



Minutes for the Travis County Commissioners Court July 15, 2025 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on July 15, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Virtual: Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Members of the Court heard from:

- June Mighty, Director, Human Resources Management Department (HRMD)
- Stacey McClure, Assistant Director, HRMD
- Zenobia Joseph, Travis County Resident

Consent Motion

Members of the Court heard from:

- Zenobia Joseph, Travis County Resident

MOTION: Approve Consent Items 6, 9, 10, 12. a-c., 17, 18, 19. a-g., 20, 21 a-b., 22, 23 a., 24, 25, 28, 29, 30, 31, 32, 33, 35, 38. a.
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 4 Margaret Gómez

FRIENDLY

AMENDMENT: Include all of item 12. a-d. in the list of approved consent items
MOVER: Commissioner Precinct 1 Jeffrey Travillion
RESULT: **FRIENDLY AMENDMENT ACCEPTED**

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: **APPROVED - UNANIMOUS**
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Clerk's Note: The updated list of consent items reads as follows: 6, 9, 10, 12. a-d., 17, 18, 19.a-g., 20, 21 a-b., 22, 23 a., 24, 25, 28, 29, 31, 32, 33, 35, 38. a.

County Announcements

Clerk's Note: There were no County Announcements.

Public Hearings

1. Receive comments regarding a temporary detour and restriction of all traffic on Brita Olson Road between State Highway FM 973 and Axell Lane for construction beginning on or about Monday, August 11, 2025, and continuing through Friday, October 10, 2025, or until work is complete, in Precinct One. (Commissioner Travillion)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Brian Burk, Senior Engineer, Public Works, Transportation and Natural Resources (TNR)
Jason Brecht, Senior Engineer, Public Works, TNR

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Receive comments regarding the renaming a portion of Cameron Road to Cameron Circle in Precinct One. (Commissioners Travillion & Shea).

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning,
Transportation and Natural Resources

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

3. Receive comments on a request to authorize the filing of an instrument to abandon a section of right-of-way on West Pass, located in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long- Range Planning,
Transportation and Natural Resources

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

4. Receive comments on a draft of the Travis County CDBG/HOME Program Year 2025 (PY25) Action Plan, which is posted for a 30-day public comment period (June 18-July 21, 2025). (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Somchan Vuthipadadon, Planning Manager, Health and Human Services
(HHS)
Monique Coleman, Division Director, HHS
Zenobia Joseph, Travis County Resident

Clerk's Note: Public comments were heard before the public hearing was formally opened. County Judge Brown proceeded to make a motion to open the public hearing. The Court asked to acknowledge and include public comments made before formally opening the hearing to be entered for official record for item 4.

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Commissioner Precinct 4 Margaret Gómez

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Commissioner Precinct 4 Margaret Gómez

Resolutions & Proclamations

5. Approve a proclamation recognizing July 2025 as Parks and Recreation Month in Travis County. (Commissioner Travillion & Shea)

Members of the Court heard from:

Robert Armistead, Division Director, Parks, Transportation and Natural
Resources (TNR)
Jay Alexander, Assistant Director, Parks TNR
Gabe Mahlum, Park Land Resource Manager, TNR
Tommy Cude, Division Assistant Director, Parks, TNR
Janet Coles, Planning Project Manager, Parks, TNR

MOTION: Approve Item 5.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Commissioner Precinct 4 Margaret Gómez

Auditor

6. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

7. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
RESULT: NO ACTION NECESSARY
 - B. County response to natural disaster or other emergencies (Judge Brown)

Members of the Court heard from:

Amanda Bird, Travis County Resident
John Tichi, Travis County Resident
Tonia Tuchi, Travis County Resident

Judge Brown announced that Item 7.b. would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Central Texas Community Foundation will charge 5% administrative fee for the management of short-term disaster relief fund and Central Texas Community Foundation will be responsible to 1) Verify county residency and damages asked, without guarantee of any amount of money and depending on funding raised into this foundation 2) Set up criteria for giving out funding, such as limiting to residents, not asking overly intrusive questions about residents, but verifying damages and Travis County residency 3) Establish and manage the fund 4) Receive and process contributions made to the fund 5) Develop an application process in coordination with the County, and that the County will develop and provide the criteria eligibility 6) Distribute funds 7) Provide regular accounting and reporting to the County 8) Maintain transparency and accountability throughout the process 9) Foundation and County will work together, and the Foundation will promote and provide communications to the public 10) Will be referred as "Travis County Cares" Fund 11) County Judge is authorized to sign the MOU on behalf of the County and Commissioners Court.

RESULT: APPROVED - UNANIMOUS

MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

MOTION: Move three million dollars from the emergency reserve to the Central Emergency Response Budget Department 195.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

8. Consider and take appropriate action on a proposed pay scale for Emergency Medical Services, Department 159. (Commissioners Shea & Howard)

RESULT: NO ACTION NECESSARY

9. Approve setting a public hearing on Tuesday, July 29, 2025, to receive comments regarding the issuance of a Mass Gathering permit for the Sara Landry event, to be held on August 08-10, 2025, at 8509 Burleson Rd., Austin, TX. 78719. (Judge Brown)

RESULT: ADDED TO CONSENT

Health & Human Services

10. Consider and take appropriate action to approve the substantially amended PY19-23 Consolidated Plan and CDBG Action Plan for public comment. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

11. Receive a briefing on the implementation of the Voter Approved Child Care and Out of School Time Fund including a progress update on the Community Advisory Council and Short-Term Investments. (Judge Brown and Commissioner Gómez)

Members of the Court heard from:

Korey Darling, Division Director, Health and Human Services (HHS)
Leah Meunier, Strategic Advisor for Child Care and Out of School Time, HHS
Megan Robinson, Child Care Senior Planner, HHS
Paloma Gray, Communications Senior Planner, HHS
Roxanne Jimenez, Out of School Time Senior Planner, HHS
Mariana Montejano, Community Engagement Senior Planner, HHS
Pilar Sanchez, County Executive, HHS
Jaime De La Fuente, CEO, Andy Roddick Foundation
Laura Olson, Organizing Director, Go Austin/Vamos Austin

RESULT: DISCUSSED

Intergovernmental Relations

12. Consider and take appropriate action on the following grant applications, contracts and related special budgets, and permissions to continue:
- A. Award agreement for the Fund for Veteran Assistance within the Travis County Criminal Courts Department
 - B. Award amendment for the Fiscal Year 2025 Low-Income Home Energy Assistance Act Weatherization Assistance Program within the Travis County Health and Human Services Department
 - C. No-Cost extension for the BJA Fiscal Year 2023 Upholding the Rule of Law and Preventing Wrongful Convictions Program within the Travis County District Attorney's Office
 - D. Termination of the Travis County Transportation and Natural Resources Department's Onion Creek Confluence Trail contract with Texas Parks and Wildlife (Judge Brown)
- RESULT: ADDED TO CONSENT**
13. Receive briefing on the 89th Texas Legislative Session. (Commissioners Travillion & Shea)
RESULT: NO ACTION NECESSARY

Community Legal Services

14. Consider and take appropriate action to move criminal defense attorneys' fees from the Criminal Courts to Community Legal Services Department. (Commissioner Howard)
RESULT: NO ACTION NECESSARY
15. Consider and take appropriate action on new Title IV-E revenues. (Commissioner Howard)
RESULT: NO ACTION NECESSARY
16. Consider and take appropriate action on whether CAPDS should be regularly considered during County COLAs. (Commissioners Travillion & Howard)
RESULT: NO ACTION NECESSARY

Innovative Justice & Program Analysis

17. Consider and take appropriate action to approve the modification of Interlocal Agreement No. 4400005910 with Integral Care for the addition of a psychiatrist, addition of two full-time Psychiatric Registered Nurses or one full-time Psychiatric Registered Nurse and one full-time Case Manager, and an increase in rates for Psychiatrist MD/DO and APN/PA. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Planning & Budget

18. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

19. Consider and take appropriate action on budget amendments, transfers and discussions items, including but not limited to the following listed items, and any other necessary budget amendments and transfers attached to Commissioners Court backup for the agenda item:

- A. Establishing New Budget of \$1,211,387.66, including \$1,096,080.00 in the Contractual Capital Joint Infrastructure Improvement Fund (5001) for Traffic Mitigation Fees, \$87,132.66 in the Subdivision Parkland Fund (5000) and \$28,175.00 in the TNR Sidewalks-Subdivision Sidewalk Fund (5003)
- B. Request from the Travis County Sheriff's Office to transfer realized savings from vacancies totaling \$984,980 to the Office's operating budget to address anticipated higher food and supply costs, utility costs, and facility maintenance expenses
- C. Request from Health and Human Services to internally fund a succession position for a Social Services Program Administrator position (#30005359) from July 15, 2025, through October 31, 2025
- D. Request from Transportation and Natural Resources to internally fund a succession position for a Development Services and Long-Range Planning Division Director position (#30004709) from July 15, 2025, through October 31, 2025
- E. Request from Civil Courts to internally fund a succession Briefing Attorney II Position (position #30061860) succession position from July 18 – August 15, 2025
- F. Request from Community Legal Services (CLS) to transfer \$250,000 from the Allocated Reserve to procure additional legal services for Travis County residents
- G. Request from the Planning and Budget Office to transfer \$713,744 from the Childcare and Out of School Time Fund (0163) Allocated Reserve for expenses related to the tax rate election (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

20. Receive bids from County Purchasing Agent. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

21. Consider and take appropriate action to:

A. Approve the Memorandum of Understanding between Travis County and Seth Culver regarding the transfer of TCSO Canine Radar to its handler

B. Authorize Purchasing Agent to remove assets from inventory pursuant to Texas Government Code § 614.217 (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

22. Approve contract award for Travis County Post-Disaster Monitoring Services, RFS No. 068-GC, as-needed, to the highest-ranked respondent, Thompson Consulting, LLC. (Transportation and Natural Resources) (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Technology & Operations

23. Consider and take appropriate action on the following Personnel Amendments:

A. Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

24. Consider and take appropriate action regarding a License Agreement between Travis County and Luby's Restaurant Corporation (Luby's) to use Suite 163 in the Granger Building, on the 1st floor, located at 314 W. 11th Street, Austin, Texas. (Commissioner Howard)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action on the reappointment of Dain Herbat and James Kinsey as Travis County's primary and alternate representatives (respectively) to the Greater Austin Area Telecommunications Network (GAATN) Board, for terms effective August 10, 2025, and ending August 10, 2027. (Commissioners Travillion & Howard)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

26. Consider and take appropriate action on a request to authorize the filing of an instrument to abandon a section of right-of-way on West Pass, located in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 26.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

27. Receive presentation and take appropriate action on the Travis County Parks Foundation Annual Update of foundation activities throughout the County. (Commissioners Travillion & Shea)

Members of the Court heard from:

Janet Coles, Planning Project Manager, Parks, Transportation and Natural Resources

Joanna Wolaver, Executive Director, Travis County Parks Foundation

RESULT: DISCUSSED

28. Consider and take appropriate action on an Interlocal Agreement between the City of Austin and Travis County for consultant services to renew the US Fish and Wildlife Service Incidental Take Permit (#TE788841-2) and the Balcones Canyonlands Conservation Plan. (Commissioner Shea)

RESULT: ADDED TO CONSENT

29. Consider and take appropriate action regarding a request to release a lateral support easement associated with Whisper Valley Parcel 34, located on East Braker Lane. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

30. Approve setting a public hearing on August 5, 2025, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located within Tract 4, Kooock Addition, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

31. Consider and take appropriate action regarding a request to release a drainage easement associated with Lot 103 Block A Rob Roy on the Creek Section 8. (Commissioner Howard)

RESULT: ADDED TO CONSENT

32. Consider and take appropriate action on the First Amendment to the Construction and Traffic Mitigation Agreement between CTX Burleson Industrial, L. P and Travis County for traffic mitigation associated with the proposed McKinney Falls Parkway Industrial development project in Precinct Four. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

33. Consider and take appropriate action on a Construction and Traffic Mitigation Agreement between Jen Holdco 24 LLC, a Delaware limited liability company, and Travis County for traffic mitigation associated with the proposed Steeple View development in Precinct One. (Commissioner Travillion)
RESULT: ADDED TO CONSENT
34. Consider and take appropriate action on the Traffic Mitigation Agreement between OHTX Investments, LLC, a Texas liability company, and Travis County for traffic mitigation associated with the Live Oak Springs development in Precinct Three. (Commissioner Howard)
RESULT: NO ACTION NECESSARY
35. Consider and take appropriate action for the Second Amendment to the Construction Agreement between AMTEX Multi-Housing, LLC and Travis County for traffic mitigation improvements associated with the Meadows Multifamily site development project in Precinct Four. (Commissioner Gómez)
RESULT: ADDED TO CONSENT
36. Consider and take appropriate action regarding the renaming a portion of Cameron Road to Cameron Circle in Precinct One. (Commissioners Travillion & Shea)

MOTION: Approve Item 36.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Other

37. Consider and take appropriate action related to the implementation of the Voter Approved Child Care and Out of School Time funding. (Judge Brown & Commissioner Shea)

MOTION: 1) Approve request relating to the timelines and the task force that was presented. 2) Direct staff to report on the zero-to-three side to Commissioner Brigid Shea and Judge Brown, and for the out-of-school part report to Commissioner Jeffrey Travillion and Commissioner Howard, at least over the next several months.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Commissioner Precinct 4 Margaret Gómez

38. Consider and take appropriate action regarding the following tax collection agreement:

A. City of Pflugerville-MeadowLark PID (Judge Andy Brown)

RESULT: ADDED TO CONSENT

39. Consider and take appropriate action to approve Probate Court Associate Judges Compensation Pursuant to Gov. Code § 54A.205. (Commissioner Shea)

RESULT: NO ACTION NECESSARY

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

40. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 40 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

41. Receive a briefing and consider and take appropriate action regarding the certifications for payment relating to Public Improvement Districts.¹ (Commissioner Gómez)

Judge Brown announced that Item 41 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Approve the update to the worker protection standards language contained in the certifications for payment relating to public improvement districts.

RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea
ABSENT: Commissioner Precinct 3 Ann Howard
 Commissioner Precinct 4 Margaret Gómez

42. Receive legal briefing and take appropriate action regarding outdoor burning in the unincorporated areas of Travis County.¹ (Commissioner Travillion)

Judge Brown announced that Item 42 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: NO ACTION NECESSARY

43. Receive legal briefing and take appropriate action regarding Travis County Supportive Housing Initiative.¹ (Commissioners Howard & Gómez)

Judge Brown announced that Item 43 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge