



Minutes for the Travis County Commissioners Court August 12, 2025 Voting Session

**Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on August 12, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Virtual: Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning,
Transportation and Natural Resources (TNR)
Daniela Guthrie, Senior Engineer, TNR
Odette Tan, Senior Engineer, TNR
Yareli Flores, Student Intern, TNR
Jenny Gonzalez Fermin, Student Intern, TNR
Caden Armenta, Student Intern, TNR
Alexandra Hume, Student Intern, TNR
Laura Seaton, Administrative Associate, Technology and Operations

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve Consent Items 3, 6, 7.a-b, 9, 11, 13, 14, 15, 16, 17, 18, 20, 21.a-b, 22, 23, 24, 25, 26.a-c, and 27.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Consider and take appropriate action to approve a proclamation recognizing August 12, 2025, as Pease Park Day in Travis County. (Commissioner Shea)

Members of the Court heard from:

Nicole Netherton, Chief Executive Officer, Pease Park Conservancy
Amy Corbett, Director, Finance, Pease Park Conservancy
Jordan Fuhrer, Chief Revenue Officer, Pease Park Conservancy
Bret Kiester, Director, Park Operations, Pease Park Conservancy

MOTION: Approve Item 1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

2. Consider and take appropriate action to recognize August 19, 2025, as George M. Cowden Day in Travis County, honoring his public service and the naming of The George M. Cowden Building, the future home of the Children's Emergency Relief International non-profit. (Judge Brown)

Members of the Court heard from:

Ian Forbett-Pratt, Deputy Executive Director, Children's Emergency Relief International

MOTION: Approve Item 2.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

Auditor

3. Approve payment of claims by the County Treasurer. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

4. Consider and take appropriate action regarding the following:

- A. Outdoor burning in the unincorporated areas of Travis County

RESULT: NO ACTION NECESSARY

- B. County response to natural disaster or other emergencies, including but not limited to necessary measures and actions related to the July 2025 Severe Weather and Flooding Disaster, including Travis County's response, operations, policies, emergency assistance, agreements, and measures necessary to preserve public health and safety and rehabilitation of property, and applicable orders, declarations or resolutions, and authorization for expenditure of funds and contracts related to disaster response and recovery efforts(Judge Brown)

Members of the Court heard from:

Patrick Phillips, Chief Deputy, Emergency Services
Emily Ackland, Environmental Quality Program Manager, Transportation and Natural Resources (TNR)
Kristen Siegfried, Travis County Health and Human Services
Robert Valenzuelz, Public Works Director, TNR
Travis Gatlin, Budget Director, Planning and Budget Office
Shawn Snyder, Division Manager, Development Services, TNR
Hector Nieto, Public Information Officer, Public Information Office
Eric Carter, Chief Emergency Management Coordinator, Emergency Services

MOTION: Transfer 5.6 million dollars from the emergency reserve to the County's central emergency response budget, department 195.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Judge Brown announced that Item 4.b. would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Transfer \$2,352,000 from the emergency reserve to department 195, central emergency response budget.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

MOTION: Approve and ratify the interlocal agreement between Travis County and the Texas Division of Emergency Management (TDEM) to use the Expo center as a debris management site for vehicle and boat debris, effective August 11, 2025. And the ILA provides that TDEM will remove the vehicles and equipment from the Expo Center after project completed.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

Health & Human Services

5. Receive quarterly briefing and updates by Central Health on budget actuals to date, implementation of performance review recommendations, key partnerships, and Fiscal Year 2026 budget development. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Perla Cavazos, Chief Governance & Government Affairs Officer, Central Health
Patrick Lee, President & CEO, Central Health
Jeff Knodel, Vice President & Chief Financial Officer, Central Health
Ann Kitchen, Chairperson, Central Health
Alicia Ramirez, Government Affairs Manager, Central Health
John Morgan, Chief Operating Officer, Central Health
Sharon Alvis, Executive Vice President, Central Health
Nicholas Yagoda, Executive Vice President, Central Health
Paul Scott, CEO, Health Alliance for Austin Musicians

RESULT: DISCUSSED

6. Consider and take appropriate action to authorize the CDBG Office to submit all attachments noted herein to the U.S. Department of Housing and Urban Development to include the City of Manor and the village of The Hills into the Travis County CDBG/HOME service area, as required by CPD Notice 25-04 for Fiscal Year (FY) 2026. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

7. Consider and take appropriate action on the following grant applications, contracts and related special budgets, and permissions to continue:
 - A. Award agreement for the Fiscal Year 2025-2026 National School Lunch Program and Commodities Program within the Travis County Juvenile Probation Department
 - B. Award agreement for the Fiscal Year 2026 Motor Vehicle Crime Prevention Authority within the Travis County Sheriff's Office

RESULT: ADDED TO CONSENT

- C. Request from the Transportation and Natural Resources Department to change the project scope for the Fiscal Year 2024 Community Project Funding program solicited by the Environmental Protection Agency (Judge Brown)

Members of the Court heard from:

Dashiell Daniels, Grants Administrator, Intergovernmental Relations Office

Clerk's Note: Judge Brown later announced Item 7.c. again to take action on a request from the Transportation and Natural Resources department that was considered in the initial discussion.

MOTION: Approve Item 7.c.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

8. Receive briefing on the Special Legislative Session. (Commissioners Travillion & Shea)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

Cicely Kay, Intergovernmental Relations Specialist, IGR

Judge Brown announced that Item 8 would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

9. Consider and take appropriate action on a Letter of Support for the Capital Area Metropolitan Planning Organization's application to the Texas Department of Transportation's Regional Transit Coordination Committee program. (Judge Brown)
RESULT: ADDED TO CONSENT

Community Legal Services

10. Consider and take appropriate action on memorandum of understanding with City of Austin for VISTA Member for Community Legal Services Department. (Commissioner Howard)

Members of the Court heard from:

Geoffrey Burkhart, County Executive, Community Legal Services (CLS)
Aaron Pepper, Senior Financial Analyst, CLS
Tony Moreno, Applications Manager, Information Technology Service

MOTION: Approve Item 10.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Planning & Budget

11. Authorize the County Treasurer to invest County funds. (Judge Brown)
RESULT: ADDED TO CONSENT
12. Consider and take appropriate action on budget amendments, transfers and discussions items, including but not limited to the following listed items, and any other necessary budget amendments and transfers attached to Commissioners Court backup for the agenda item:
- A. Request from Community Legal Services to transfer \$30,000 in one-time realized vacancy savings from personnel to operating for proposed branding, marketing, and messaging services
 - B. Request from Community Legal Services to transfer \$7,750 within the Department to cover anticipated costs associated with an MOU between the City of Austin AmeriCorps VISTA Program and Travis County
 - C. Request from Community Legal Services to transfer \$83,140 in estimated vacancy savings from personnel to operating to support identified one-time operational needs for the Office of First Defense supporting Counsel at First Appearance (Commissioner Gómez)

Members of the Court heard from:

Jessica Rio, County Executive, Planning and Budget Office (PBO)
Miranda Best Campos, Analyst I, PBO
Geoffrey Burkhart, County Executive, Community Legal Services (CLS)
Aaron Pepper, Senior Financial Analyst, CLS
Tony Moreno, Applications Manager, Information Technology Service

MOTION: Approve Item 12.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Purchasing

13. Receive bids from County Purchasing Agent. (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
14. Approve Change Order No. 6 to Contract No. 4400006680 with Geofill Material Technologies, LLC dba Geofill Construction, in the amount of \$261,253.30, for the County Clerk Expansion Project. (Facilities Management) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
15. Reject responses received for RFP No. 1483010164 for PSOC Records Management System Software and Services. (Facilities Management) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
16. Approve Modification No. 15 to Contract 4400000453 with VertiQ Software LLC, in the amount of \$44,415.00, for Case Management Software System. (Medical Examiner's Office) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
17. Authorize Purchasing Agent to issue a Request for Proposal (RFP) for Food Services for Travis County Jail. (Sheriff's Office) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
18. Approve termination of Contract No. 4400008127 with Changing Lanes CDL School, LLC, for Commercial Driver's License training services. (Department of Innovative Justice and Program Analysis, Transportation & Natural Resources) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

Technology & Operations

19. Consider and take appropriate action on the following Personnel Amendments:
 - A. Routine Personnel Actions (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
20. Consider and take appropriate action regarding the license agreement between Travis County Exposition Center and the Department of Transportation and Natural Resources (TNR), to use the County property located at 7311 Decker Lane, Austin, Texas and to waive the rental fees. (Commissioner Travillion)
RESULT: ADDED TO CONSENT
21. Consider and take appropriate action regarding the following tax collection agreement:
 - A. Triada MUD
 - B. Lund Farm MUD (Judge Brown)
RESULT: ADDED TO CONSENT

Transportation & Natural Resources

22. Consider and take appropriate action on the Traffic Mitigation Agreement between LIT Lovett Park 130 Austin, LLC, a Delaware limited liability company, and Travis County for the traffic mitigation agreement associated with the Lovett Industrial – Fusion 130 Logistics Park development, in Precinct One. (Commissioner Travillion)
RESULT: ADDED TO CONSENT
23. Consider and take appropriate action on a request to approve a Prior Right agreement between Pedernales Electric Cooperative, Inc. (PEC) and Travis County related to drainage improvements on Arroyo Doble Drive in Precinct Three. (Commissioner Howard)
RESULT: ADDED TO CONSENT
24. Consider and take appropriate action on an Interlocal Agreement with the City of Austin relating to the use of and access to Travis County's MyGovernmentOnline permitting website for the administration of the Balcones Canyonlands Conservation Plan. (Commissioner Shea)
RESULT: ADDED TO CONSENT

Other

25. Consider and take appropriate action on the appointment of Wayne Schneider and Crystal Grant to the Travis County Historical Commission effective from August 12, 2025, through December 31, 2026. (Commissioner Travillion)
RESULT: ADDED TO CONSENT
26. Consider and take action to approve three license agreements for use as Early Voting and Election Day polling sites for the November 4, 2025, Joint General and Special Elections:
 - A. Christ Episcopal Church
 - B. Christ Our Savior Lutheran Church
 - C. Westminster Presbyterian Church (Judge Brown)**RESULT: ADDED TO CONSENT**
27. Approve the minutes for the July 15, July 22, and July 29, 2025, Voting Sessions.
RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

28. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

29. Receive legal briefing and take appropriate action on the Texas Open Meetings Act, including amendments by the 89th regular legislative session.¹ (Judge Brown)

Judge Brown announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

30. Receive legal briefing and take appropriate action regarding appointment to fill position of Constable, precinct 4.^{1&3} (Judge Brown)

Judge Brown announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge