



Minutes for the Travis County Commissioners Court February 1, 2022 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on February 1, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Signature Motion

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

County Announcements

Clerk's Note: The County Judge announced that there is a shortage of donated blood in hospitals and encouraged anyone who can to donate. The County Judge also noted that there is a shortage of substitute teachers in local schools and expressed how easy it was to sign up.

Consent

C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)

- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motion

MOTION: Approve Items 7, 8, 9.a, 10, 11, 12, 13, 14, 15, 16.a, 18, 19, 20, 21.a-b, 22, 23, 24, 26, 27, and A1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding consideration of speed limits near Bee Cave Middle School and Rough Hollow Elementary School, which are located in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Robert Wintovich, Director, Facilities and Construction, Lake Travis
Independent School District (ISD)
Brian Burk, Senior Engineer, Public Works, Transportation and Natural
Resources (TNR)
Clint Garza, City Manager, City of Bee Cave
Angela Frankhouser, Principal, Rough Hollow Elementary
Amanda Prehn, Principal, Bee Cave Middle School
Andy Michael, Chief of Police, Lake Travis ISD
Cynthia McDonald, County Executive, TNR
David Greear, Director, Public Works, TNR

Tom Nuckols, Assistant County Attorney
Thomas Kilgore, Mayor, City of Lakeway

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Emergency Services

2. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County

RESULT: NO ACTION NECESSARY

Clerk's Note: The County Judge announced that the prohibition against outdoor burning has been lifted by the Travis County Fire Marshal.

- B. County response to natural disaster or other emergency
(Judge Brown)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
Eric Carter, Emergency Management Coordinator, Emergency Services

RESULT: DISCUSSED

3. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19, including but not limited to:
 - A. Vaccine distribution, operations, and associated agreements

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
George Morales III, Constable, Precinct 4
Todd Hamilton, Campus President, Central Texas Allied Health Institute
Jody-Ann McIntosh, Executive Fellow, FUSE Project
Juanita Jackson, Executive Assistant, Travis County Health and Human Services(HHS)
Sherri Fleming, County Executive, HHS

RESULT: DISCUSSED

- B. Periodic update from the Austin/Travis County Public Health Authority

RESULT: NO ACTION NECESSARY

C. Rental & utility assistance programs and initiatives

Members of the Court heard from:

Sherri Fleming, County Executive, HHS

RESULT: DISCUSSED

D. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and measures necessary to protect public health and safety of employees and residents (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

4. Consider and take appropriate action to approve updates to County Code Chapter 272 in alignment with the Court's decisions regarding Rent Assistance on January 25, 2022. (Judge Brown & Commissioner Gómez)

RESULT: NO ACTION NECESSARY

Intergovernmental Relations

5. Consider and take appropriation action on an appointment to the Central Texas Regional Mobility Authority (CTRMA) Board of Directors. (Judge Brown)

RESULT: NO ACTION NECESSARY

6. Consider and take appropriate action on an appointment to the Travis Central Appraisal District Board of Directors. (Judge Brown)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

MOTION: Approve the interview list.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

7. Consider and take appropriate action on re-appointments to the Board of the Travis County Historical Commission for terms effective immediately and expiring January 31, 2023 for Rosemary Morrow, Nora Jackson, Shawn Malone, and Jeannette Cook. (Commissioner Shea)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action on the appointment of Adrian Lipscombe to the City of Austin/Travis County Food Policy Board for a term effective immediately and ending February 28, 2024. (Commissioner Shea)

RESULT: ADDED TO CONSENT

Planning & Budget

9. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. New application to the General Victim Assistance Grant Program with the Office of the Governor, Public Safety Office in the District Attorney's Office (Commissioner Gómez)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

11. Approve contract award for the Wilson Parke Roof Replacement, IFB 2111-001-RJ, in the amount of \$517,000.00, to the low bidder, Unity Contractor Services, Inc. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

12. Approve Work Authorization #009 under Contract 4400004891 with Miller Gray, LLC, in the amount of \$57,030.00, for Gunnison Turn Drainage Analysis. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

13. Approve termination of Contract No. 4400000346 with Austin/Travis County Integral Care, for Children's Behavioral Health Services. (Juvenile Probation Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

14. Approve Change Order No. 10 to Contract No. 4400005508 with Trimbuilt Construction, Inc., in the amount of \$111,640.31, for the New Tax Office Renovation.(Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

15. Consider and take appropriate action on the revisions in the use of Berlitz Language Centers for Bilingual Testing Service for eligible employees. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

16. Consider and take appropriate action on the following items for the Human Resources Management Department:
 - A. Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

17. Consider and take appropriate action to extend/implement the following:
 - A. Extend the voluntary provisions of the American Rescue Plan (ARP)/Covid Emergency Paid Sick Leave (EPSL), allowing ALL eligible employees to access any unused portion of the original 80 hours provided effective February 9, 2022,through March 31, 2022
 - B. Extend through July 31, 2022, for all eligible employees who submit proof of valid vaccination per CDC guidelines (vaccinated employees) by March 31, 2022
 - C. Extend the Travis County Vaccination Incentive Program, from January 1, 2022, through March 31, 2022, allowing eligible employees to receive sixteen (16) hours of Personal Paid Leave (PPL) upon submission of proof of valid vaccination per the CDC guidelines
 - D. Implement a Travis County Booster Incentive Program, from January 1, 2022, through July 31, 2022, allowing eligible employees to receive eight (8) hours of Personal Paid Leave (PPL) upon submission of proof of valid booster per the CDC guidelines
(Commissioners Travillion & Gómez)

Members of the Court heard from:

Shannon Weidauer, Director, Human Resources Management Department
(HRMD)

Robyn Wright, Director, Financial Systems - ERP, County Auditor's Office
Krissy O'Brien, Political Organizer, Local 1624, American Federation of State,
County and Municipal Employees (AFSCME)
Yvonne Flores, Travis County employee

MOTION: Approve Items 17.a-c, as laid out by staff.
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea

**FRIENDLY
AMENDMENT:** Include approving Item 17.d.
MOVER: Commissioner Precinct2, Brigid Shea
RESULT: **FRIENDLY AMENDMENT ACCEPTED**

Clerk's Note: The Court took a Vote on the Standing Motion at this time.

RESULT: **APPROVED - UNANIMOUS**
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret
Gómez

Transportation & Natural Resources

18. Set a public hearing on February 15, 2022, to receive comments concerning a temporary detour and restriction of all traffic on Priem Lane beginning on or about March 14, 2022 and continuing through March 19, 2022, or until work is complete, in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Set a public hearing on February 15, 2022, to receive comments concerning a temporary detour and restriction of all traffic on Gregg Lane beginning on or about March 14, 2022, and continuing through May 15, 2022, or until work is complete, in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Set a public hearing on March 1, 2022, to receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a slope easement recorded as document #2019114207 of the Official Public Records of Travis County and located over and across Lots 16 and 17, Block E, Sweetwater Ranch Section 2, Village O, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

21. Consider and take appropriate action on the following requests:
- A. Plat for recording: Park at Blackhawk IV, Phase 9 Final Plat (Long Form Plat - 107 total lots – Carries Ranch Road - Pflugerville ETJ) in Precinct One

- B. Subdivision Construction Agreement between Travis County and Felder MHI-Blackhawk, LLC
(Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action on the addition of a proposed right turn lane on Hamilton Pool Road at the Rocky Creek subdivision entrance in association with TxDOT's construction project, and associated resolution supporting the additional work and funding, in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

23. Consider and take appropriate action on a grant collaboration opportunity with the City of Creedmoor. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

24. Consider and take appropriate action on a request to use alternative fiscal security for the subdivision construction of Longview, Phase 1 subdivision, in Precinct Four. (Commissioner Gomez)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action on a request for additional resources to engage a project manager consultant and third-party consultant for development review and inspection services. (Commissioners Travillion & Shea)

Members of the Court heard from:

Aerin-Renee Pfaffenberger, Capital Analyst Sr., Planning and Budget Office
(PBO)

Cynthia McDonald, County Executive, TNR

MOTION: Direct TNR staff to work with PBO to come back to the Commissioners Court no later than two weeks from February 1, 2022, with a plan of how the process can work budget wise, tighten up any logistical details, and work with the County Attorney's Office, the County Judge's Office, and Commissioner Precinct One Office to see if there is an emergency protocol that can be used to speed up the process.

RESULT: APPROVED - UNANIMOUS

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Other

26. Consider and take appropriation action on appointment of Travis County representative to Central Texas Clean Air Coalition. (Judge Brown)

RESULT: ADDED TO CONSENT

27. Consider and take appropriate action regarding order designating Early Voting and Election Day polling places for the March 1, 2022 Joint Primary Election. (Judge Brown)

RESULT: ADDED TO CONSENT

28. Consider and take appropriate action to establish a paid family leave program for Travis County employees. (Judge Brown & Commissioner Travillion)

RESULT: NO ACTION NECESSARY

29. Approve bond for the following appointed official:

Rebecca Guerrero, County Clerk
(Judge Brown)

RESULT: NO ACTION NECESSARY

30. Receive briefing and take appropriate action regarding the Strategic Housing Finance Corporation of Travis County, including but not limited to amending or modifying the Resolutions adopted by the Travis County Commissioners Court, the articles of incorporation, or bylaws to change the structure, organization, programs, or activities. (This item may be taken into Executive Session under Texas Government Code, § 551.071 Consultation with Attorney) (Judge Brown)

RESULT: NO ACTION NECESSARY

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

31. Receive legal briefing, consider, and take appropriate action on departmental investigation and environmental assessment of the Justice Planning Department. (This item may be taken into executive session under Texas Government Code, § 551.071 Consultation with Attorney) (Judge Brown)

Judge Brown announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation.

MOTION: Release the executive summary of the investigation and environmental assessment in this matter upon request through the Public Information Officer.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: County Judge Andy Brown
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

32. Consider and take appropriate action regarding HHS County Executive position, including but not limited to the hiring of Pilar Sanchez. (This item may be taken into executive session under Texas Government Code, § 551.074 Personnel Matters and/or Texas Government Code, § 551.071 Consultation with Attorney) (Commissioners Travillion & Gómez)

RESULT: NO ACTION NECESSARY

Added Items

- A1. Consider and take appropriate action on the appointment of Karen Magid to the City of Austin/Travis County Food Policy Board for a term effective immediately and ending February 28, 2024. (Judge Brown)

RESULT: ADDED TO CONSENT

- A2. Receive legal briefing regarding discharge by Samsung Austin Semiconductor, LLC, and related parties at or near 12100 Samsung Boulevard, Austin, TX 78754. (This item may be taken into executive session under Texas Government Code, § 551.071 Consultation with Attorney) (Judge Brown)

Judge Brown announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge