



Minutes for the Travis County Commissioners Court August 19, 2025 Voting Session

Minutes Prepared by the Travis County Clerk
512-854-4722 • www.traviscountytexas.gov • PO Box 149325, Austin, TX 78714-9325

Call to Order

Meeting called to order on August 19, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present, delegates the authority to Commissioner Shea to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Jeffrey Travillion, Brigid Shea, Ann Howard

ABSENT: Andy Brown, Margaret Gómez

Clerk's Note: Shortly after the signature motion was made, Judge Brown and Commissioner Gómez joined the voting session in person.

Public Communication

Members of the Court heard from:

Laura Seaton, Administrative Associate, Information and Technology Services
Julia Spann, Chief Executive Officer, SAFE Alliance

County Announcements

Clerk's Note: Commissioner Shea introduced Miles Baker, the newest intern to join the Precinct 2 Office.

Consent Motion

MOTION: Approve Consent Items 2, 3, 6, 7, 8.a-b, 13, 14.a-c, 15, 17.a, 18, 19, 20, 21, 22, 23.a-b, 24, 25, 26.a-b, 27.a-b, and 28.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

Public Hearings

1. Receive comments regarding a temporary detour and restriction of all traffic on Apogee Boulevard between Skytex St. and Sassman Rd. for construction beginning on or about Wednesday, October 1, 2025, and continuing through Sunday, November 1, 2026, or until work is complete, in Precinct Four. (Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

Members of the Court heard from:
Brian Burk, Senior Engineer, Transportation and Natural Resources

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

Auditor

2. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT
3. Receive revenue and expenditure reports, and other statutorily required reports, for the month of June 2025 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

4. Consider and take appropriate action regarding the following:

- A. Outdoor burning in the unincorporated areas of Travis County

Members of the Court heard from:

Gary Howell, Travis County Fire Marshall

RESULT: DISCUSSED

- B. County response to natural disaster or other emergencies, including but not limited to necessary measures and actions related to the July 2025 Severe Weather and Flooding Disaster, including Travis County's response, operations, policies, emergency assistance, agreements, and measures necessary to preserve public health and safety and rehabilitation of property, and applicable orders, declarations or resolutions, and authorization for expenditure of funds and contracts related to disaster response and recovery efforts. (Judge Brown)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services

Eric Carter, Chief Emergency Management Coordinator, Emergency Services

Pilar Sanchez, County Executive, Travis County Health and Human Services

Cynthia McDonald, County Executive, Transportation and Natural Resources (TNR)

Emily Ackland, Division Director, Environmental Quality Program, TNR

Shawn Snyder, Division Manager, Development Services, TNR

Hector Nieto, Public Information Officer, Public Information Office

Travis Gatlin, Budget Director, Planning and Budget Office

RESULT: DISCUSSED

5. Consider and take appropriate action on a proposed pay scale for Emergency Medical Services, Department 159. (Commissioners Shea & Howard)

RESULT: NO ACTION NECESSARY

Health & Human Services

6. Consider and take appropriate action to approve and ratify a grant subaward to Integral Care for a Jail-Based Substance Use Intake Program. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

7. Consider and take appropriate action to approve subaward amendment/modification No. 2, with Attachment V, Exhibit 2, and the proposed Estoppel Certificate to Contract No.4400007614 with SAFE Lancaster Court, LLC. (*This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception*) (Commissioners Howard & Gómez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

8. Consider and take appropriate action on the following grant Letters of Intent, contracts and related special budgets, and permissions to continue:
- A. Application from the Travis County District Attorney's Office for the Fiscal Year 2025 Services for Victims of Crime grant solicited by the Office of Victims of Crime
 - B. Permission to Continue request from the Health and Human Services department for the Maternal, Infant, and Early Childhood Home Visiting program provided by the United Way for Greater Austin (Judge Brown)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action on appointments to the Strategic Housing Finance Corporation Board of Directors. (Judge Brown)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations

MOTION: Reappoint Kecia Prince and Jan Wenig for a term to expire December 31, 2027, and issue a Call for Applications with a deadline of Friday, September 19, 2025.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

10. Consider and take appropriate action on a resolution by the Commissioners Court of the County of Travis requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith. (*This item may be taken into executive session under Texas Government Code § 551.071, Consultation with Attorney*) (Judge Brown)

Members of the Court heard from:

Dashiell Daniels, Travis County Grants Administrator
Travis Gatlin, Budget Director, Planning and Budget Office

Judge Brown announced that Item 10 would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Approve Item 10.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

11. Consider and take appropriate action regarding an appointment to fill the position of Constable, Precinct 4. *(This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception)* (Judge Brown)

Members of the Court heard from:
Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations

MOTION: Approve opening a Call for Applications.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Innovative Justice & Program Analysis

12. Receive briefing from Brinkley Sargent Wiginton Architects on the Diversion Center/Central Intake Design Project. (Judge Brown)

Members of the Court heard from:
Jacqueline van Wormer, County Executive, Innovative Justice and Program Analysis (IIPA)
Tyronne Jolly, Program Manager Sr., IIPA
Charlie Goodman, Principal-In-Charge, Brinkley Sargent Wiginton
Cutiss J. Pulitzer, Principal, Pulitzer/Bogar, & Associates
David McLemore, Principal, Medical Planning & Design, Kirksey
Gabe Stock, Director, Facilities Management Department

RESULT: DISCUSSED

Planning & Budget

13. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

14. Consider and take appropriate action on budget amendments, transfers and discussions items, including but not limited to the following listed items, and any other necessary budget amendments and transfers attached to Commissioners Court backup for the agenda item:

- A. Request to Budget \$4,463,227.12 of new revenue received from FEMA reimbursements related to the COVID-19 pandemic response in the Emergency Reserve
- B. Request from the County Clerk's Office for \$187,911 from an Earmark against the Allocated Reserve for start-up costs of the November 2025 General Election
- C. Request to transfer \$10,095,159 from the Allocated Reserve of the Child Care and Out of School Time Special Revenue Fund (0163) to Health and Human Services to begin short-term childcare and out of school care investments (Commissioner Gómez)

RESULT: ADDED TO CONSENT

15. Consider and take appropriate action on Modification No. 2 of the Subaward Agreement between Travis County through the Travis County Juvenile Probation Department (TCJPD) and Austin Free-Net (AFN) that is funded by the Office of Juvenile Justice Department. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

16. Receive budget agenda worksheet for Fiscal Year 2026 Budget Mark-up and set a deadline for submission. (Judge Brown)

Members of the Court heard from:

Jessica Rio, County Executive, Planning and Budget Office (PBO)
Travis Gatlin, Budget Director, PBO

MOTION: Approve the submission deadline, Wednesday, August 27, 2025, at noon, for the Fiscal Year 2026 (FY26) budget agenda worksheet, and approve the date, September 3, 2025, to begin the FY26 Budget Mark-up.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

17. Consider and take appropriate action regarding the following tax collection agreement:

A. Pilot Knob MUD #1 (Judge Brown)

RESULT: ADDED TO CONSENT

Purchasing

18. Receive bids from County Purchasing Agent. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

19. Receive and accept meal donations from multiple businesses for the Emergency Responders to the July 2025 Severe Weather and Flooding Disaster pursuant to Local Government Code 81.032. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

20. Approve Modification No. 7 to Contract No. 4400006101 with ViaPath Technologies for the Inmate Communications and Educational Services. (Sheriff's Office)
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

21. Approve exemption and Contract No. 4400008102 with Zara Environmental LLC, as-needed, for karst management services. (Transportation & Natural Resources)
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

22. Approve contract award for Client Management System for Pretrial & Counseling and Education Services, RFP No. 2209-011-JJ, in the amount of \$922,408.00, to the highest-ranked respondent, Corrections Software Solutions. (Information Technology Services) (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Technology & Operations

23. Consider and take appropriate action on the following Personnel Amendments:

A. Routine Personnel Actions

B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

24. Consider and take appropriate action regarding the termination of the License Agreement between Travis County and Veracruz All Natural, LLC on September 30, 2025, for the space used in the Civil and Family Courts Facility, first floor, located at 1700 Guadalupe Street, Austin, Texas. (Commissioner Travillion)

25. Consider and take appropriate action regarding the first amendment to the license agreement between Travis County and the Capital Area Private Defender Service for the use of the Rusk Building located at 910 Lavaca Street, Austin, Texas 78701.

(Commissioner Gómez)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action to approve a request from the Tax Assessor-Collector to authorize printing by the County's print shop of the following items, to be included with 2025 statements:

A. 358,000 1/3 - page inserts

B. Various inserts (approximate total 60,200) (Judge Brown)

RESULT: ADDED TO CONSENT

Other

27. Consider and take action to approve two license agreements for use as Early Voting and Election Day polling sites for the November 4, 2025, Joint General and Special Elections:

A. Genesis Presbyterian Church

B. Westlake United Methodist Church (Judge Brown)

RESULT: ADDED TO CONSENT

28. Approve the minutes for the August 5 and August 12, 2025, Voting Sessions. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

29. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

30. Receive legal briefing from County Attorney and take appropriate action including authorizing outside counsel in D-1-GN-25-003457, State of Texas vs. Travis County, Texas; in the 458th District Court, Travis County, Texas (Austin Division).¹ (Judge Brown)

Judge Brown announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

31. Consider and take appropriate action on an offer received by Travis County for conveyance of full public access easement rights on, over and across a 0.115 acre tract of land (Parcel #7E) – owned by Manor Downs South, LLC and needed for the County's Strategic Parkland 2023 Bond project – in exchange for granting of electrical utility easement rights on, over, and across a 0.292 acre tract of land (Parcel #8X) owned by Travis County and located southwest of Hill Lane in Precinct One.^{1&2} (Commissioner Travillion)

Judge Brown announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Accept an offer received by Travis County for conveyance of full public access easement rights on, over and across a 0.115 acre tract of land (Parcel #7E) - owned by Manor Downs South, LLC and needed for the County's strategic Parkland 2023 Bond Project - in exchange for granting of electrical utility easement rights on, over, and across a 0.292 acre tract of land (Parcel #8X) owned by Travis County and located southwest of Hill Lane in Precinct One as discussed in executive session.

RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

32. Receive legal briefing regarding process for post-award appeal of HCS, Inc, regarding contract number 4400007900 and take appropriate action.¹ (Judge Brown)

Judge Brown announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

33. Receive legal briefing and take appropriate action on the Texas Open Meetings Act, including amendments by the 89th regular legislative session.¹ (Judge Brown)

Judge Brown announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: POSTPONED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge