



Minutes for the Travis County Commissioners Court January 25, 2022 Voting Session

Minutes Prepared by the Travis County Clerk
512-854-4722 • www.traviscountytx.gov • PO Box 149325, Austin, TX 78714-9325

Call to Order

Meeting called to order on January 25, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez

ABSENT: Ann Howard

County Announcements

Clerk's Note: The County Judge noted that January 25, 2022, was Election Day for City of Austin District 4 Special Election.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

- C4. Approve the minutes for the Special Joint Voting Session of January 4, 2022 and the Voting Sessions of December 21, 2021, and January 4, 11 and 18, 2022. (Judge Brown)

MOTION: Approve Items C1-C4.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motion

MOTION: Approve Items 2, 5, 6, 7.a-f, 9, 14, 15, 16, 17, 18, 19, 20, 21, 22.a-b, 24, and 25.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Approve proclamation recognizing the retirement of Dana DeBeauvoir for her 35 years of service as Travis County Clerk and for her service to Travis County and its residents. (Judge Brown)

Members of the Court heard from:

Dana DeBeauvoir, Travis County Clerk
Dana Hess, Chief Deputy, Travis County Clerk's Office
David Ferris, former Travis County Clerk Division Director
Stephen Broberg, Former Travis County employee
David Wahlberg, Former District Court Judge
Laurie Eiserloh, Attorney, Justice and Public Safety
Susan Bell, Former Travis County Clerk Chief Deputy
Charles Stewart, Director, Election Date and Science Lab, MIT
Ronald Morgan, Former Travis County Clerk Chief Deputy
Larry Nordon, Senior Director, Brennan Center for Justice, NYU School of Law

MOTION: Approve Item 1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

2. Receive revenue and expenditure reports, and other statutorily required reports, for the month of November 2021 from the County Auditor's Office. The reports are submitted electronically as allowed by Local Government Code § 114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

3. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

RESULT: NO ACTION NECESSARY

Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains in place.

4. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19, including but not limited to:
 - A. Periodic update from the Austin/Travis County Public Health Authority
 - B. Vaccine distribution, operations, and associated agreements
 - C. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and measures necessary to protect public health and safety of employees and residents (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

5. Consider and take appropriate action to approve the Austin Diaper Bank FY 22 Partnership Agreement. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

6. Consider and take appropriate action to approve and ratify the FY 22 Interlocal Agreement with Integral Care for Assertive Community Treatment (ACT) Team Expansion Services. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

7. Consider and take appropriate action on request to approve public hearing dates, public comment periods, and advertisements for the CDBG PY22 Action Plan and the PY21 CAPER
- A. Approve the following public hearing date to inform the public and receive public input about community needs to help in the development of the PY22 Action Plan:
Public Hearing at TCCC: Tuesday, March 22, 2022 at 9:00am
 - B. Approve advertisements announcing the Community Needs public hearing for the PY22 Action Plan
 - C. Approve 30-day public comment period and public hearing date for the draft PY22 Action Plan:
Public Comment Period: June 22, 2022 at 8:00am to July 22, 2022 at 5:00pm
Public Hearing at TCCC: Tuesday, July 12, 2022 at 9:00am
 - D. Approve the advertisements announcing the PY22 Action Plan public comment period and public hearing
 - E. Approve the following 15-day public comment period and public hearing date for the PY21 CAPER:
Public Comment Period: November 9, 2022 at 8:00am to November 23, 2022 at 5:00pm
Public Hearing: Tuesday, November 15, 2022 at 9:00am
 - F. Approve advertisements announcing the public hearing date and public comment period for the PY21 CAPER in newspapers of general circulation (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action regarding reimbursements to the Strategic Housing Finance Corporation of Travis County for expenses incurred during and related to the temporary relocation of residents at the Rosemont at Oak Valley Apartments in order to mitigate the spread of COVID-19. (This item may be taken into Executive Session under Texas Government Code, § 551.071 Consultation with Attorney) (Judge Brown & Commissioner Gómez)

Items 8, 10, and 11 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Sherri Fleming, County Executive, Travis County Health and Human Services (HHS)

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)

Patrick Howard, Executive Director, Housing Authority of Travis County (HATC), Executive Vice President; Strategic Housing Finance Corporation (SHFC)

Lawrence Lyman, Director, Research and Planning Division, HHS

Kirsten Siegfried, Director, Family Support Services Division, HHS

Jessica Rio, County Executive, PBO

MOTION: Direct staff to negotiate with Patrick Howard, Executive Director, SHFC as a representative of the Strategic Housing Finance Corporation Board regarding payment of costs for resident relocations.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Clerk's Note: The Court noted that there is reserve funding from LFRF resources is available for Rosemont expenses.

9. Consider and take appropriate action to approve a contract with Workforce Solutions to fund the continuation of the emergency employment program. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action regarding evictions and related services in Travis County. (Judge Brown & Commissioner Gómez)

Items 8, 10, and 11 are associated with one another and were called for concurrent discussion.

MOTION: Follow staff recommendations and use on-profit/COVID Outreach funds for eviction prevention, reserve the final invoice amounts for ERAP and the surge funding from existing LFRF resources.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

11. Consider and take appropriate action regarding emergency rental assistance for Travis County residents (Judge Brown & Commissioner Gómez)

Items 8, 10, and 11 are associated with one another and were called for concurrent discussion.

MOTION: Approve Option 2, three months of rent funded with LFRF funds using fund sources as depicted in the final slide of the associated backup.

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 3 Ann Howard

FRIENDLY

AMENDMENT: That the changes are not permanent but run for the remainder of FY 2022.

MOVER: Commissioner Precinct 4, Margaret Gómez
RESULT: **FRIENDLY AMENDMENT ACCEPTED**

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: **APPROVED - UNANIMOUS**

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Intergovernmental Relations

12. Consider and take appropriation action on an appointment to the Central Texas Regional Mobility Authority (CTRMA) Board of Directors. (Judge Brown)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

MOTION: Interview all six candidates.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

13. Consider and take appropriate action on appointments to the Strategic Housing Finance Corporation, including:

- A. Approve a set of interview questions

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, IGR

MOTION: Accept the questions as the ones to be used with the two candidates.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

- B. Conduct interviews of selected tenant finalists (This item may be taken into executive session under Texas Government Code, § 551.071 Consultation with Attorney and/or Texas Government Code, § 551.074 Personnel Matters) (Judge Brown)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, IGR
Keica Prince, interview candidate, Strategic Housing Financing Corporation

Lisa Rheams, interview candidate, Strategic Housing Financing Corporation

MOTION: Appoint Keica Prince to place 6 and Lisa Rheams to Place 7 on the Strategic Housing Finance Corporation.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Planning & Budget

14. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

15. Consider and take appropriate action on a ratification of a request to U.S. Department of Treasury for Reallocated Funds from the Emergency Rental Assistance Program (ERAP 1). (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

16. Approve exemption and award of Contract No. 4400006195 with Favorite Healthcare Staffing, on an as-needed basis, for nursing staff. (Travis County Sheriff's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Approve exemption and award of Contract No. 4400006193 with SHC Services Inc., on an as-needed basis, for nursing staff. (Travis County Sheriff's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Approve Modification No. 4 to Contract No. 4400004014 with Hiutt-Zollars, Inc., in the amount of \$48,055.00, for The Bridge on Spicewood Springs Road/Low Water Crossing #1 Drainage/Stream-Crossing Design. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Reject bid received for IFB 2110-003-PH, for Post Road HVAC Rooftop Unit. (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Declare used equipment as surplus and authorize trade-in for the purchase of new equipment, pursuant to Texas Local Government Code § 263.152(a)(2). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

21. Receive an update on Travis County Employee Health Care Fund for the period October 1, 2021 to December 31, 2021. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action on the following items for the Human Resources Management Department:

- A. Routine Personnel Actions
- B. Non-Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

23. Consider and take appropriate action on Travis County efforts with respect to Broadband Access and Digital Inclusion. (Commissioners Travillion & Howard)

Members of the Court heard from:

Paul Hopingardner, Executive Director, Technology and Operations

MOTION: Approve Item 23.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Transportation & Natural Resources

24. Consider and take appropriate action regarding an Interlocal Agreement with Texas State University Institute of Government Innovation for the Travis County Tree Mitigation Program. (Commissioner Shea)

RESULT: ADDED TO CONSENT

Other

25. File certification of completion of continuing education for Bruce Elfant, Tax Assessor Collector in court records for year 2021. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

26. Receive legal briefing, consider, and take appropriate action on departmental investigation and environmental assessment of the Justice Planning Department. (This item may be taken into executive session under Texas Government Code, § 551.071 Consultation with Attorney). (Judge Brown)

Judge Brown announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation.

RESULT: DISCUSSED

Added Items

- A1. Discuss and take possible action related to the position of County Executive of Health and Human Services including but not limited to the consideration of candidates, Juan Duarte, Lawrence Lyman, and Pilar Sanchez. (This item may be taken into executive session under Texas Government Code, § 551.071 Consultation with Attorney and/or Texas Government Code, § 551.074 Personnel Matters) (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Shannon Weidauer, Director, Human Resources Management Department (HRMD)

MOTION: Appoint Pilar Sanchez and direct staff to commence salary negotiations.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge