



Minutes for the Travis County Commissioners Court November 5, 2024 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on November 5, 2024, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Lola Ogunro.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 4 Margaret Gómez

Virtual: Commissioner Precinct 3 Ann Howard

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Clerk's Note: There were no speakers for Public Communication.

County Announcements

Clerk's Note: Judge Brown announced that all Travis County employees are encouraged to make a plan and vote in the 2024 General Election. In accordance with County policy 110.006 Political Involvement, employees of Commissioners Court departments shall have a reasonable amount of time off to vote during working hours. This may apply to Early Voting and Election Day. A "reasonable amount of time" is generally considered to be a total of two hours. Please obtain approval from your supervisor before leaving or missing work and use timesheet code 2140 Judge Approved Leave. Elected Officials are encouraged to grant a similar reasonable amount of time off and asked to use the same timesheet code.

For information about voting in Travis County, you can visit www.votetravis.com.

Consent Motion

MOTION: Approve Consent Items 2, 4, 5, 6, 7.a-c, 8, 9, 10, 11, 12, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22.a-b, 23, 24, 25, 26, 27.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Consider and take appropriate action to approve a proclamation recognizing November 11, 2024, as "Veterans Day" in Travis County. (Commissioners Travillion & Howard)

MOTION: Approve Item 1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

2. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

3. Consider and take appropriate action regarding the following:

A. Outdoor burning in the unincorporated areas of Travis County

Members of the Court heard from:

Gary Howell, Travis County Fire Marshal

MOTION: Extend the outdoor burn ban until December 10, 2024.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

B. County response to natural disaster or other emergencies (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

4. Consider and take appropriate action to approve the public comment draft of the CDBG Program Year (PY) 2023 Consolidated Annual Performance and Evaluation Report (CAPER) and the 15-day public comment period. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

5. Consider and take appropriate action on a resolution of no objection for Decker Lake Apartments to be located at 6200 Blue Bluff Rd, Austin, Texas 78724, in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

6. Consider and take appropriate action to renew Interlocal Agreement #4400004356 with the Austin Independent School District (AISD) to fund the Family Resource Center program. (Judge Brown & Commissioner Gómez).

RESULT: ADDED TO CONSENT

Intergovernmental Relations

7. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, letters of support, memorandum of understanding, and permissions to continue:

- A. Contract agreement and revised Letter of Intent for the Paul Coverdell Forensic Science Improvement Grant Program - Competitive grant from the US Bureau of Justice Assistance for \$128,425 in the Travis County Sheriff's Office

- B. Contract amendment for the Urban Area Security Initiative grant from the Texas Office of the Governor for \$75,000 in the Emergency Services department
- C. Contract agreement for the Fall 2024 Grant Program grant from the Texas Bar Foundation for \$3,000 in the Travis County Juvenile Probation department (Judge Brown)

RESULT: ADDED TO CONSENT

Innovative Justice & Program Analysis

- 8. Consider and take appropriate action for the Juvenile Probation Department to use general funds for the purchase of food and beverages for various department events during Fiscal Year 2025. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

- 9. Consider and take appropriate action to approve the use of funds from the allocated reserve for reimbursement of travel and relocation expenses for the selected applicant for the position of County Executive, Department of Innovative Justice & Program Analysis, and to direct PBO to process any needed budget adjustments up to \$2000 for travel reimbursement and up to \$10,000 for relocation reimbursement as automatic adjustments from allocated reserve into the IJPA department budget for the specific purpose of reimbursement of travel and relocation expenses for the new IJPA County Executive. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Planning & Budget

- 10. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

- 11. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

- 12. Receive bids from County Purchasing Agent. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

13. Approve exemption and Contract No. 4400007669 with Front Line Advisory Group, LLC, as needed, for Program Manager Consultant services, from the competitive procurement process, pursuant to County Act § 262.024(a)(4). (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
14. Approve contract award for professional landscape architectural services for the Travis County Parks Comprehensive Plan, RFQ No. 2209-005-TL, in the amount of \$349,760.00, to the most highly qualified respondent, Mend Collaborative, Inc., dba Mend Collaborative. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
15. Approve Modification No. 8 to Contract No. 4400004321 with Doucet & Associates, Inc. in the amount of \$0.00, for Tom Sassman Road at Maha Creek. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
16. Approve exemption and Contract No. 4400007800 with Rite of Passage dba Lake Granbury Youth Services, Texas Monarch Academy for Girls, and The Oaks-Brownwood, as needed, for residential treatment services. (Juvenile Probation) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
17. Approve exemption and Contract No. 4400007840 with New Horizons Ranch and Center, Inc. dba New Horizons, as needed, for residential treatment services. (Juvenile Probation) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
18. Approve termination of Contract No. 44000000862 with GENAustin, for Group Facilitation Services. (Juvenile Probation) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
19. Approve Modification No. 1, an assignment of Contract No. 4400005715, for Cabling Services GAATN, from Brycomm, LLC to A3 Communications, Inc. (ITS) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
20. Approve contract award for Transport of Cadavers, IFB No. 2408-013-SK, estimated requirements, to the lowest responsible bidder, Carol Costello, dba First Call Services. (Medical Examiner) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
21. Approve Interlocal Agreement No. 4400007950 with City of Bedford for a cooperative purchasing program. (Purchasing Office) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

Technology & Operations

22. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
- B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

23. Consider and take appropriate action on the Acceptance of the Dedication of the public street and drainage facilities within-Provence Phase 1 Section 4A, in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Other

24. Consider and take appropriate action on the District Attorney's Fiscal Year 2024 Chapter 59 Asset Forfeiture Report. (Judge Brown)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action on the Fiscal Year 2024 Equitable Sharing Agreement and Certification for federal forfeiture proceeds for the District Attorney's Office. (Judge Brown)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action to approve the appointment of Fred Lugo to the City of Austin Commission Aging. (Judge Brown)

RESULT: ADDED TO CONSENT

27. Consider and take appropriate action on the use of funds for the purchase of food and beverages for use at various County Clerk events during Fiscal Year 2025. (Commissioners Travillion & Howard)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

28. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

29. Receive legal briefing and take appropriate action regarding Cause no. D-1-GN-24-005849 In the 200th Judicial District Court, Travis County, Texas; *State of Texas v Bruce Elfant Travis County Tax Assessor-Collector and Voter Registrar*; Andy Brown Travis County Judge; Jeff Travillion Travis County Commissioner; Brigid Shea Travis County Commissioner; Ann Howard Travis County Commissioner; Margaret Gómez Travis County Commissioner.¹ (Judge Brown)

RESULT: NO ACTION NECESSARY

30. Receive legal briefing and take appropriate action regarding Cause no. D-1-GN-24-007778; In the 455th Judicial District Court, Travis County, Texas; *Ken Paxton, Attorney General, et al. v. Travis County Commissioners Court, et al.*¹ (Judge Brown)

RESULT: NO ACTION NECESSARY

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge