



# Minutes for the Travis County Commissioners Court June 7, 2022 Voting Session

Minutes Prepared by the Travis County Clerk  
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## Call to Order

Meeting called to order on June 7, 2022, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Rebecca Guerrero County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown  
Commissioner Precinct 2 Brigid Shea  
Commissioner Precinct 3 Ann Howard  
Commissioner Precinct 4 Margaret J. Gómez

Absent Commissioner Precinct 1 Jeffrey Travillion

## County Announcements

*Clerk's Note: There were no County Announcements.*

## Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

**MOTION:** Approve Items C1-C3.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 4 Margaret Gómez  
**SECONDER:** Commissioner Precinct 3 Ann Howard  
**AYES:** Andy Brown, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion, Brigid Shea

## Second Consent Motion

**MOTION:** Approve Items 7, 8, 9, 11, 12.a-b, 14, 16.a-b, 17, 18, 21, 22, 23, 24, 25, and 26.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 4 Margaret Gómez

**SECONDER:** Commissioner Precinct 3 Ann Howard  
**AYES:** Andy Brown, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion, Brigid Shea

## Public Hearings

1. Receive comments regarding a plat for recording: Mason Subdivision, Revised Plat, Lots 1-4 - (1 total lot – commercial use on 5.211 acres) – Hamilton Pool Road – Travis County only in Precinct Three. (Commissioner Howard)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 3 Ann Howard  
**SECONDER:** Commissioner Precinct 4 Margaret Gómez  
**AYES:** Andy Brown, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion, Brigid Shea

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, Transportation and Natural Resources (TNR)

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 3 Ann Howard  
**SECONDER:** Commissioner Precinct 4 Margaret Gómez  
**AYES:** Andy Brown, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion, Brigid Shea

## Resolutions & Proclamations

2. Approve a proclamation recognizing the month of June as "Elder Abuse Prevention Month" in Travis County. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Ross Stephens, Director, Community Services Division, Travis County Health and Human Services (HHS)  
Kent Herring, CEO, Family Eldercare

**MOTION:** Approve Item 2.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 4 Margaret Gómez  
**SECONDER:** Commissioner Precinct 2 Brigid Shea  
**AYES:** Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion

3. Approve a proclamation recognizing the month of June as "Gun Violence Awareness Month" in Travis County. (Judge Brown & Commissioner Travillion)

Members of the Court heard from:

Alexander Strenger, Travis County resident  
Sally Hernandez, Travis County Sheriff

**MOTION:** Approve Item 3.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** County Judge Andy Brown  
**SECONDER:** Commissioner Precinct 2 Brigid Shea  
**AYES:** Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion

### Emergency Services

4. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
  - B. County response to natural disaster or other emergency (Judge Brown)

Members of the Court heard from:

Tony Callaway, Travis County Fire Marshal

**MOTION:** Approve an order prohibiting outdoor burning.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 4 Margaret Gómez  
**SECONDER:** Commissioner Precinct 2 Brigid Shea  
**AYES:** Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion

*Clerk's Note: The prohibition on outdoor burning will expire on July 13, 2022. If conditions improve the order can be lifted by the County Judge or the Fire Marshal without action by the Commissioners Court.*

5. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19, including but not limited to:
- A. Vaccine distribution, operations, and associated agreements

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services  
George Morales III, Constable, Precinct 4

**RESULT: DISCUSSED**

- B. Periodic update from the Austin/Travis County Public Health Authority
- C. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and measures necessary to protect public health and safety of employees and residents (Judge Brown)

**RESULT: NO ACTION NECESSARY**

- 6. Receive an update from Travis County Emergency Services District Commissioners regarding ESD statuses, activities, improvements, and other topics of interest to the Commissioners Court and other ESD stakeholders. (Commissioners Shea & Howard)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services  
David Wilson, Chief, Emergency Services District #9 (ESD #9)  
Paula Barr, Commissioner, ESD #6  
Ken Bailey Chief, ESD #11  
Mike Bessner, Commissioner, ESD #2

**RESULT: DISCUSSED**

- 7. Consider and take appropriate action on an amendment to the Internship Agreement between Travis County and St. Edward's University to facilitate internship opportunities for autopsy technicians. (Commissioners Shea & Howard)

**RESULT: ADDED TO CONSENT**

- 8. Consider and take appropriate action on a Program Letter of Agreement between the University of Texas Health Science Center and Travis County regarding EMS Fellows participating in an Emergency Medicine Residency and EMS fellowship with Travis County STAR Flight, overseen by Dr. James Kempema. (Commissioners Shea & Howard)

**RESULT: ADDED TO CONSENT**

**Health & Human Services**

- 9. Consider and take appropriate action to approve the revised Travis County CDBG-DR Housing Guidelines. (Judge Brown & Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

- 10. Consider and take appropriate action on:
  - A. Approve reimbursement with ARPA funds to Strategic Housing Finance Corporation of Travis County (SHFC) for expenses related to temporary relocation of the residents at Rosemont at Oak Valley Apartments to reduce the spread of COVID-19

- B. Receive a briefing and updates from Strategic Housing Finance Corporation of Travis County and Travis County staff regarding relocation efforts at Rosemont at Oak Valley, located at 2800 Collins Creek Drive (Jude Brown & Commissioner Gómez)

Members of the Court heard from:

Pilar Sanchez, County Executive, Travis County Health and Human Services (HHS)

Patrick Howard, Executive Vice President; Strategic Housing Finance Corporation (SHFC)

**MOTION:** Follow staff recommendations to reimburse SHFC \$1.68M.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 3 Ann Howard  
**SECONDER:** Commissioner Precinct 4 Margaret Gómez  
**AYES:** Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion

## Planning & Budget

11. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

12. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:

- A. Ratification of the annual application to the Automobile Burglary and Theft Prevention Authority to continue the Sheriff's Combined Auto Theft Task Force Program in the Travis County Sheriff's Office
- B. Contract Amendment for the Victim Coordinator and Liaison Grant with the Texas Office of the Attorney General in the District Attorney's Office (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

13. Receive briefing on summary results of the 2022 Travis County Community Survey and next steps on a community process to assist with decision-making for a variety of County purposes including but not limited to economic development, strategic planning, and programs funded by ARPA's Local Fiscal Recovery Funds. (Commissioners Shea & Gómez)

Members of the Court heard from:

Christy Moffett, Director, Economic Development & Strategic Investments, Planning and Budget Office (PBO)

Yaria Robinson, Senior Planner PBO  
Madai Montes, Community Engagement Specialist, PBO  
Hector Nieto, Public Information Officer, Public Information Office (PIO)  
Zenobia Joseph, Travis County resident  
Arthur C. Graves, Travis County resident

**RESULT: DISCUSSED**

**Purchasing**

14. Approve Change Order No. 3 to Contract No. 4400005553 with Flintco, LLC, in the amount of \$616,167.32, for the construction of the Bee Creek Sports Complex. (Transportation & Natural Resources) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

15. Approve Ratification, Exemption and Award of Contract No. 4400006364 with Asian Family Support Services of Austin (AFSSA), for domestic and sexual violence, outreach, and community education program, in the amount of \$200,000.00, from the competitive procurement process, pursuant to Texas Local Government Code § 262 et seq. (Health & Human Services) (Commissioner Travillion)

Members of the Court heard from:

Pilar Sanchez, County Executive, HHS  
Korey Darling, Planning Manager, HHS  
Zenobia Joseph, Travis County resident  
Trelisha Brown, Division Director, Travis County Attorney's Office

**MOTION:** Approve Item 15.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 4 Margaret Gómez  
**SECONDER:** Commissioner Precinct 2 Brigid Shea  
**AYES:** Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion

**Technology & Operations**

16. Consider and take appropriate action on the following Personnel Amendments:
- A. Routine Personnel Actions
  - B. Non-Routine Personnel Actions  
(Commissioners Travillion & Gómez)

**RESULT: ADDED TO CONSENT**

17. Receive an update on Travis County Employee Health Care Fund for the period October 1, 2021 to April 30, 2022. (Commissioners Travillion & Gomez)

**RESULT: ADDED TO CONSENT**

18. Consider and take appropriate action on the annual approved County Holiday Schedule. In accordance with the Travis County Policies, Procedures and Regulations Manual, Sections 110.043 Holidays and 110.044 Personal Holidays, respectively, discuss and approve Holiday time effective October 1, 2022 through December 31, 2023. (Commissioners Travillion & Gómez)

**RESULT: ADDED TO CONSENT**

19. Receive and take appropriate action on the final draft Paid Parental Leave policy. (*This item may be taken into Executive Session under Texas Government Code, § 551.071 Consultation with Attorney*) (Commissioners Travillion & Gómez)

Members of the Court heard from:

Shannon Weidauer, Director, Human Resources Management Department  
(HRMD)

Shannon Steele, Benefits Manager, HRMD

Travis Gatlin, Budget Director, PBO

Leslie Dippel, Division Director, Travis County Attorney's Office

**MOTION:** Adopt Option B, Including the additional language regarding job protection.

**RESULT: APPROVED - UNANIMOUS**

**MOVER:** County Judge Andy Brown

**SECONDER:** Commissioner Precinct 2 Brigid Shea

**AYES:** Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez

**ABSENT:** Jeffrey Travillion

## **Transportation & Natural Resources**

20. Consider and take appropriate action on a plat for recording: Mason Subdivision, Revised Plat of Lots 1-4 - (one total lot – commercial use on 5.211 acres) – Hamilton Pool Road – Travis County only in Precinct Three. (Commissioner Howard)

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range  
Planning, TNR

**MOTION:** Approve the application in Item 20.

**RESULT: APPROVED - UNANIMOUS**

**MOVER:** Commissioner Precinct 3 Ann Howard

**SECONDER:** Commissioner Precinct 4 Margaret Gómez  
**AYES:** Andy Brown, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion, Brigid Shea

21. Consider and take appropriate action regarding a Preliminary Plan: Slaughter Lane, 90 acre (Small Subdivision) Preliminary Plan - (275 total lots – 266 single-family and nine open space, drainage, landscape, and water quality lots – 90.349 acres) – Slaughter Lane and Thaxton Road: City of Austin's two-mile ETJ in Precinct Four. (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

22. Consider and take appropriate action on a Construction Agreement between Preserve Hutto, LLC and Travis County for traffic mitigation improvements associated with the Preserve at Priem Lane, in Precinct One. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

23. Consider and take appropriate action on requests to use Alternative Fiscal Security for the following subdivisions:
- A. Provence Phase 1, Section 6A-Alternative Fiscal Acknowledgement
  - B. Provence Phase 1, Section 6B-Alternative Fiscal Acknowledgement in Precinct Three  
(Commissioner Howard)

**RESULT: ADDED TO CONSENT**

24. Consider and take appropriate action regarding approval of the Elm Creek Northwest Subdivision Preliminary Plan (Prelim - 610 single-family lots, 11 open space/drainage lots, and one amenity lot – 23,334 linear feet of proposed streets – 175.81 acres – State Highway 290 East – water and wastewater provided by Travis County MUD No. 14 – City of Elgin ETJ) in Precinct One. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

25. Consider and take appropriate action of a conditional Final Plat approval subject to the completion of the outstanding items listed in the review comment report that has been sent to the applicant for Cypress Ranch Block A Lot 1 and Lot 2 Final Plat (Final Plat – 2 commercial lots – 6.22 acres – State Highway 71 and Cypress Ranch Blvd. – water provided by an on-site well and wastewater provided by an on-site septic system – County of Travis) in Precinct Three. (Commissioner Howard)

**RESULT: ADDED TO CONSENT**

26. Consider and take appropriate action regarding approval of Paleface Pedernales Replat of a portion of Lot 17, Lot 18, Lot 19 and a portion of Lot 20 (Final Plat – two single-family lots – 3.95 acres – Pedernales Point Drive – water provided by Paleface Pedernales WSC and wastewater provided by an on-site septic system – County of Travis) in Precinct Three. (Commissioner Howard)

**RESULT: ADDED TO CONSENT**

27. Consider and take appropriate action on a Traffic Mitigation Agreement between Travis County Healthcare District d/b/a Central Health and Travis County for traffic mitigation associated with Springdale Manor Apartments development in Precinct One. (Commissioner Travillion)

**RESULT: NO ACTION NECESSARY**

### Other

28. Consider and take appropriate action to review and approve the Rental Agreement with Pflugerville Independent School District, Pflugerville, TX, for Expunction Expo. (Commissioner Travillion)

Members of the Court heard from:

Velva Price, Travis County District Clerk

**MOTION:** Approve Item 28.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 4 Margaret Gómez  
**SECONDER:** Commissioner Precinct 2 Brigid Shea  
**AYES:** Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez  
**ABSENT:** Jeffrey Travillion

### Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

*Note 6 Gov't Code Ann 551.089, IT Security*

29. Receive briefing and take appropriate action regarding Travis County information security issues.<sup>1</sup> & <sup>6</sup> (Commissioners Howard & Travillion)

**RESULT: NO ACTION NECESSARY**

**Adjourn**

**Minutes Approved by the Commissioners  
Court**

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Date of Approval

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Andy Brown, County Judge