



Minutes for the Travis County Commissioners Court July 29, 2025 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on July 29, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Absent: Commissioner Precinct 4 Margaret Gómez

Public Communication

Members of the Court heard from:

Quincy Dunlap, President & CEO, Austin Area Urban League
Bobby Levinsky, Attorney, Save Our Springs Alliance
Elizabeth Baker, The Other Ones Foundation
Laura Seaton, Administrative Associate, Technology and Operations
Anna Bowlin, Division Director, Transportation and Natural Resources (TNR)
Shannon Steele, Benefits Manager, Human Resources Management Department
Michelle Meaux, Long Range Planning Manager, TNR
Zenobia Joseph, Travis County Resident

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve Consent Items 3, 7, 8, 11, 12. a-b., 15, 16, 17, 18, 19, 20. a-b., 23, 24, and 28.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Public Hearings

1. Receive comments regarding the issuance of a Mass Gathering permit for the Sara Landry event, to be held on August 08-10, 2025, at 8509 Burleson Rd., Austin, TX. 78719. (Judge Brown)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Members of the Court heard from:

Gary Howell, Fire Marshall, Emergency Services
Cile Martin, Special Events Manager, RealMusic Events/The Concourse Project

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Resolutions & Proclamations

2. Consider and take appropriate action to approve a resolution supporting Short-Term Interconnection between West Travis County Public Utility Agency and the Austin Water Utility. (Commissioner Howard & Commissioner Shea)
RESULT: NO ACTION NECESSARY

Auditor

3. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

4. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County

RESULT: NO ACTION NECESSARY

- B. County response to natural disaster or other emergencies, including but not limited to necessary measures and actions related to the July 2025 Severe Weather and Flooding Disaster, including Travis County's response, operations, policies, emergency assistance, agreements, and measures necessary to preserve public health and safety and rehabilitation of property, and applicable orders, declarations or resolutions, and authorization for expenditure of funds and contracts related to disaster response and recovery efforts (Judge Brown)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
Eric Carter, Chief Emergency Management Coordinator, Emergency Services
Shawn Snyder, Division Manager, Development Services, Transportation and Natural Resources (TNR)
Cynthia McDonald, County Executive, TNR
Robert Valenzuelz, Public Works Director, TNR
Travis Gatlin, Budget Director, Planning and Budget Office
Hector Nieto, Public Information Officer, Public Information Office

MOTION: 1) Approve a social worker (special project worker) and a supportive case manager (special project worker) under Health and Human Services that will be at the Jonestown Community Center at 18649 FM 1431 to start on July 29, 2025, until the end of the next fiscal year. 2) Authorize to move funds within Health and Human Services to cover this year's costs and adding the \$251, 432 costs for the positions for next year in next year's budget. If no sufficient resources are found within Health and Human Services in this year's budget. 3) Direct staff to move the needed funds from the emergency events department 195 to Health and Human Services to cover those expenses.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Judge Brown announced that Item 4.b. would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

5. Consider and take appropriate action regarding the issuance of a Mass Gathering permit for the Sara Landry event, to be held on August 08-10, 2025, at 8509 Burleson Rd., Austin, TX. 78719. (Judge Brown)

MOTION: Approve Item 5.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Health & Human Services

6. Consider and take appropriate action to approve Subaward and related Loan Documents for Affordable Housing for individuals experiencing homelessness between County of Travis and Urban Empowerment Zone I, LLC (Subrecipient) for the Urban Empowerment Zone I development, Contract No. 4600001020 under the federal grant award to the County from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for provision of loan funds in an amount not to exceed \$11,503,016. (*This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception*) (Commissioners Howard & Gómez)

Members of the Court heard from:

Pilar Sanchez, County Executive, Travis County Health and Human Services (HHS)
Nathan Fernandes, Senior Planner, HHS

MOTION: Approve Item 6.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

7. Consider and take appropriate action to approve a loan agreement modification to Contract No.4400006913 with The Other Ones Foundation, Inc. (Judge Brown & Commissioner Howard)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action to consent and approve the Third Amended and Restated Company Agreement of The Works III at Tillery, LLC to the extent applicable to the Subaward and related Loan Documents for Affordable Housing for individuals experiencing homelessness between County of Travis and The Works III at Tillery, LLC (Subrecipient) for The Works III at Tillery development, Contract No. 4600000880 under the federal grant award to the County from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF). (*This item may be taken into Executive Session pursuant to Texas Local Government Code § 551.071, Consultation by Attorney*) (Commissioners Howard & Gómez)

RESULT: ADDED TO CONSENT

Community Legal Services

9. Consider and take appropriate action to move criminal defense attorneys' fees from the Criminal Courts to Community Legal Services Department. (Commissioner Howard)

Members of the Court heard from:

Geoffrey Burkhart, County Executive, Community Legal Services
Travis Gatlin, Budget Director, Planning and Budget Office (PBO)
Elisabeth A. Earle, Judge, Travis County Court #7
Aaron Pepper, Senior Financial Analyst, Community Legal Services
Jennifer Kraber, Criminal Court Administration Director, Criminal Courts
Margaret Ledyard, Business Analyst III, Criminal Courts

RESULT: DISCUSSED

10. Consider and take appropriate action on new Title IV-E revenues. (Commissioner Howard)

RESULT: NO ACTION NECESSARY

Planning & Budget

11. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action on budget amendments, transfers and discussions items, including but not limited to the following listed items, and any other necessary budget amendments and transfers attached to Commissioners Court backup for the agenda item:

- A. Establishing a New Budget of \$53,295.26 in the Facilities Management Department related to settlement of repairs on County property
- B. Establishing a New Budget of \$14,625.21 in Fund 2034 for Health and Human Services for Revenue Received related to the Texas Gas Service – Share the Warmth (Commissioner Gómez)

RESULT: ADDED TO CONSENT

13. Consider and take appropriate action on Fiscal Year 2026 budget hearings. (Commissioner Gómez)

Members of the Court heard from:

Jessica Rio, County Executive, Planning and Budget Office (PBO)
Travis Gatlin, Budget Director, PBO

MOTION: Approve Item 13.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

14. Consider and take appropriate action on order designating the Budget Officer to calculate the tax rate for Tax Year 2025 (Fiscal Year 2026) in the manner provided for a special taxing unit due to a declared disaster. (*This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception*) (Judge Brown)

Members of the Court heard from:

Jessica Rio, County Executive, Planning and Budget Office (PBO)
Travis Gatlin, Budget Director, PBO

MOTION: Approve Item 14.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Purchasing

15. Receive bids from County Purchasing Agent. (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
16. Approve contract award for Water Cooler Stations, IFB No. 089-SM, in the amount of \$227,160.00, to the sole bidder, PR Sales and Service, Inc. DBA Aqua Chill of Austin. (Countywide) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
17. Approve Modification No. 1 to Contract No. 4400008171 with Alliant Insurance Services, Inc., in the amount of \$416,850.00, for aviation insurance sole broker of record services. (Information Technology Services) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
18. Approve contract award for auto parts, repair, and maintenance, IFB No. 071-SK, estimated requirements, to the lowest responsive bidder for Group C to Austin Mac Haik Ford Lincoln LTD dba Mac Haik Ford Lincoln. (Transportation & Natural Resources) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
19. Approve Modification No. 7 to Contract No. 4400006150 with Qtrac, LLC, in the amount of \$885.00, for Customer Flow Management System. (Tax Assessor-Collector) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

Technology & Operations

20. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
- B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

21. Consider and take appropriate action on the Fiscal Year 2025 Market Salary Survey and proposed compensation approach for Fiscal Year 2026. (Commissioners Travillion & Gómez)

Members of the Court heard from:

June Mighty, Director, Human Resources Management Department (HRMD)
Stacey McClure, Assistant Director, HRMD
Travis Gatlin, Budget Director, Planning and Budget Office (PBO)
Paul Hopingardner, County Executive, Technology and Operations
Alex Braden, Assistant Budget Director, PBO
Jolie McCullough, Administrative Investigator, Travis County Public
Defender's Office (TCPDO)
Arielle Lewis Zavala, Investigations Supervisor, TCPDO
Josue Teniente, Attorney II, TCPDO
Amalia Beckner, Attorney VII, TCPDO
Seth Manetta-Dillon, Attorney VI, TCPDO
Ben Suddaby, Member, AFSCME 1624
Brydan Summers, President, AFSCME 1624
Adeola Ogunkeyede, Chief Public Defender, TCPDO
Carol Guthrie, Member, AFSCME 1624
Cynthia McDonald, County Executive, Transportation and Natural Resources

RESULT: DISCUSSED

22. Consider and take appropriate action to review and approve the Adaptive Workplace Action Plan based on the recommendations from Deloitte Consulting, LLP presented to the Commissioners Court in March of 2025. (Commissioners Travillion & Gómez)

Members of the Court heard from:

June Mighty, Director, Human Resources Management Department (HRMD)
Gene Holloway, Director of Organizational Culture, HRMD

MOTION: Approve Item 22.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Transportation & Natural Resources

23. Consider and take appropriate action to approve the Interlocal Agreement to quitclaim the tract of land on which the existing Spicewood Springs low-water crossing bridge is located, with all closing costs paid by the City, upon the completion of the Spicewood Springs Road/Low Water Crossing project, in Precinct Two. (Commissioner Shea)
RESULT: ADDED TO CONSENT
24. Set a public hearing on August 26, 2025, regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the lot lines of Lots 13 & 14, Apache Shores Section 6, a subdivision in Precinct Three. (Commissioner Howard)
RESULT: ADDED TO CONSENT
25. Consider and take appropriate action to transfer the earmark of \$302,127 from the Allocated Reserve to Transportation and Natural Resources to fund the nuisance abatement pilot project. (Commissioner Howard)

Members of the Court heard from:

Cynthia McDonald, County Executive, Transportation and Natural Resources
Todd Mers, Program Manager II, City of Austin, Austin Public Health
Michelle Surka, Senior Capital Analyst, Planning and Budget Office (PBO)
Pilar Sanchez, County Executive, Travis County Health and Human Services
Jessica Rio, County Executive, PBO
Travis Gatlin, Budget Director, PBO

MOTION: Transfer all of the resources that are not personnel from the earmark to Transportation and Natural Resources (TNR) to launch the program and use vacancy savings for the positions.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

26. Consider and take appropriate action regarding the quarterly status update on the Bond and CIP Program in Travis County. (Commissioner Travillion & Shea)

Members of the Court heard from:

Kondala Rao Mantri, Public Works Assistant Director, Transportation and Natural Resources
Jessy Milner, Owner, Front Line Advisory Group
Chioma Okoro, Travis County Resident

RESULT: DISCUSSED

27. Consider and take action regarding the Travis County Bond program budget realignment to accommodate market conditions. (Commissioner Travillion & Shea)

Members of the Court heard from:

Robert Valenzuelz, Public Works Director, Transportation and Natural Resources (TNR)

Kondala Rao Mantri, Public Works Assistant Director, TNR

Jessy Milner, Owner, Front Line Advisory Group

Tanner Voelkel, Administration & Planning Assistant Director, TNR

Michelle Surka, Senior Capital Analyst, Planning and Budget Office

RESULT: DISCUSSED

28. Consider and take appropriate action on the Traffic Mitigation Agreement between OHTX Investments, LLC, a Texas liability company, and Travis County for traffic mitigation associated with the Live Oak Springs development in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Other

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

29. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

30. Receive legal briefing and take appropriate action regarding the Pay Equity Study.¹
(Commissioners Travillion & Gómez)

RESULT: NO ACTION NECESSARY

31. Receive legal briefing and take appropriate action regarding Travis County Supportive Housing Initiative.¹ (Commissioners Howard & Gómez)

Judge Brown announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

32. Receive legal briefing and take appropriate action on enforcement of the Travis County Fire Code.¹ (Commissioners Shea & Howard)

Judge Brown announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge