Community, Inc. for improvements within the right of way of William Cannon Boulevard, a roadway in Precinct Four. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Other

34. Consider and take appropriate action regarding new contracts to provide election services for the following entities located in Travis County for the November 8, 2022 election
- A. Anderson Mill Limited District
 - B. City of Sunset Valley
 - C. Leander ISD
 - D. Manor ISD
 - E. Tanglewood Forest Limited District
 - F. Wells Branch Library District
 - G. Williamson-Travis MUD No. 1

H. North Austin MUD No. 1
(Judge Brown)

RESULT: ADDED TO CONSENT

35. Consider and take appropriate action to approve a license agreement for the use of Balcones Woods Shopping Center (aka Balcones-Wishire, LLC, a Delaware LLC) as an Early Voting and Election Day polling site for the November 8, 2022 General and Special Elections. (Judge Brown)

RESULT: ADDED TO CONSENT

36. Consider and take appropriate action to approve a Facilities Use Agreement for the use of St Mark United Methodist Church on Election Day, November 8, 2022. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

37. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ (Judge Brown)

RESULT: NO ACTION NECESSARY

38. Consider and take appropriate action regarding real property located along the northern shoreline of Lake Travis off Comanche Trail currently serving public recreational purposes in Precinct Two. ¹ & ² (Commissioner Shea)

Judge Brown announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

39. Consider and take appropriate action regarding the potential sale of excess, unused right-of-way conveyed to Travis County for Harold Green Road in 1974, and comprised of approximately 1.831 acres of real property located east of S.H. 130 between the Colorado River and FM 969 in Precinct One. ¹ & ² (Commissioner Travillion)

Judge Brown announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

40. Consider and take appropriate action regarding the potential sale of approximately .9113 acres of land designated as excess, unused right-of-way, owned by Travis County for a previous alignment of Burleson Road within the City of Austin, east of Montopolis Drive in Precinct Four. ¹ & ² (Commissioner Gómez)

Judge Brown announced that Item 40 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

41. Consider and take appropriate action regarding the potential sale of approximately .205 acres of land designated as excess, unused right-of-way and identified as Parcel #2X, owned by Travis County to serve a former alignment of Thaxton Road near McKinney Falls Parkway in Precinct Four. ¹ & ² (Commissioner Gómez)

Judge Brown announced that Item 41 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge