



Minutes for the Travis County Commissioners Court August 5, 2025 Voting Session

**Minutes Prepared by the Travis County Clerk
512-854-4722 • www.traviscountytx.gov • PO Box 149325, Austin, TX 78714-9325**

Call to Order

Meeting called to order on August 5, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Virtual: Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Members of the Court heard from:

Robin Katz, Travis County Resident
Richard Franklin, Travis County Resident
Audrey Nelson, Travis County Resident
Erin Nelson, Travis County Resident
Francesca Chillino, Travis County Resident
Jaime Rocha, Representative, Locally Owned Towing Company
Sepeideh Venters, Benefits Administrator, Human Resources Management Department
Dandie Doyle, Travis County Resident

County Announcements

Clerk's Note: The County Judge announced that Travis County is taking part in turning unnecessary lights off between 11pm and 6am during the fall bird migration, which takes place from August 15, 2025, to November 30, 2025, and encouraged everyone to do the same.

Consent Motion

MOTION: Approve Consent Items 6, 8, 9, 10, 11.a-e, 12, 13, 14, 15, 16, 17, 18.a, 20, 22, 23, 25, 26, 27, 28, 29, 30, 32.a-g, 33, and 34.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located within Tract 4, Kooock Addition, a subdivision in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, Transportation and Natural Resources

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Receive comments on the substantially amended public comment draft of the PY19-23 Consolidated Plan and CDBG PY19 Action Plan, which is posted for a 30-day public comment period (July 16-August 18, 2025). (Judge Brown & Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Somchan (Ying) Vuthipadadon, Planning Manager, Health and Human Services

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

3. Consider and take appropriate action to approve a proclamation recognizing Todd Osburn's retirement. (Commissioners Travillion & Gómez)

Members of the Court heard from:

June Mighty, Director, Human Resources Management Department (HRMD)
Carlotta Levy, Former HRMD Employee
Kim Austin-Smith, Assistant Director, Talent Planning and Engagement, Development, HRMD
Todd Osburn, Assistant Director, Total Rewards, HRMD
Ruby Sanchez, Compensation Manager, HRMD
Chi Pham, Compensation Analyst I, HRMD
Gloria Villareal, Compensation Analyst Sr., HRMD
Vivian Gil, Compensation Analyst II, HRMD

MOTION: Approve Item 3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

4. Consider and take appropriate action to approve a proclamation recognizing the month of August 2025 as Gun Safety Awareness Month. (Commissioners Travillion & Shea)

Members of the Court heard from:

Kim Caldwell, Lock Arms for Life
Rita, Travis County Resident
Nick Perkins, Fire Chief, Emergency Services District #2
Michelle Myles, Office of Violence Prevention, City of Austin
Devin Spencer, Lock Arms for Life

MOTION: Approve Item 4.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: County Judge Andy Brown
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Margaret Gómez

5. Consider and take appropriate action to approve a resolution supporting Short-Term Interconnection between West Travis County Public Utility Agency and the Austin Water Utility. (Commissioners Howard & Shea)
RESULT: NO ACTION NECESSARY

Auditor

6. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

7. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
RESULT: DISCUSSED
 - B. County response to natural disaster or other emergencies, including but not limited to necessary measures and actions related to the July 2025 Severe Weather and Flooding Disaster, including Travis County's response, operations, policies, emergency assistance, agreements, and measures necessary to preserve public health and safety and rehabilitation of property, and applicable orders, declarations or resolutions, and authorization for expenditure of funds and contracts related to disaster response and recovery efforts. (Judge Brown)

Members of the Court heard from:

Gary Howell, Travis County Fire Marshal
Eric Carter, Chief Emergency Management Coordinator, Emergency Services
Chuck Brotherton, County Executive, Emergency Services

Pilar Sanchez, County Executive, Travis County Health and Human Services
Cynthia McDonald, County Executive, Transportation and Natural Resources
(TNR)

Shawn Snyder, Division Manager, Development Services, TNR
Hector Nieto, Public Information Officer, Public Information Office
Jessica Rio, County Executive, Planning and Budget Office

RESULT: DISCUSSED

Clerk's Note: Judge Brown later announced Item 7 again to take action on a request from the Transportation and Natural Resources department that was considered in the initial discussion.

MOTION: Continue to waive the fees at the collection center on 1431 (Travis County 1431 Citizens Collection Center) until August 24, 2025.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Health & Human Services

8. Consider and take appropriate action to approve the final version of the CDBG/HOME PY25 Action Plan including final plan revisions and public comments received; authorize the County Judge to sign the Action Plan certifications, SF-424, and HUD-424-B; and authorize staff's submission of the final PY25 Action Plan to HUD. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Innovative Justice & Program Analysis

9. Consider and take appropriate action to approve the First Amendment to the Interlocal Cooperation Agreement between the City of Austin, Travis County and the Austin/Travis County Sobriety Center Local Government Corporation d/b/a the Sobering Center, to increase the City's obligation for the first renewal term in the amount of \$71,473, for a revised total amount not to exceed \$2,502,789 for the first Renewal Term. (Judge Brown)

RESULT: ADDED TO CONSENT

Planning & Budget

10. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action on budget amendments, transfers and discussions items, including but not limited to the following listed items, and any other necessary budget amendments and transfers attached to Commissioners Court backup for the agenda item:

- A. Request from Facilities Management Department (FMD) to transfer \$370,000 of vacancy savings from the personnel budget to the Department's Maintenance Division operating budget so that maintenance services can be provided to County facilities for the remainder of the fiscal year.
- B. Request from Facilities Management Department (FMD) to transfer \$189,590 from the SMART Facility Reserve to the FMD Maintenance budget related to eligible expenses for the SMART Building.
- C. Request from the Technology and Operations Department (TOPS) to transfer \$70,000 from an Earmark against the Allocated Reserve for additional postage resources.
- D. Request from the District Attorney's Office to transfer \$80,000 from an Earmark against the Allocated Reserve and an additional \$18,200 beyond the Earmark, for a total of \$98,200, into their operating budget to cover mandated expenses on court costs and services for the remainder of Fiscal Year 2025
- E. Request from the Technology and Operations Department (TOPS) to transfer \$200,000 from an Earmark against the Allocated Reserve for an asset management tool. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action on the adoption of an order authorizing publication and posting of notice of intention to issue certificates of obligation, on behalf of and for the benefit of Central Health, for purchase and renovation of properties in Northeast, East and Central Travis County for the purpose of expanding primary care, specialty care, skilled nursing care, dialysis care, and clinical support staff space. (*This item may be taken into executive session under Texas Government Code § 551.071, Consultation with Attorney, Texas Government Code § 551.072, Real Property*) (Judge Brown & Commissioner Travillion)

RESULT: ADDED TO CONSENT

Purchasing

13. Receive bids from County Purchasing Agent. (Commissioners Travillion & Gómez)
- RESULT: ADDED TO CONSENT**

14. Approve exemption and Contract No. 4400008191 with Sarah Cortez, MS, LPC, CSAT-c, as needed, for Sex Offender Treatment, Assessment and Evaluation Services. (Juvenile Probation) (Commissioners Travillion and Gómez)
RESULT: ADDED TO CONSENT
15. Approve termination of Contract No. 4400007223 with Dr. Lauren Farwell, PSY.D, for Psychological and Neuropsychological Evaluation Services. (Juvenile Probation) (Commissioners Travillion and Gómez)
RESULT: ADDED TO CONSENT
16. Approve termination of Contract No. 4400007787 with Connections Individual and Family Services, Inc., for Residential Treatment Services. (Juvenile Probation) (Commissioners Travillion and Gómez)
RESULT: ADDED TO CONSENT
17. Approve termination of Contract No. 4400007789 with Life Support Counseling and Research dba Therapeutic Family Life for Residential Treatment Services. (Juvenile Probation) (Commissioners Travillion and Gómez)
RESULT: ADDED TO CONSENT

Technology & Operations

18. Consider and take appropriate action on the following Personnel Amendments:
 - A. Routine Personnel Actions (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
19. Determine the composition of Elected Officials Salary Grievance Committee for Fiscal Year 2026, as required by Texas Local Government Code §152.014 & §152.015. (Judge Brown)

Members of the Court heard from:

Angela Dillman, Chief Deputy, Organizational Development, Travis County Clerk's Office

Deborah Mendez-Rendon, Chief Deputy, Courts, Travis County Clerk's Office

MOTION: Determine the composition of the Elected Officials Salary Grievance Committee for Fiscal Year 2026 by randomly selecting the names of nine public members from a jar.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

20. Approve Interlocal Agreement between Travis County and The University of Texas at Austin (“UT”), in the amount of \$40,791.00, for internet connectivity services.
(Commissioners Travillion & Howard)
RESULT: ADDED TO CONSENT
21. Consider and take appropriate action related to elected official salaries and approval of advertisement for Proposed Changes to Elected Official Salaries for Fiscal Year 2026.
(Commissioners Travillion & Gómez)

Members of the Court heard from:

Paul Hopingardner, County Executive, Technology and Operations
Stacey McClure, Assistant Director, Human Resources Management
Department
Jessica Rio, County Executive, Planning and Budget Office

MOTION: Approve submitting the 3% salary advertisement option for publication, with the reasoning being that as the Court has more discussions and is presented with more information, the 3% option allows for the Court to have maximum flexibility.

RESULT: APPROVED - UNANIMOUS

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

22. Consider and take appropriate action regarding the approval of the license agreement between Travis County and Great Promise for American Indians to use a portion of the grounds at the Exposition Center on November 21 and 22, 2025 for Austin Powwow and Native Market, waiving the related facility rental fees, voiding the original license agreement, and providing reimbursement as applicable. (Judge Brown)
RESULT: ADDED TO CONSENT

Transportation & Natural Resources

23. Consider and take appropriate action on the Traffic Mitigation Agreement between Z-Modular Austin, LLC, a Delaware limited liability company, Travis County Facilities Corporation, a Texas nonprofit public facility corporation, and Travis County for the Construction and Traffic Mitigation Agreement associated with the Winding Trails (Phase 1) development in Precinct One. (Commissioner Travillion)
RESULT: ADDED TO CONSENT
24. Consider and take appropriate action regarding a request to authorize the filing of an instrument to vacate a public utility easement located within Tract 4, Kooock Addition, a subdivision in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 24.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

25. Approve setting a public hearing on Tuesday, August 19, 2025, to receive comments regarding the temporary detour and restriction of all traffic on Apogee Blvd. between Skytex St. and Sassman Rd. beginning on or about Wednesday, October 1, 2025, and continuing through Sunday, November 1, 2026, or until work is complete, in Precinct Four. (Commissioner Gómez)
RESULT: ADDED TO CONSENT
26. Consider and take appropriate action regarding a request to approve a Utility Relocation and Reimbursement Agreement with Bluebonnet Electric Cooperative, Inc., in Precinct Four. (Commissioner Gómez)
RESULT: ADDED TO CONSENT
27. Consider and take appropriate action on a request to approve an Interlocal Agreement between Bastrop County and Travis County for roadway and drainage improvements on a 3.8-mile section of Pearce Lane in Precinct Four. (Commissioner Gomez)
RESULT: ADDED TO CONSENT
28. Consider and take appropriate action regarding the approval of the Second Addendum to the Interlocal Contract for Licensing SCPDC Software. (Judge Brown)
RESULT: ADDED TO CONSENT
29. Consider and take appropriate action to ratify a License Agreement for the sale of Temporary Public Use and Construction Area rights on, over, and across a tract of land near the intersection of Big Sandy Drive and Round Mountain Road, identified as Parcel #1TE, and located within Precinct Three. (Commissioner Howard)
RESULT: ADDED TO CONSENT
30. Consider and take appropriate action to ratify a License Agreement for the sale of Temporary Public Use and Construction Area rights on, over, and across a tract of land near the intersection of Big Sandy Drive and Round Mountain Road, identified as Parcel #2TE, and located within Precinct Three. (Commissioner Howard)
RESULT: ADDED TO CONSENT

Other

31. Consider and take appropriate action on an appointment to the Immigrant Affair Commission. (Judge Brown)

Members of the Court heard from:

Caroline Solis, Director of Holistic Practice, Travis County Public Defender's Office

Geoffrey Burkhart, County Executive, Community Legal Services

MOTION: Approve Item 31.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

32. Consider and take appropriate action to approve seven license agreements for the use of the following as Early Voting and Election Day polling sites for the November 4, 2025, Joint General and Special Elections

- A. Northtown MUD
- B. Peace Lutheran Church
- C. Riverbend Center
- D. Typhoon Texas Waterpark
- E. Westoak Woods Baptist Church
- F. LBJ School of Public Affairs
- G. UT Texas Union (Judge Brown)

RESULT: ADDED TO CONSENT

33. Consider and take action regarding the license agreement to use Sawyer Hall as an election worker training site for the November 4, 2025, Joint General and Special Elections. (Judge Brown)

RESULT: ADDED TO CONSENT

34. Consider and take appropriate action to accept a donation of in-kind consulting services from Boston Consulting Group (BCG) to support the Office of the County Judge Organizational Review of the Travis County Office of Emergency Management's operating model pursuant to Local Government Code § 81.032. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

35. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

RESULT: NO ACTION NECESSARY

36. Receive legal briefing from County Attorney and take appropriate action including authorizing outside counsel in D-1-GN-25-003457, State of Texas vs. Travis County, Texas; in the 458th District Court, Travis County, Texas (Austin Division).¹ (Judge Brown)

RESULT: NO ACTION NECESSARY

37. Receive legal briefing and take appropriate action regarding the Pay Equity Study.¹ (Commissioners Travillion & Gómez)

Judge Brown announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

38. Receive legal briefing and take appropriate action regarding school-based eligibility in connection with the Voter-Approved Child Care and Out of School Time Fund.¹ (Commissioners Howard & Travillion)

Judge Brown announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Clerk's Note: Judge Brown re-announced Item 38 with the correct agenda item language and stated again that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: NO ACTION NECESSARY

Adjourn

**Minutes Approved by the Commissioners
Court**

Date of Approval

Andy Brown, County Judge