



Minutes for the Travis County Commissioners Court May 3, 2022 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on May 3, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Rebecca Guerrero County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

County Announcements

Clerk's Note: The County Judge noted that this week is Teacher Appreciation Week

Clerk's Note: The County Judge noted that May 8, 2022, is Mother's Day.

Clerk's Note: The County Judge noted that there will be a press conference at noon, May 3, 2022, at 700 Lavaca celebrating Travis County adopting a Parental Paid Leave policy.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motion

MOTION: Approve Items 10, 11, 12, 15.a, 16.a-b, 17, 18, 19, 20, 21.a-b, 22.a-b, 23, 28, 29, 30, 31, and A1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding a public hearing for a replat for recording: Mountaintop Acres, Replat of Lot 6, Block A - (two total lots – single-family residences on 1.994 acres) – Teck Circle at Debba Drive – City of Lakeway ETJ in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, Transportation and Natural Resources (TNR)
Stacy Donaldson, applicant
Jennifer Hopgood, Assistant County Attorney

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 1057 and 1058, Apache Shores Section 2, a subdivision in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, TNR

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

3. Approve a proclamation recognizing May 3rd as "Employee Recognition Day" in Travis County. (Commissioners Travillion & Gómez)

MOTION: Approve Item 3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

4. Approve a proclamation recognizing May 7th as "National Wildfire Community Preparedness Day" in Travis County. (Commissioners Shea & Howard)

Members of the Court heard from:

William Boettner, Wildfire Mitigation Officer, Emergency Services

MOTION: Approve Item 4.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

5. Approve a proclamation recognizing May 6th – 12th as "National Nurses Week" in Travis County. (Commissioner Howard)

Members of the Court heard from:

Wes Priddy, Major, Administration, Travis County Sheriff's Office (TCSO)
Mary Gallo, Director, Medical Services, TCSO

MOTION: Approve Item 5.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

6. Approve a proclamation honoring life and recognizing the contributions of the late Reverend Dr. George V. Clark. (Commissioner Travillion)

MOTION: Approve Item 6.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

7. Approve a proclamation recognizing the retirement of Kelly White from The SAFE Alliance and for her over 35 years of anti-violence work in the Austin and Travis County Community. (Judge Brown)

Members of the Court heard from:

Kelly White, retiring, Co-Executive Director, The SAFE Alliance

MOTION: Approve Item 7.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Emergency Services

8. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency
(Judge Brown)

RESULT: NO ACTION NECESSARY

9. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19, including but not limited to:
- A. Vaccine distribution, operations, and associated agreements

B. Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
Todd Hamilton, Campus President, Central Texas Allied Health Institute
George Morales III, Constable, Precinct 4

RESULT: DISCUSSED

- C. Periodic update from the Austin/Travis County Public Health Authority
- D. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and measures necessary to protect public health and safety of employees and residents (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

10. Consider and take appropriate action to approve and ratify Modification 1 to the FY22 Interlocal Agreement with Integral Care for Targeted Behavioral Health Support Services. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action to approve and ratify Modification 1 to the FY22 Interlocal Agreement with Integral Care for Assertive Community Treatment Team Expansion Services. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action regarding the Travis County Health and Human Services (TCHHS) request to approve Interlocal Agreement with Del Valle Independent School District (DVISD). (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Justice Planning

13. Receive briefing on the potential contributors to the increasing jail population. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Roger Jefferies, County Executive, Justice and Public Safety (JPS)
Valerie Hollier, Planning Project Manager, Justice Planning
Daniel McCoy-Bae, Assistant Director, Adult Probation, Community Supervision and Corrections Department (CSCD)

Meg Ledyard, Business Analyst III, Criminal Courts Administration
Bob Batlan, Member, Advocates for Social Justice Reform
Bethany Carson, Immigration Policy Researcher and Organizer, Grassroots Leadership
Cynthia Simons, Analyst, Texas Center for Justice and Equity
Debra Hale, Director, Criminal Courts Administration
Amanda Woog, Executive Director, Texas Fair Defense Project

RESULT: DISCUSSED

Planning & Budget

14. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Members of the Court heard from:

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)

MOTION: Approve Item 14.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

15. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:

- A. Annual application to the Bluebonnet Electric Cooperative Energy Assistance Program in Health and Human Services
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

16. Approve contract award for Recycling Services, IFB No. 2201-003-SK, for estimated requirements, to the following low bidders:

- A. Contract No. 4400006276, Texas Disposal Systems Inc., Group A - Countywide Locations and Group C - Revenue Generating Recycling
- B. Contract No. 4400006277, Balcones Recycling Inc., Group B - Downtown Locations and Group C - Revenue Generating Recycling. (Transportation & Natural Resources)
(Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Approve Modification No. 2 to Contract No. 4400005530 with Binkley & Barfield, Inc., in the amount of \$85,156.06, for Hamilton Pool Road Phase II Safety Improvements. (Transportation and Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Approve exemption and award of Contract No. 4400006192 with Genotox Laboratories LTD, on an as-needed basis, for Drug and Alcohol Testing Services, from the competitive procurement process, pursuant to County Purchasing Act § 262.024 (a)(4). (Health and Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve exemption and award of Contract No. 4400006296 with Front Line Advisory Group, LLC, an as-needed basis contract, for a Program Manager Consultant for the Development Review Program. (Transportation and Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve ratification and contract award for Prepared Meals Services, RFP No. 2111-003-JL, in the amount of \$1,800,000.00 to the sole responsible respondent, Chisos Star, LLC, dba The Cook's Nook. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Consider and take appropriate action on:
- A. Reject proposal received for CSP No. 2106-009-GC, for Medium Voltage Electric (MVE) Maintenance Services
 - B. Approve Change Order No. 1 to Contract No. 4400004355 with Schneider Electric Buildings Americas, Inc., in the amount of -\$1,147,629.00, for the Energy Savings Performance Contract (Travis County Sheriff's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

22. Consider and take appropriate action on the following items for the Human Resources Management Department:
- A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

23. Receive an update on Travis County Employee Health Care Fund for the period October 1, 2021 to March 31, 2022. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

24. Consider and take appropriate action, per the February 8, 2022, Commissioners Court resolution, on Paid Parental/Family Leave options and costing. (Judge Brown & Commissioner Travillion)

Judge Brown announced that Items 24 and 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation.

Items 24 and 32 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Shannon Weidauer, Director, Human Resources Management Department (HRMD)

Travis Gatlin, Budget Director, PBO

Shannon Steele, Benefits Manager, HRMD

Robyn Wright, Business Support Director - ERP, County Auditor's Office

Stephanie Gharakhanian, Travis County employee

Luis Figueroa, Legislative and Policy Director, Every Texan

Carol Guthrie, Business Manager, Local 1624, American Federation of State, County and Municipal Employees (AFSCME)

Yvonne Flores, Tavis County Employee and President. Local 1624, AFSCME

Emily Martin, Deputy Director, Avow

Alexia Gonzalez, Community Outreach Specialist, Planned Parenthood of Greater Texas

Bob Libal, Travis County resident

MOTION: Along the lines of the resolution, adopt an eight-week paid Parental Leave Policy with the benefit starting after six months of employment with Travis County, and ask staff to draft the policy to be effective June 7, 2022, unless there are issues before that date, then it should be brought back to Commissioners Court before June 7, 2022.

RESULT: APPROVED - UNANIMOUS

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

25. Consider and take appropriate action for adjustment of salaries and pay grades for mechanic positions within Transportation and Natural Resources. (Commissioners Travillion and Gomez)

Members of the Court heard from:

Todd Osburn, Assistant Director, Human Resources Management
Department (HRMD)

Aerin-Renee Pfaffenberger, Assistant Budget Director., PBO

MOTION: Approve Item 25.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret
Gómez

Transportation & Natural Resources

26. Consider and take appropriate action on a plat for recording: Mountaintop Acres, Replat of Lot 6, Block A - (two total lots – single-family residences on 1.994 acres) – Teck Circle at Debba Drive – City of Lakeway ETJ in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 26.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret
Gómez

27. Consider and take appropriate action regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 1057 and 1058, Apache Shores Section 2, a subdivision in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 27.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret
Gómez

28. Consider and take appropriate action on a Traffic Mitigation Agreement, between Travis County Healthcare District d/b/a Central Health and Travis County for traffic mitigations associated with construction of a healthcare clinic on El Roy Road, in Precinct Four. (Commissioner Gomez)

RESULT: **ADDED TO CONSENT**

Other

29. Consider and take appropriate action regarding the license agreement to use Westlake United Methodist as an Early Voting and Election Day polling site for the May 24, 2022 Joint Primary Runoff Election. (Judge Brown)

RESULT: ADDED TO CONSENT

30. Consider and take appropriate action regarding an Order Designating Main Early Voting Polling Place, Temporary Branch Early Voting Polling Place, and Hours for Early Voting on Weekdays for the May 24, 2022 Joint Primary Runoff Election. (Judge Brown)

RESULT: ADDED TO CONSENT

31. Consider and take appropriate action regarding an Order designating Election Day polling places for the May 24, 2022 Joint Primary Runoff Election. (Judge Brown)

RESULT: ADDED TO CONSENT

32. Discuss and take possible action on approval of a paid parental leave policy for Travis County employees. (Judge Brown)

Items 24 and 32 are associated with one another and were called for concurrent discussion. Please refer to Item 24 for a summary of the action taken by the Court.

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

33. Receive briefing and take appropriate action regarding Travis County information security issues.¹ & ⁶ (Judge Brown)

RESULT: NO ACTION NECESSARY

34. Consider and take appropriate action on a revised settlement proposal for acquisition of three tracts of real property – identified as Parcels 5b, 5c, 5d and totaling approximately 5.904 acres of land with various improvements – located south of Northeast Metro Park near Gilleland Creek in Precinct Two, as part of the 2017 Bond program for Eastern Travis County Parkland Acquisition.^{1 & 2} (Commissioner Shea)

Judge Brown announced that Item 34 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Approve the settlement offer discussed in Executive Session.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

35. Receive legal briefing and take appropriate action regarding property leased from Travis County located at 2501 South Congress Avenue, Austin, Texas.^{1 & 2} (Judge Brown)

Judge Brown announced that Item 35 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

36. Receive legal briefing and take appropriate action regarding the Arkansas Bend Park Phase II Project, including response to the tender of a replacement contractor by the performance bond surety.¹ (Commissioner Howard)

Judge Brown announced that Item 36 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation.

RESULT: DISCUSSED

37. Consider and take appropriate action on request for an estoppel certificate for the ground lease of Travis County land at 308 Guadalupe Street.^{1 & 2} (Judge Brown)

Judge Brown announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Issue the estoppel certification and direct Christy Moffett, Director, Economic Development & Strategic Investments, Planning and Budget Office (PBO) to able the signing on behalf of the Commissioners Court.

RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Added Items

- A1. Approve order exempting the purchase of Executive Office Building Concrete Sun Shade Repairs from Stronghold Concrete, Inc., in the amount of \$72,573.60, from the competitive procurement process, pursuant to County Purchasing Act § 262.024(A)(2). (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge