



Minutes for the Travis County Commissioners Court January 18, 2022 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on January 18, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

County Announcements

Clerk's Note: There were no County Announcements.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motion

Members of the Court heard from:
Zenobia Joseph, Travis County resident

MOTION: Approve Items 3, 4.a, 5, 6, 7, 8, 9, 10.a, 11, 12.a-b, 13, 14, 15, and 16.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Emergency Services

1. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency(Judge Brown)

Members of the Court heard from:
Tony Callaway, Travis County Fire Marshal

MOTION: Approve an order prohibiting outdoor burning beginning January 18, 2022.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Clerk's Note: The prohibition on outdoor burning will expire on February 16, 2022. If conditions improve, the order can be lifted by the County Judge or the Fire Marshal without action by the Commissioners Court.

2. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19, including but not limited to:
 - A. Periodic update from the Austin/Travis County Public Health Authority
 - B. Vaccine distribution, operations, and associated agreements
 - C. Rental & utility assistance programs and initiatives
 - D. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and measures necessary to protect public health and safety of employees and residents (Judge Brown)

RESULT: NO ACTION NECESSARY

Planning & Budget

3. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

4. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. Contract amendment for the FY 2021 agreement with the Texas Department of Housing and Community Affairs for the Comprehensive Energy Assistance Program (CEAP) in the Health and Human Services Department (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

5. Declare list of Travis County equipment as missing and authorize removal from the SAP Asset Inventory, pursuant to Purchasing and Procedures Guide, Section 22.003. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

6. Approve Modification No. 3 to Contract No. 4400001021 with Jacobs Engineering Group, Inc., in the amount of \$117,412.00, for the Cameron Road Improvement Project. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

7. Approve contract award for Customer Flow Management Solution, RFP No. 2112-003-JJ, in the amount of \$67,920.80, to the highest-ranked respondent, Lavi Industries, Inc.(Travis County Tax Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

8. Approve Modification No. 1 to Contract No. 4400005591 with NFP Corporate Services (TX), LLC, in the amount of \$45,500.00, for Benefits Consultant Services. (Human Resources Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

9. Approve order exempting the purchase of USB Fire Escape Stair Repairs from Piatra, Inc., in the amount of \$79,813.49, from the competitive procurement process, pursuant to County Purchasing Act § 262.024(a)(2) (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

10. Consider and take appropriate action on the following items for the Human Resources Management Department:
 - A. Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action on the renewal of a Memorandum of Understanding (MOU) for Travis County Information Technology Services (ITS) to provide technology services to the Housing Authority of Travis County (HATC), located at 502 Highland Mall Boulevard. (Commissioners Travillion & Howard)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

12. Consider and take appropriate action on the following requests regarding the streets and drainage facilities within Bratton II Subdivision-Grand Avenue Parkway in Precinct Two:
 - A. Acceptance of the dedication of public street and drainage facilities within Bratton II subdivision plat

- B. Acceptance of a proposed license agreement with the Bratton Hill Condominium Community, Inc. for improvements within the public right-of-way (Commissioner Shea)

RESULT: ADDED TO CONSENT

13. Set a public hearing on February 1, 2022, to receive comments concerning consideration of speed limits where certain schools are located in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

14. Consider and take appropriate action on a proposed license agreement with Lake Pointe Municipal Utility District for improvements within the right-of-way of Resaca Boulevard in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

15. Consider and take appropriate action regarding a plat for recording – Little Bird Terrace Final Plat (Three total lots – three single-family lots – 14.802 acres) – Bob Wire Road: Lakeway ETJ in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Other

16. Consider and take appropriate action on the appointment of Nancy Jane Duncan as a Precinct Three representative to the Travis County Historical Commission effective immediately through January 31, 2023. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge