



Minutes for the Travis County Commissioners Court March 30, 2021 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on March 30, 2021, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Signature Motion

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Consent

- C1. Receive Bids from County Purchasing Agent.
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)
- C4. Approve the minutes for the Commissioners Court Voting Session of March 9, 2021.

MOTION: Approve Items C1-C4.
RESULT: **APPROVED – UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motions

MOTION: Approve Items 2, 6, 8, 10, 11.a-b, 13, 14, 15, 16, 18, 19, 20, 21, 22, 23.a, 26, 27, 28, 30, 31, 33, 34, 35.a-b, 37, 38, and 39.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gomez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement located over and across Lot A, M&J Addition, Section 3, a subdivision in Precinct Two. (Commissioner Shea) (Related to Item 29)

MOTION: Open the Public Hearing
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning,
Transportation and Natural Resources (TNR)

MOTION: Close the Public Hearing
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

2. Receive revenue and expenditure reports, and other statutorily required reports, for the month of January 2021 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code § 114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

3. Consider and take appropriate action regarding:
 - A. Travis County's response to and recovery from COVID-19, including vaccine distribution, operations and associated events and agreements;
 - B. Other necessary measures and actions related to COVID-19, including Travis County's operations, policies, emergency assistance, measures necessary to preserve public health and safety, and applicable orders, declarations or resolutions, including communications from the State. (Judge Brown)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services

RESULT: DISCUSSED

4. Consider and take appropriate action regarding outdoor burning in the unincorporated areas of Travis County. (Judge Brown)

RESULT: NO ACTION NECESSARY

Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains in place.

Health & Human Services

5. Consider and take appropriate action to: extend the appointment of Mark Escott, M.D., as Interim Health Authority and the designation of Jason R. Pickett, M.D., Ming Tang, M.D., and Jonathan MacClements M.D., each individually as Alternate Health Authority, for Travis County, effective April 1, 2021 through June 30, 2021. (Judge Brown & Commissioner Gomez)

Members of the Court heard from:

Prema Gregerson, Assistant County Attorney

Sherri Fleming, County Executive, Travis County Health and Human Services
(HHS)

Ann-Marie Sheely, Division Director, Travis County Attorney's Office

MOTION: Approve Item 5.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 4 Margaret Gomez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret
Gómez

6. Consider and take appropriate action to approve the subrecipient agreement between Travis County and Meals on Wheels and More, Inc., serving as a pass-through entity to grant to Meals on Wheels: \$41,472.29 for administration expenses, \$319,336.65 to provide emergency rental assistance and \$41,472.29 to provide eviction diversion to income eligible and COVID-19 impacted households within the Travis County CDBG service area. (Judge Brown & Commissioner Gomez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

7. Consider and take appropriate action on legislative matters, including:

A. Update on legislative activities

B. Modifications to the Priorities, Policy Positions, and Positions on Other
Proposals sections of the Travis County Legislative Agenda.
(Commissioners Shea & Travillion)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations
Office (IGR)

MOTION: Approve the modifications to the Travis County Legislative Agenda.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gomez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret
Gómez

Justice Planning

8. Consider and take appropriate action to approve an interlocal agreement between Travis County and Integral Care for the continuity of care for inmate patients, and to the extent funds are available, seek reimbursement for mental health medications. (Judge Brown)

RESULT: ADDED TO CONSENT

9. Receive 2020 Annual Report from Travis County Pretrial Services. (Commissioner Gomez)

Members of the Court heard from:

Rodolfo Perez, Director, Adult Probation, Community Supervision and Corrections Department (CSCD)
Stacy Brown, Division Director, Pretrial Services

RESULT: DISCUSSED

Planning & Budget

10. Consider and take appropriate action on budget amendments, transfers and discussion items. (Commissioner Gomez)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action on the following grant programs, applications, contracts & related special budgets, and permissions to continue:
 - A. Authorize the Travis County Sheriff's Office to submit the annual application to the U.S. Department of Justice, Bureau of Justice Assistance for the Travis County Sheriff's Office to be reimbursed for expenses incurred under the Immigration and Naturalization Act of 1994. The reimbursement term is from July 1, 2018 to June 30, 2019
 - B. Annual contract with the Texas Department of Housing and Community Affairs (TDHCA) to continue the Low-Income Home Energy Assistance Program (LIHEAP) Weatherization Assistance for FY 2020 in the Health and Human Services Department (HHS) (Commissioner Gomez)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action to:
 - A. Receive Update on American Rescue Plan Act and the Coronavirus State and Local Fiscal Recovery Fund

- B. Authorize staff to obtain appropriate signatures and submit any documentation required to receive funding from the Coronavirus State and Local Fiscal Recovery Fund under the American Rescue Plan Act. (Commissioners Shea & Gomez)

Members of the Court heard from:

Diana Ramirez, Director, Economic Development & Strategic Investments,
Planning and Budget Office (PBO)
Zenobia Joseph, Travis County resident

MOTION: Authorize staff to obtain the appropriate signatures and submit any documentation required to receive funding from the Coronavirus State and Local Fiscal Recovery Fund under the American Rescue Plan Act.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Purchasing

13. Approve contract award for Cisco SmartNet Maintenance and Support, New Hardware and Software Purchases, Miscellaneous Services and Upgrades for Travis County, RFP No. 2004-007-JJ, for estimated requirements, to the highest-ranked respondent, Netsync Networks Solutions. (Information Technology Services)(Commissioner Travillion)

RESULT: ADDED TO CONSENT

14. Approve contract award for professional engineering services, Steiner Ranch Emergency Evacuation Route, RFQ No. 2002-007-AR, in the amount of \$316,806.00, to the most highly qualified respondent, Lockwood, Andrews and Newnam, Inc. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

15. Approve order exempting the purchase of a Cargo Hook for a STAR Flight helicopter from AgustaWestland Philadelphia Corporation, in the amount of \$60,076.49, from the competitive procurement process, pursuant to County Purchasing Act § 262.024 (a) (7) (A), and authorize Purchasing Agent to issue purchase order. (Emergency Services)(Commissioner Travillion)

RESULT: ADDED TO CONSENT

16. Approve Modification No. 2, an assignment of Contract No. 4400004246, for Voter Registration System, from BPro, Inc. to Know Ink, LLC. (Tax Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Approve Exemption and Contract Award with Sarah Cortez, MS, LPC, CSAT-c, as needed, for Sex Offender Treatment, Assessment, and Evaluation Services. (Juvenile Probation) (Commissioner Travillion)

RESULT: NO ACTION NECESSARY

18. Approve Exemption and Award of Contract No. 4400005594 with Del Valle Community Coalition, for Outreach, Distribution, and Education Services, in the amount of \$100,000.00, from the competitive procurement process, pursuant to County Purchasing Act § 262.024(a)(1). (Health and Human Services) (Commissioner Gomez).

RESULT: DISCUSSED

19. Approve Termination of Contract No. 4400000763 with Dr. David Landers, for Psychological Evaluation Services. (Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve contract award for Disaster Health and Medical Staffing Services/ Disaster Staffing Team 1, RFS No. 2010-009-KD, on as needed basis contract, to respondent, Evins Group LLC dba Evins personnel. (Emergency Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Approve Termination of Contract No. 4400000776 with Alliance Work Partners for Professional Case Management and Ancillary Services. (Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Declare certain items surplus property and sell at auction pursuant to Local Government Code, Section 263.152(a)(1). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

23. Consider and take appropriate action on the following items for Human Resources Management Department:

A. Proposed Routine Amendments (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

24. Consider and take appropriate action on recommendation from the Travis County Compensation Committee:

A. FY 2022 compensation funding recommendations

B. Appointment of members (Commissioners Gomez & Travillion)

Members of the Court heard from:

Todd Osburn, Compensation Manager, Human Resources Management
Department (HRMD)

MOTION: Select Tina Salazar, Nancy Goodman-Gill, Chris Dietche, and Meg Seville as the functional area representatives on the Compensation Committee.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

MOTION: Approve the recommended list for the at-large representatives.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Transportation & Natural Resources

25. Consider and take appropriate action to amend the Wild Basin Management Agreement with St. Edward's and approve a day-use fee structure at Wild Basin. (Commissioner Howard)

Members of the Court heard from:

Debra Scott, Environmental Project Manager, BCCP, TNR

MOTION: Approve Item 25.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

26. Consider and take appropriate action regarding a request to use a Cash Security Agreement for fiscal security associated with Elm Creek North Amenity Center, a site project in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

27. Consider and take appropriate action regarding a request to approve an Interlocal Agreement with the City of Austin for the coordination and construction of waterline adjustments and relocation to accommodate the County's proposed Old Manor Road Safety Improvement Project in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

28. Consider and take appropriate action on the acceptance of dedication of the public street and drainage facilities within Avalon Phase 14 - a subdivision in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

29. Consider and take appropriate action regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement located over and across Lot A, M&J Addition, Section 3, a subdivision in Precinct Two. (Commissioner Shea)
(Related to Item 1)

MOTION: Approve Item 29.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

30. Approve setting a public hearing on April 20, 2021, to receive comments regarding a request to authorize the filing of an instrument to vacate a sight line easement recorded as Document #2016118127 of the Official Public Records of Travis County and located within Easton Park Section 3A, Phase 2, a subdivision in Precinct Four. (Commissioner Gomez)

RESULT: ADDED TO CONSENT

31. Consider and take appropriate action to approve a drainage easement on public right-of-way owned by the County in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

32. Consider and take appropriate action regarding funding options for a budget shortfall on the FM 969 Pass-Through Finance Project in Travis County. (Commissioners Shea & Travillion)

Members of the Court heard from:

David Greear, Assistant Director, Public Works and Capital Improvement
Projects, TNR
Travis Gatlin, Budget Director, PBO
Cynthia McDonald, County Executive, TNR

RESULT: DISCUSSED

33. Consider and take appropriate action on a request to use Alternative Fiscal Agreements for Whisper Valley Village 1, Phase 3, and Whisper Valley Village 1, Phase 4; proposed subdivisions in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

34. Consider and take appropriate action on a request to approve an Interlocal Agreement with the City of Austin for the coordination and construction of a portion of Old Manor Road within the City of Austin's Jurisdictional limits in conjunction with Travis County's proposed Old Manor Road Safety Improvement Project in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

35. Consider and take appropriate action on the following requests in Precinct Two:
- A. Acceptance of dedication of the public street and drainage facilities within the subdivisions: Preston Park Section 1, Preston Park Section 2A, Preston Park Section 2B, Preston Park Section 3; and
 - B. A proposed License Agreement with the Preston Village Home Owner Association for improvements within the public right of way of Preston Park Section 1. (Commissioner Shea)

RESULT: ADDED TO CONSENT

36. Consider and take appropriate action regarding the planned removal of structures at Manchaca Gardens (Menchaca Gardens). (Commissioner Howard)

Members of the Court heard from:

Charles Bergh, Division Director, Parks, TNR Glen
Gillman, Park Land Manager, TNR

MOTION: Approve Item 36.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

37. Consider and take appropriate action regarding an Interlocal Agreement (ILA) to conduct a geophysical study of the Bee Creek Fault Zone in Travis County. (Commissioner Howard)

RESULT: ADDED TO CONSENT

38. Consider and take appropriate action regarding an Interlocal Agreement (ILA) to conduct a focused study of Hamilton Pool and Reimers Ranch. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Other

39. Consider and take appropriate action regarding an agreement to provide election services for the following entity located in Travis County

A. Lake Travis ISD (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

40. Receive legal briefing in *Emily Borchardt v. Travis County, Texas, et al.*, Cause No. 1:19-CV-00891-LY.¹ (Judge Brown)

RESULT: NO ACTION NECESSARY

41. Receive legal briefing in *Amy Smith, et al. v. City of Austin, et al.*, Case No. 1:18-CV-051.¹ (Judge Brown)

RESULT: DISCUSSED

42. Consider and take appropriate action regarding the purchase of a conservation easement over approximately 268 acres of land in Precinct Three in connection with the Conservation Easement Program. ^{1&2} (Commissioner Howard)

Judge Brown announced that Item 42 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Approve the purchase of the contract assignment to Travis County and the purchase of the conservation easement over approximately 268 acres of land in Precinct Three, in connection with the Conservation Easement Program as discussed in Executive Session.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

43. Receive legal briefing and take appropriate action in *State of Texas v. City of Austin, et al*; Cause No 1-GN-21-001046; in Travis County District Court 98th Judicial District. (Judge Brown)

RESULT: NO ACTION NECESSARY

44. Receive briefing and take appropriate action regarding Travis County information security issues. ⁶ (Commissioner Travillion)

Judge Brown announced that Item 44 would be considered in Executive Session pursuant to Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

Adjourn

**Minutes Approved by the
Commissioners Court**

Date of Approval

Andy Brown, County Judge