



Minutes for the Travis County Commissioners Court January 19, 2021 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on January 19, 2021, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret Gomez

Signature Motion

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Consent

- C1. Receive bids from the County Purchasing Agent.
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C4.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motion

MOTION: Approve agenda items 2, 3, 8, 9.a, 10.a-b, 11, 12, 13, 14, 15, 16.a, 17, 18, 21, and 22.

RESULT: **Passed (5-0)**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding the temporary restriction of all traffic on Bitting School Road for construction beginning on or about February 1, 2021, and continuing through April 15, 2021, or until work is complete, in Precinct One. (Commissioner Travillion)
(Related to Item 20)

MOTION: Open the Public Hearing.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Brian Burk, Senior Engineer, Public Works, Transportation and Natural Resources (TNR)

MOTION: Close the Public Hearing.

RESULT: **Passed (5-0)**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

2. Approve proclamation to remember and honor the lives lost to COVID-19 in cities and towns across the country on Tuesday, January 19, 2021 at 5:30 p.m. ET. (Judge Brown)

RESULT: ADDED TO CONSENT

Auditor

3. Receive revenue and expenditure reports, and other statutorily required reports, for the month of November 2020 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code § 114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

4. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County. (Judge Brown)

RESULT: NO ACTION NECESSARY

Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains lifted.

Health & Human Services

5. Consider and take appropriate action to approve the revised final draft of the Community Development Block Grant (CDBG) Program Year 2020 (PY20) Action Plan. (Commissioners Gomez & Shea)

Members of the Court heard from:

Monique Coleman, Planning Manager, Community Development Block Grant Program. Travis County Health and Human Services (HHS)
Zenobia Joseph, Travis County resident

MOTION: Approve Item 5.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 2 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Intergovernmental Relations

6. Consider and take appropriate action to approve finalists to be interviewed for appointment to the Central Texas Regional Mobility Authority (CTRMA) Board of Directors. (Judge Brown)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

MOTION: Approve interviewing the three named applicants on January 28, 2020.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

7. Consider and take appropriate action on legislative matters, including:

A. Update on organization of the 87th Legislature; and

B. Status of Travis County Legislative Priorities.
(Commissioner Shea)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, IGR
Gregg Knaupe, Legislative Consultant, Knaupe GR
Bonnie Floyd, Travis County Purchasing Agent

RESULT: DISCUSSED

Planning & Budget

8. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:

A. New contract with the U.S. Department of Health and Human Services for the CARES Provider Relief Fund Grant (Phase 3) in Emergency Medical Services. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

10. Consider and take appropriate action on:

A. Approve order exempting the purchase of the installation of the SB169-140 (Service Bulletin), in the amount of \$51,597.15, from Uniflight LLC for Emergency Services, from the competitive procurement process pursuant to Section 262.024 (a) (7) (A) of the County Purchasing Act. (Emergency Services)

- B. Authorize Purchasing Agent to issue purchase order. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 11. Approve ratification of Modification No. 7, in the amount of \$66,300.00, to Contract No. 4400003924 with Election Systems and Software, LLC, for Voting System and Services. (County Clerk) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 12. Approve Modification No. 6, an assignment of Contract No. 4400003179, from Information Management Solution, LLC to Usio, Inc. (Communication and Records Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 13. Approve Modification No. 28, in the amount of \$20,040.00, to Contract No. 4400001068 with ImageSoft, LLC, for the Imaging and Document Management System. (County Clerk) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 14. Approve Change Order No. 3 to Contract No. 4400004920 with Majestic Services, Inc., in the amount of \$59,739.21, for the construction of the Webberville Park Maintenance Building. (Transportation and Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 15. Approve Contract Award of Contract No. 4400005402 and order exempting the purchase of services of an Associate Medical Director from Scott & White Clinic, in the amount of \$32,000.00, from the competitive procurement process, pursuant to County Purchasing Act § 262.024(A)(4). (Travis County Emergency Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

- 16. Consider and take appropriate action on:

- A. Proposed Routine Amendments (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

17. Consider and take appropriate action on the following request to approve the Groves at Paleface Park, a resubdivision of Lot 9 Paleface Park Phase 1 Section B Final Plat (4 single family lots – 18.129 acres – South Pace Bend Road – water provided by individual well and wastewater provided by on-site septic system – County of Travis) in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

18. Consider and take appropriate action on the acceptance of dedication of the public street and drainage facilities within Bear Creek Crossing Phase 2 - a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

19. Approve setting a public hearing on February 16, 2021 to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot lines of Lots 89 & 94, Edgewater Beach, Section 2, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

20. Consider and take appropriate action regarding the temporary restriction of all traffic on Bitting School Road for construction beginning on or about February 1, 2021, and continuing through April 15, 2021, or until work is complete, in Precinct One. (Commissioner Travillion) (Related to Item 1)

MOTION: Approve Item 20.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Other

21. Accept County Treasurer's quarterly report for the Travis County Employee Enrichment Fund. Quarter of October 31, 2020 thru December 31, 2020. (Judge Brown)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action on the reappointment of Rosemary Morrow, Shawn Malone, Jeannette Schaleben Cook, and Nora Jackson as precinct two representatives to the Travis County Historical Commission effective immediately through January 31, 2023. (Commissioner Shea)

RESULT: ADDED TO CONSENT

23. Consider and approve the 2021 Travis County Commissioners Court Calendar. (Judge Brown)

Members of the Court heard from:

Bonnie Floyd, Travis County Purchasing Agent

MOTION: Approve Item 23.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

24. Discuss and action on board and committee assignments and appointments for Commissioners Court members. (Judge Brown)

Members of the Court heard from:

Ann-Marie Sheely, Division Director, Travis County Attorney's Office

Zenobia Joseph, Travis County resident

MOTION: Elevate Travis County's existing Green Steering Committee to the level of a Commissioners Court sub-committee and that Commissioner Shea be one of two court members to serve on the committee.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

MOTION: Create a sub-committee on the subject of homelessness with Commissioner Ann Howard as one of two court members to serve on the committee.

FRIENDLY:

AMENDMENT: Amend the name of the sub-committee to Housing Issues Sub-Committee.

MOVER: Commissioner Ann Howard

RESULT: FRIENDLY AMENDMENT ACCEPTED

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

MOTION: Adopt the Committee assignments as stated in the backup, with the agreed modifications.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gomez

Executive Session

25. Receive legal briefing in *Emily Borchardt v. Travis County, Texas, et al.*, Cause No. 1:19-CV-00891-LY.¹ (Judge Brown)

Judge Brown announced that Item 25 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation.

RESULT: DISCUSSED

26. Receive legal briefing in *Amy Smith, et al. v. City of Austin, et al.*, Case No. 1:18-CV-5051.¹ (Judge Brown)

RESULT: NO ACTION NECESSARY

27. Receive briefing and take appropriate action regarding Travis County information security issues.^{1&6} (Commissioner Travillion)

RESULT: NO ACTION NECESSARY

28. Receive briefing and take appropriate action regarding security information, including security assessment, deployment of security personnel, devices or critical infrastructure, network security information, and security audit related to the Presidential inauguration and associated issues. ^{1,4&6} (Judge Brown)

Judge Brown announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

Adjourn

**Minutes Approved by the
Commissioners Court**

Date of Approval

Andy Brown, County Judge