



Minutes for the Travis County Commissioners Court May 10, 2022 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on May 10, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Rebecca Guerrero County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 3 Ann Howard
Absent Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 4 Margaret J. Gómez

Signature Motion

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

County Announcements

Clerk's Note: There were no County Announcements.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

Second Consent Motion

MOTION: Approve Items 7, 10, 11, 12, 13, 14, 15, 16, 18.a-b, 20, 24, 25, 26.a-b, 27, 28, 29, and 30.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

Public Hearings

1. Receive comments regarding Travis County's proposed purchase of real property identified as Parcel #1 from the City of Austin, to allow the County's use of the 0.4380 acre tract of parkland alongside Spicewood Springs Road for the construction and maintenance of public safety and roadway improvements in Precinct Three.
(Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

Members of the Court heard from:

Greg Chico, Division Manager, Real Estate Division, Transportation and Natural Resources (TNR)

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

2. Receive comments regarding Travis County's proposed purchase of real property identified as Parcel #2 from the City of Austin, to allow the County's use of the 0.5177 acre tract of parkland alongside Spicewood Springs Road for the construction and maintenance of public safety and roadway improvements in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

Members of the Court heard from:

Greg Chico, Division Manager, Real Estate Division, TNR

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

3. Receive comments regarding Travis County's proposed purchase of real property interests identified as Parcel #2E, #2TEa, and #2TEb from the City of Austin and located within its Wunneburger Park, to allow the County's use of one slope easement for lateral support purposes, and two temporary easements for construction purposes, alongside Old San Antonio Road, for the construction and maintenance of public safety and roadway improvements in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

Members of the Court heard from:

Greg Chico, Division Manager, Real Estate Division, TNR

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

Emergency Services

4. Consider and take appropriate action regarding the following:

A. Outdoor burning in the unincorporated areas of Travis County

Members of the Court heard from:

Tony Callaway, Travis County Fire Marshal

MOTION: Approve an order prohibiting outdoor burning.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Ann Howard

ABSENT: Brigid Shea, Margaret Gómez

Clerk's Note: Clerk's Note: The prohibition on outdoor burning will start May 11, 2022 and expire on June 8, 2022. If conditions improve the order can be lifted by the County Judge or the Fire Marshal without action by the Commissioners Court.

B. County response to natural disaster or other emergency
(Judge Brown)

RESULT: NO ACTION NECESSARY

5. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19, including but not limited to:

A. Vaccine distribution, operations, and associated agreements

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services

George Morales III, Constable, Precinct 4

Todd Hamilton, Campus President, Central Texas Allied Health Institute

RESULT: DISCUSSED

B. Periodic update from the Austin/Travis County Public Health Authority

C. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and measures necessary to protect public health and safety of employees and residents
(Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

6. Consider and take appropriate action to authorize the County Executive for Health and Human Services to execute modifications to the agreements with LifeWorks Affordable Housing Corporation and Foundation Communities for Data Sharing to Facilitate Bulk Payment of Emergency Rental Assistance Program Benefits and to enter into potential new agreements for the same. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Kirsten Siegfried, Director, Family Support Services Division, Travis County
Health and Human Services (HHS)
Zenobia Joseph, Travis County resident

MOTION: Approve Item 6.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

7. Consider and take appropriate action to approve a contract modification for the Community Development Block Grant CARES Act (CDBG-CV) Subrecipient Agreement with The Arc of the Capital due to a budget amendment. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Planning & Budget

8. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Members of the Court heard from:

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)
Wes Priddy, Major, Administration, Travis County Sheriff's Office (TCSO)

MOTION: Approve Item 8.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

9. Receive update and take appropriate action on Travis County's Coronavirus Local Fiscal Recovery Fund Allocations and Expenditures including:

- A. Request from HHS for three special project workers from May 15, 2022 through December 31, 2024 to implement Supportive Housing Resolution, with posting authorization on May 10, 2022 upon approval of this item
- B. Discussion of potential additional implementation staff and other expenses to support the implementation of the Supportive Housing Resolution
- C. Approval of reallocations within the Local Fiscal Recovery Fund as needed
- D. Updated budget to include any approved reallocations and year-to-date expenditures
(Commissioner Gómez)

Members of the Court heard from:

Jessica Rio, County Executive, PBO
 Dashiell Daniels, Budget Analyst II, PBO
 Zenobia Joseph, Travis County resident

MOTION: Approve Items 9.a-d.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

Clerk's Note: It was noted that by approving this item the Commissioners Court has approved three special project workers for Health and Human services to help implement the Supportive Housing Resolution, and a reallocation of funding from Emergency Assistance to Food Assistance.

Purchasing

- 10. Approve exemption and award of Contract No. 4400005985 with Front Line Advisory Group, LLC, an as needed basis contract, for Program Manager Consultant (2011 Bond and CO Funded Projects). (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 11. Approve Modification No. 1 to Contract No. 4400003132, with Shekinah Community, Inc, an as-needed basis contract, for Temporary Emergency Housing. (Justice Planning) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 12. Receive and accept a prescription drug collection kiosk pursuant to Local Government Code, § 81.032. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

13. Approve order exempting the purchase of the repair due to a bird strike of a STAR Flight helicopter from AgustaWestland Philadelphia Corporation, in the amount of \$400,129.00, from the competitive procurement process, pursuant to County Purchasing Act § 262.024 (a) (7) (A). (Emergency Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

14. Approve Modification No. 8 to Contract No. 4400003760 with Stantec Consulting Services, Inc., in the amount of \$97,057.96, for the Design of the Bee Creek Sports Complex. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

15. Approve contract award for Traffic Control Services, IFB No. 2203-012-MH, for estimated requirements, to the low bidder, AWP Inc, dba Area Wide Protective. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

16. Approve contract award for Generators Preventative Maintenance and Servicing, IFB No. 2203-009-SK, for estimated requirements, to the low bidder, Kentech, Inc. (Travis County Sheriff's Office and Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Approve Exemption and Award of Contract No. 4400006260 with Addiction and Psychotherapy Services, in the amount of \$50,000.00, from the competitive procurement processing, pursuant to County Purchasing Act § 262.024 (a)(4). (Health & Human Services) (Commissioner Travillion)

Members of the Court heard from:

Laura Peveto, Director, Office of Children Services, HHS
Trelisha Brown, Division Director, Travis County Attorney's Office
Jessica Rio, County Executive, PBO
Barbara Wilson, Assistant County Attorney
Pilar Sanchez, County Executive, HHS

MOTION: Approve Item 17.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

Technology & Operations

18. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
- B. Non-Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

19. Consider and take appropriate action on the following Travis County Employee Health Benefit Fund items for FY23:

- A. Receive update and discuss the following employee healthcare items for Fiscal Year 2023 (FY23) plan year, effective October 1, 2022.
 - 1. Discuss contribution levels for Travis County Employee Health Plan for FY23.
 - 2. Discuss FY23 Health Benefit plan design changes.
- B. Consider and take appropriate action on the release of proposed FY23 changes to employee and retiree healthcare benefits and rates for education purposes prior to the Employee Public Hearing.
- C. Consider and take appropriate action to set the Employee Public Hearing for Tuesday, May 24, 2022 at 4:30 pm, which is a change from the date published in the FY23 Budget Guidelines.
(Commissioners Travillion & Gomez)

Members of the Court heard from:

Shannon Steele, Benefits Manager, Human Resources Management
Department (HRMD)

MOTION: Approve the release of information to employees and retirees.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Ann Howard

ABSENT: Brigid Shea, Margaret Gómez

MOTION: Set the Employee Public Hearing for May 24, 2022, at 4:30PM.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Ann Howard

ABSENT: Brigid Shea, Margaret Gómez

20. Consider and take appropriate action for incentive pay for seasonal park employees (Park Tech I, and Park Tech II) who remain employed during peak summer months. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

21. Consider and take appropriate action regarding Travis County's proposed purchase of real property identified as Parcel #1 from the City of Austin, to allow the County's use of the 0.4380 acre tract of parkland alongside Spicewood Springs Road for the construction and maintenance of public safety and roadway improvements in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 21.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

22. Consider and take appropriate action regarding Travis County's proposed purchase of real property identified as Parcel #2 from the City of Austin, to allow the County's use of the 0.5177 acre tract of parkland alongside Spicewood Springs Road for the construction and maintenance of public safety and roadway improvements in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 22.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Brigid Shea, Margaret Gómez

23. Consider and take appropriate action regarding Travis County's proposed purchase of easement rights to real property from the City of Austin within its Wunneburger Park, identified as Parcel #2E, 2TEa, and #2TEb, to allow for the County's planned construction of roadway improvements to Old San Antonio Road in Precinct Three, as part of the County's voter-approved 2017 Bond Program. (Commissioner Howard)

MOTION: Approve Item 23.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard

ABSENT: Brigid Shea, Margaret Gómez

24. Consider and take appropriate action regarding a Travis County Subdivision Construction Agreement between Travis County and Kathleen Toomey, Trustee of the Kathleen T. Gilmore Living Trust for Jennings Place (Small Lot Subdivision) - Final Plat (70 total lots – 64 single-family and six open space, drainage, water quality and emergency access lots – 11.494 acres) – Nuckols Crossing Road: City of Austin's two-mile ETJ in Precinct Four. (Commissioner Gomez)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action regarding a Travis County Subdivision Construction Agreement for West Cypress Hills, Phase 2 - Section 5, Final Plat (85 total lots – 80 single-family and five amenity, utility - drainage lots - 51.349 acres) – Cypress Ranch Boulevard: No ETJ in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action on the following requests for Entrada 1:
- A. Conditional approval of the Entrada Phase 1 Final Plat, approval subject to the completion of the outstanding items listed in the review comment report that has been sent to the applicant (159 single-family lots, 13 landscape/ drainage lots – 55.789 acres – Killingsworth Lane – water and wastewater provided by the City of Austin – City of Austin's two-mile ETJ).
 - B. Approve the Subdivision Construction Agreement between AG Essential Housing Multi State 2, LLC, and Travis County in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

27. Set a public hearing for June 7, 2022, to receive comments regarding the Mason Subdivision, Revised Plat of Lots 1-4 - (one total lot – commercial use on 5.211 acres) – Hamilton Pool Road – Travis County only in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

28. Set a public hearing on June 14, 2022, to receive comments regarding the partial cancellation of Porter Subdivision Number Two in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

29. Set a public hearing on June 14, 2022, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 4 & 5, Lakecliff on Lake Travis Section 10, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Other

30. Consider and take appropriate action on the voting equipment lease agreement between Travis County Elections and the City of West Lake Hills. (Judge Brown)

RESULT: ADDED TO CONSENT

31. Receive update on the designs and recognize winners of the Travis County Elections "I Voted" sticker contest. (Judge Brown)

Members of the Court heard from:

Rebecca Guerrero, Travis County Clerk

Ashwara Pillai, winner, 'I Voted' Sticker Contest

RESULT: DISCUSSED

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

32. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Judge Brown)

Judge Brown announced that Item 32 would be considered in Executive Session pursuant to Gov't Code Ann. 551.071, Consultation and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

Added Items

- A1. Consider and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Travis County Fire Marshal. *(This item may be taken into Executive Session under Texas Government Code § 551.071 and Texas Government Code § 551.074).* (Judge Brown)

Judge Brown announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge