



# Minutes for the Travis County Commissioners Court March 1, 2022 Voting Session

Minutes Prepared by the Travis County Clerk  
512-854-4722 • [www.traviscountytx.gov](http://www.traviscountytx.gov) • PO Box 149325, Austin, TX 78714-9325

## Call to Order

Meeting called to order on March 1, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Rebecca Guerrero County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown  
Commissioner Precinct 1 Jeffrey Travillion  
Commissioner Precinct 2 Brigid Shea  
Commissioner Precinct 3 Ann Howard  
Commissioner Precinct 4 Margaret J. Gómez

## County Announcements

*Clerk's Note: The County Judge noted that March 1, 2022 was Election Day and encouraged everyone to vote.*

## Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

**MOTION:** Approve Items C1-C3.

**RESULT:** **APPROVED - UNANIMOUS**

**MOVER:** Commissioner Precinct 4 Margaret Gómez

**SECONDER:** Commissioner Precinct 1 Jeffrey Travillion

**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

## Second Consent Motion

Members of the Court heard from:

Bethany Carson, Immigration Policy Researcher and Organizer, Grassroots Leadership

Amanda Woog, Executive Director, Texas Fair Defense Project  
Eli Cortez, Organizer and Training Coordinator, Justice Harm Reduction Alliance  
Zenobia Joseph, Travis County resident  
Rebecca Sanchez, Organizer, Grassroots Leadership and Organizer, Communities of Colors United

**MOTION:** Approve Items 3, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17.a, 18, 19, 20, 22, and 25.a.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 1 Jeffrey Travillion  
**SECONDER:** Commissioner Precinct 2 Brigid Shea  
**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

## Public Hearings

1. Receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a slope easement recorded as document #2019114207 of the Official Public Records of Travis County and located over and across Lots 16 and 17, Block E, Sweetwater Ranch Section 2, Village O, a subdivision in Precinct Three. (Commissioner Howard)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 4 Margaret Gómez  
**SECONDER:** Commissioner Precinct 2 Brigid Shea  
**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, Transportation and Natural Resources (TNR)

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 4 Margaret Gómez  
**SECONDER:** Commissioner Precinct 2 Brigid Shea  
**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

## Resolutions & Proclamations

2. Approve a proclamation supporting the rights of families, parents and transgender children. (Judge Brown)

**MOTION:** Approve Item 2.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** County Judge Andy Brown  
**SECONDER:** Commissioner Precinct 4 Margaret Gómez  
**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

### **Auditor**

3. Consider and take appropriate action on Management Representation Letter to be provided to Atchley & Associates, LLP regarding the fiscal year 2021 County-wide annual financial audit. (Judge Brown)

**RESULT: ADDED TO CONSENT**

### **Emergency Services**

4. Consider and take appropriate action regarding the following:
  - A. Outdoor burning in the unincorporated areas of Travis County
  - B. County response to natural disaster or other emergency (Judge Brown)

**RESULT: NO ACTION NECESSARY**

5. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19, including but not limited to:
  - A. Vaccine distribution, operations, and associated agreements
  - B. Periodic update from the Austin/Travis County Public Health Authority
  - C. Rental & utility assistance programs and initiatives
  - D. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and measures necessary to protect public health and safety of employees and residents (Judge Brown)

**RESULT: NO ACTION NECESSARY**

### **Intergovernmental Relations**

6. Consider and take appropriate action on recommendations for senate interim charges for the 87th Texas Legislature. (Commissioners Travillion & Shea)

**RESULT: ADDED TO CONSENT**

7. Approve appointments to the boards of the Strategic Housing Finance Corporation and the Housing Authority of Travis County as designated in agenda back-up. (Judge Brown)

**RESULT: NO ACTION NECESSARY**

**Planning & Budget**

8. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

9. Consider and take appropriate action on a community process to assist with decision-making for a variety of County purposes including but not limited to economic development, strategic planning, and programs funded by the American Rescue Plan Act's Local Fiscal Recovery Funds. (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

**Purchasing**

10. Approve Modification No.1 to Contract No. 4400005756 with Aguirre & Fields, LP, in the amount of \$99,872.50, for the Ledgestone Terrace at Pen Creek Tributary Drainage Improvements Project. (Transportation & Natural Resources) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

11. Approve Modification No. 26 to Contract No. 4400000915 with CAP Systems, Inc., in the amount of \$33,000.00, for enhancements to the Case Management and Business Administration System. (Information Technology Services) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

12. Approve ratification and exemption of Purchase Order No. 4100182184, with Central Texas Food Bank, Inc., in the amount of \$52,258.00, for the purchase of food boxes in response to the COVID Drive-Thru Mass Vaccination Events and Winter Storm Uri as authorized by Commissioners Court on February 19, 2021, February 23, 2021, and March 2, 2021 pursuant to County Purchasing Act §262.024(a)(1),(2). (Health & Human Services) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

13. Approve Modification No. 20, in the amount of \$3,750.00, to Contract No. 4400000427 with CyrusOne, LLC, for data center lease space. (Information Technology Services) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

14. Approve Exemption and Modification No. 1 of Contract No. 4400005751, in the amount of \$50,000.00, to provide legal services to investigate allegations of racial bias in Criminal Justice and Planning Department. (County Attorney's Office) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

15. Approve Modification No. 3 to Contract 4400004571 with Veritiv Operating Company, an estimated requirements contract, for copy paper. (Communications & Records Services) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

16. Approve Exemption and Award of Contract No. 4400005761 with Goodwill Industries of Central Texas, in the amount of \$167,179.44, for Case Management and Workforce Development Services (Juvenile Probation) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

## **Technology & Operations**

17. Consider and take appropriate action on the following items for the Human Resources Management Department:

- A. Routine Personnel Actions  
(Commissioners Travillion & Gómez)

**RESULT: ADDED TO CONSENT**

18. Consider and take appropriate action regarding the license agreement between Exposition Center and Travis County Emergency Services to use all the Exposition Center facilities from January 1, 2022, to February 18, 2022, and to use the Banquet Hall facility from February 19, 2022, to April 9, 2022. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

19. Receive an update on Travis County Employee Health Care Fund for the period October 1, 2021 to January 31, 2022. (Commissioners Travillion & Gómez)

**RESULT: ADDED TO CONSENT**

## Transportation & Natural Resources

20. Set a public hearing on March 29, 2022, to receive comments regarding the Total Plat Vacation of Larry Jameson Subdivision in Precinct Three. (Commissioner Howard)

**RESULT: ADDED TO CONSENT**

21. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a portion of a slope easement recorded as document #2019114207 of the Official Public Records of Travis County and located over and across Lots 16 and 17, Block E, Sweetwater Ranch Section 2, Village O, a subdivision in Precinct Three. (Commissioner Howard)

**MOTION:** Approve Item 21.

**RESULT: APPROVED - UNANIMOUS**

**MOVER:** Commissioner Precinct 3 Ann Howard

**SECONDER:** Commissioner Precinct 4 Margaret Gómez

**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

22. Consider and take appropriate action regarding a request to approve a Reimbursement and Joint Use Agreement with the Creedmoor-Maha Water Supply Corporation for the coordination and construction of waterline adjustments and relocation to accommodate the County's proposed Tom Sassman Drainage Improvement Project in Precinct Four. (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

23. Consider and take appropriate action regarding Easton Park 4B East Preliminary Plan – (Preliminary Plan – three total lots on 21.067 acres – one mixed residential, and two greenbelt/open space/drainage lots) –located in City of Austin Limited Purpose in Precinct Four. (Commissioner Gómez)

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, TNR

**MOTION:** Approve Item 23 with conditions as stated in the report.

**RESULT: APPROVED - UNANIMOUS**

**MOVER:** Commissioner Precinct 4 Margaret Gómez

**SECONDER:** Commissioner Precinct 1 Jeffrey Travillion

**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

## Other

24. Consider and take appropriate action regarding the presentation of a Service Award from the Texas Association of Counties to Constable Carlos Lopez for his service and dedication to their board of Directors for four consecutive years, 2018 through 2021. (Commissioners Shea & Howard)

**RESULT: NO ACTION NECESSARY**

25. Approve bond for the following appointed official:

A. Tony Callaway, Travis County Fire Marshal(Judge Brown)

**RESULT: ADDED TO CONSENT**

## Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

*Note 6 Gov't Code Ann 551.089, IT Security*

26. Receive a briefing and take appropriate action regarding Travis County information security issues. <sup>1</sup> & <sup>6</sup> (Commissioners Travillion & Howard)

**RESULT: NO ACTION NECESSARY**

**Adjourn**

**Minutes Approved by the Commissioners Court**

---

Date of Approval

---

Andy Brown, County Judge