



Minutes for the Travis County Commissioners Court April 15, 2025 Voting Session

**Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on April 15, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado, County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Absent: Commissioner Precinct 4 Margaret Gómez

Public Communication

Members of the Court heard from:

Karen Ascot, Co-Founder, Holocia
Laura Seaton, Administrative Associate, Information Technology Services
Laura Peveto, Director, Office of Children Services, Health and Human Services
Sarah Murray, Heart Gallery

County Announcements

Clerk's Note: The Colorado River Alliance and Travis County are partnering together to remove litter across seven parks in Eastern Travis County. The Eastside Spring Clean will take place on Saturday, April 26, 2025, from 9:00 to 11:00 am. Visit coloradoriver.org to sign up.

The County Judge announced Lights Out Texas, which is an initiative to save birds, conserve energy, and reduce light pollution. The Spring migration season begins on March 1st and ends June 15th. Peak migration will be from April 22nd. The Court urges Travis County residents to turn off all nonessential lighting from 11pm to 6am to help protect the billions of migratory birds that fly over Texas each year.

The County Judge announced that Travis County Constables will partner with the Drug Enforcement Administration for 'Prescription Drug Take Back Day' on Saturday, April 26, 2025, to collect unwanted prescription, over-the-counter, and veterinary medications from the public. The Court urges residents to remove unneeded medications from their homes, which helps to prevent misuse and reduces the risk of Opioid addiction. Improper disposal of medications can also pose significant environmental and health risks.

Consent Motion

MOTION: Approve Consent Items 7, 8, 9, 12, 13, 15, 16. a-e, 17, 18, 19, 20, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32. a-b, 33, 34, and 36.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Public Hearings

1. Receive comments regarding a Resolution of No Objection for Branchview Apartments to be located at 14411 Immanuel Rd, Pflugerville, Texas 78660, in Precinct Two. (Commissioner Shea)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Members of the Court heard from:

Somchan (Ying) Vuthipadadon, Planning Manager, Health and Human Services (HHS)
Shelley Rowton, Planning Project Manager, HHS
Monique Coleman, Division Director, HHS
Cole Wuestenberg, Journeyman Construction

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

2. Receive comments regarding the proposed assessments on Improvement Area #2 of the WildHorse Ranch Public Improvement District. (Commissioner Travillion)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Members of the Court heard from:

Sally Mcferon, PID Managing Director, Planning and Budget Office (PBO)
Christy Moffett, Director, Economic Development & Strategic Investments,
PBO

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Resolutions & Proclamations

3. Consider and take appropriate action to approve a proclamation recognizing April as Child Abuse Prevention Month in Travis County. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Laura Peveto, Director, Office of Children Services, Health and Human
Services
Jose Garza, District Attorney, Travis County District Attorney
Susana Castillo-Littlejohn, Associate Judge, Civil and Family Courts
Amanda Van Hoozer, Chief Program Officer, Center for Child Protection
Natalie Taylor, Regional Director, Child Protective Services
Sally Hernandez, Travis County Sheriff
Julie Skarich, Senior Director of Family Support and Advocacy, Stop Abuse
For Everyone (SAFE)

MOTION: Approve Item 3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

4. Consider and take appropriate action to approve a proclamation recognizing the week of April 21st - 25th, 2025 as After-school Professionals Week in Travis County. (Judge Brown & Commissioner Travillion)

Members of the Court heard from:

Sarah Stone, Senior Planner, Health and Human Services
Jamie Garcia, President, Andy Roddick Foundation
Jonathan Haynes, Supervisor, City of Austin Parks and Recreation
Nabor Tellez, Enrichment Program Specialist 11, Creedmoor
Elementary A.C.E. LEAD After-School Program

MOTION: Approve Item 4.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Andy Brown

5. Consider and take appropriate action to approve a proclamation recognizing the week of April 14th - 20th, 2025 as National Public Safety Telecommunicator Week in Travis County. (Judge Brown)

Members of the Court heard from:

Kristen Dark, Public Information Officer Senior, Travis County Sheriff's Office

MOTION: Approve Item 5.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Andy Brown

6. Consider and take appropriate action on a Proclamation for Prescription Drug Take Back Day. (Commissioner Travillion)

Members of the Court heard from:

Ryan Kenney, Environmental Specialist Sr., Transportation and Natural
Resources (TNR)
Tonya Nixon, Constable, Precinct 1
Kasben Harris, Constable Sergeant, Precinct 5
Chris Arriaga, Constable Corporal, Precinct 2
Gabe Padilla, Constable Deputy Chief, Precinct 4
Max Morales, Environmental Specialist Sr., TNR

MOTION: Approve Item 6.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Andy Brown

7. Consider and take appropriate action to approve a proclamation recognizing the month of April 2025 as National Fair Housing Month in Travis County. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Auditor

8. Approve payment of claims by the County Treasurer. (Judge Brown)

RESULT: ADDED TO CONSENT

9. Receive revenue and expenditure reports, and other statutorily required reports, for the month of February 2025 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

10. Consider and take appropriate action regarding the following:

- A. Outdoor burning in the unincorporated areas of Travis County

Members of the Court heard from:

Gary Howell, Travis County Fire Marshall

Patrick Phillips, Chief Deputy, Travis County Emergency Services

RESULT: DISCUSSED

- B. County response to natural disaster or other emergencies (Judge Brown)

RESULT: NO ACTION NECESSARY

11. Consider and take appropriate action on the appointment, duties and performance of the Travis County Fire Marshal, including conducting interviews, appointment, determination of the term, approval of the bond for the Fire Marshal, and other matters associated with that position. (*This item may be taken into Executive Session under Government Code section 551.074 Personnel Matters exception and Government Code section 551.071, Consultation with Attorney exception*) (Judge Brown)

Clerk's Note: The bond with the effective term will be brought before the court for approval at a later date in May 2025.

MOTION: Appoint Gary Howell as Travis County Fire Marshal for a two-year term effective May 26, 2025, through May 25, 2027, and associated bond.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Health & Human Services

12. Consider and take appropriate action to approve and ratify the Fiscal Year 2025 interlocal agreement between Travis County and Prairie View A&M for extension agent services. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

13. Consider and take appropriate action to approve the County Judge to sign the Affidavit for the Texas Department of Agriculture Texans Feeding Texans Home-Delivered Meal Grant Program to close out grant program year 2024. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

14. Consider and take appropriate action on a resolution of no objection for Branchview Apartments to be located at 14411 Immanuel Rd, Pflugerville, Texas 78660, in Precinct Two. (Commissioner Shea)

MOTION: Table Item 14 for 30 days.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

15. Consider and take appropriate action to approve the 2025 Work-based Learning/Summer Youth Employment Program Interlocal agreement between the City of Austin and Travis County Health & Human Services. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

16. Consider and take appropriate action on the following grant Letters of Intent, contracts and related special budgets, and permissions to continue:

- A. Letter of Intent from the Travis County Sheriff's Office for the Fiscal Year 2026 - Selective Traffic Enforcement Program solicited by the Texas Department of Transportation
- B. Letter of Intent from the Travis County Sheriff's Office for the Fiscal Year 2025 - Click- it-or-Ticket Program solicited by the Texas Department of Transportation
- C. Letter of Intent from the Travis County Sheriff's Office for the Fiscal Year 2025 - Operation Slowdown Program solicited by the Texas Department of Transportation
- D. Letter of Intent from the Travis County Constable, Precinct Two's Office for the Fiscal Year 2026 - Selective Traffic Enforcement Program solicited by the Texas Department of Transportation
- E. Letter of Intent from Community Legal Services for the AmeriCorps VISTA program solicited by the City of Austin (Judge Brown)

RESULT: ADDED TO CONSENT

Planning & Budget

- 17. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

- 18. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

- 19. Consider and take appropriate action regarding a resolution approving and authorizing a Turner's Crossing PID Community Benefit Fee Escrow Agreement relating to an assessment levy request for Improvement Area #3. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

- 20. Consider and take appropriate action regarding a resolution approving and authorizing a WildHorse Ranch PID Community Benefit Fee Escrow Agreement relating to an assessment levy request for Improvement Area #3. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 21. Consider and take appropriate action relating to the WildHorse Ranch Public Improvement District, including approving:

- A. An order of the Commissioners Court of Travis County, Texas, accepting and approving an amended and restated service and assessment plan, an updated assessment roll for Improvement Area #1 and an assessment roll for Improvement Area #2 of the WildHorse Ranch Public Improvement District;

making a finding of special benefit to the property within Improvement Area #2 of the District to be assessed; Levying assessments against certain property within Improvement Area #2 of the District and establishing a lien on such property; Providing for method of assessment and the payment of the assessment in accordance with Chapter 372, Texas Local Government Code, as amended; Providing for penalties and interest on delinquent assessments; Providing for severability; Resolving all matters incident and related thereto; and Providing an effective date.

- B. A resolution approving and authorizing an Improvement Area #2 Acquisition and Reimbursement Agreement and an Improvement Area #2 Landowner Agreement for the WildHorse Ranch Public Improvement District
- C. A resolution of Travis County, Texas (1) recognizing a Bond Issuance Request for the issuance of PID Bonds for the payment of the costs of the Improvement Area #2 Improvements for Improvement Area #2 of the WildHorse Ranch Public Improvement District; and (2) directing County staff (a) to confirm that all conditions precedent to the issuance of PID Bonds by the Travis County Development Authority have been satisfied, and (b) along with Travis County Development Authority staff, to take such other actions as are required to commence preliminary preparations for the sale of the PID Bonds (Commissioner Travillion)

MOTION: Approve Item 21.a-c.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Purchasing

- 22. Receive bids from County Purchasing Agent. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 23. Approve contract award for Professional Engineering Services for the Substandard Road Project - Deer Creek I, RFQ No. 2209-005-TL, in the amount of \$490,012.08, to the most highly qualified respondent, Miller Gray, LLC. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

- 24. Approve Modification No. 4 to Contract No. 4400006370 with Kentech Inc., in the amount of \$22,351.07, for enhancements to Generators Preventative Maintenance and Servicing. (Sheriff's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

25. Approve exemption and contract award of Contract No. 4400008069 with Vortex Colorado, LLC, in the amount of \$422,406.00, for Hangar door replacements, from the competitive procurement process, pursuant to County Act §262.024(a)(2). (Facilities Management) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
26. Approve contract award for Williamson Road Drainage Improvements, IFB No. 2410-003-PH, in the amount of \$810,785.70, to the lowest responsive bidder, Austin Underground, Inc. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
27. Approve contract award for Mobile Radiology Services, RFS No. 2411-001-PE, as needed, to the sole respondent, Mobile CR Imaging dba Texas Mobile Radiology. (Juvenile Probation Department) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
28. Approve Modification No. 5 to Contract No. 4400004307 with RPS Infrastructure, Inc., in the amount of \$20,015.00, for Old Manor Road Safety Improvements. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
29. Approve Modification No. 5 to Contract No. 4400004304 with Jackson & McElhaney Architects, in the amount of \$77,200.00 for the Arkansas Bend Park Group Building Design. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
30. Approve Change Order No. 3 to Contract No. 4400006990 with Austin Underground, Inc., in the amount of \$107,871.60, for Blake Manor Road SUP (Shared Use Paths) Improvements. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
31. Approve contract award for septic and holding tank services, IFB No. Doc1446898285, estimated requirements, to the sole bidder, Wastewater Transport Services. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

Technology & Operations

32. Consider and take appropriate action on the following Personnel Amendments
- A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

Transportation & Natural Resources

33. Approve setting a public hearing on May 6, 2025, to receive comments on a request to authorize the filing of an instrument to vacate a section of right-of-way on Beckham Drive, located in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

34. Consider and take appropriate action regarding a request to approve a License Agreement with Jackie Cagley to reserve the Casa Blanca facility at the RGK Ranch Park for an event on Saturday, April 26, 2025. (Commissioner Shea)

RESULT: ADDED TO CONSENT

Other

35. Discuss and take action on Commissioners Court appointments to the Travis County Boards, Commissions, and Committees. (Judge Brown)

Members of the Court heard from:

Pilar Sanchez, County Executive, Travis County Health and Human Services

MOTION: Establish a subcommittee on out-of-school care that Pilar Sanchez would report to, while child care and other Health and Human Services matters would remain with Judge Brown and Commissioner Gómez. This item can be revisited at the next Commissioners Court voting session if Commissioner Gómez wishes to transfer any of those responsibilities to Commissioner Shea.

RESULT: APPROVED - UNANIMOUS

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

36. Consider and take appropriate action on a status update regarding projects submitted for Community Project Funds from the FY 2025 federal appropriations process. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

37. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

38. Consider and take appropriate action and receive update from staff regarding the future of the Travis County Exposition Center.^{1&2} (Commissioner Travillion)

Judge Brown announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

39. Receive legal briefing and take appropriate action in Cause no. D-1-GN-24-007778, Ken Paxton, Attorney General of Texas, and Cleo Petricek, and Douglas P. Keenan, individually v. Travis County Commissioners Court and Andy Brown, Jeff Travillion, Brigid Shea, Ann Howard, and Margaret Gomez, each in their official capacity as a Travis County Commissioner, in the 455th Judicial District Court, Travis County.¹ (Judge Brown)

Judge Brown announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

40. Consider and take appropriate action regarding a possible acquisition of a property in central Austin, Texas.¹ (Commissioner Gómez)

Judge Brown announced that Item 40 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Acquire the property in Central Austin, Texas pursuant to the terms discussed in executive closed session.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge