



Minutes for the Travis County Commissioners Court July 22, 2025 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on July 22, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 4 Margaret Gómez

Virtual: Commissioner Precinct 3 Ann Howard

Signature Motion

MOTION: Each Commissioner not physically present, delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez

ABSENT: Ann Howard

Public Communication

Members of the Court heard from:
Laura Seaton, Administrative Associate, Technology and Operations

County Announcements

Clerk's Note: There were no County Announcements.

Resolutions & Proclamations

1. Consider and take appropriate action to approve a proclamation recognizing the week of July 21–27, 2025 as Pretrial, Probation and Parole Supervision Week in Travis County. (Commissioner Gómez)

Members of the Court heard from:

Rudy Perez, Director, Adult Probation, Community Supervision and
Corrections Department

MOTION: Approve Item 1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez
ABSENT: Ann Howard

2. Consider and take appropriate action to approve a proclamation honoring Senator Judith Zaffirini for her historic achievements, distinguished public service, and extraordinary contributions to the State of Texas. (Judge Brown)

Members of the Court heard from:

Senator Judith Zaffirini, District 21, The Texas State Senate
Representative Richard Peña Raymond, District 42, Texas House of
Representatives

MOTION: Approve Item 2.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez
ABSENT: Ann Howard

Auditor

3. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT
4. Receive revenue and expenditure reports, and other statutorily required reports, for the month of May 2025 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

5. Consider and take appropriate action regarding the following: *(This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception)*

Members of the Court heard from:

Gary Howell, Travis County Fire Marshal
Chuck Brotherton, County Executive, Emergency Services
Eric Carter, Chief Emergency Management Coordinator, Emergency Services
Pilar Sanchez, County Executive, Travis County Health and Human Services
Cynthia McDonald, County Executive, Transportation and Natural Resources (TNR)
Shawn Snyder, Division Manager, Development Services, TNR
Hector Nieto, Public Information Officer, Public Information Office
Travis Gatlin, Budget Director, Planning and Budget Office
Janet Pichette, Austin Public Health
Ann-Marie Sheely, Division Director, Travis County Attorney's Office

- A. Outdoor burning in the unincorporated areas of Travis County

MOTION: Revise the current burn ban in place to allow limited burning with permits in affected areas.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez
ABSENT: Ann Howard

- B. County response to natural disaster or other emergencies, including but not limited to necessary measures and actions related to the July 2025 Severe Weather and Flooding Disaster, including Travis County's response, operations, policies, emergency assistance, agreements, and measures necessary to preserve public health and safety and rehabilitation of property, and applicable orders, declarations or resolutions.
(Judge Brown)

MOTION: Waive all permitting, development, and septic costs for individuals affected by the July 2025 Severe Weather and Flooding Disaster and allow the removal of the notary requirement from the waiver forms.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Judge Brown announced that Item 5.b would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney. No additional action was taken on this item.

6. Consider and take appropriate action on a proposed pay scale for Emergency Medical Services, Department 159. (Commissioners Shea & Howard)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
Patrick Phillips, Chief Deputy, Emergency Services
Craig Hilzendager, Director, Aviation Operations, STAR Flight
Justin Soulier, Director, Medical Services Operations, STAR Flight
June Mighty, Director, Human Resources Management Department
Alex Braden, Assistant Budget Director, Planning and Budget Office

Judge Brown announced that Item 6 would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Health & Human Services

7. Consider and take appropriate action to approve a resolution authorizing a proposed Travis County Facilities Corporation ("TCFC") multi-family development known as the Grandview 620 Apartments, located at 10656 N FM 620 Austin, TX 78726, a public facility corporations project sponsored by the Housing Authority of Travis County ("HATC"), operating as TCFC pursuant to Local Government Code Section 303.0421(b)(4). (Judge Brown & Commissioner Howard)

Members of the Court heard from:

Monique Coleman, Division Director, Travis County Health and Human Services

MOTION: Approve Item 7.
RESULT: **Passed (4-0)**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez

Clerk's Note: Commissioner Howard listened to this item online, but did not participate in the vote.

8. Consider and take appropriate action to approve the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) cooperation agreements, including the required HUD Form 424B: Assurances and Certifications,

with the City of Manor and the Village of The Hills for Fiscal Year 2026. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action to approve Subaward and related Loan Documents for Affordable Housing for individuals experiencing homelessness between County of Travis and Urban Empowerment Zone I, LLC (Subrecipient) for the Urban Empowerment Zone I development, Contract No. 4600001020 under the federal grant award to the County from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for provision of loan funds in an amount not to exceed \$11,503,016. (*This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception*) (Commissioners Howard & Gómez)

RESULT: NO ACTION NECESSARY

Intergovernmental Relations

10. Consider and take appropriate action on the approval of the Texas Health and Human Services Commission Attestation Letter. (Judge Brown)

RESULT: ADDED TO CONSENT

Innovative Justice & Program Analysis

11. Consider and take appropriate action to approve the 2nd Amendment to the Interlocal Agreement to Contract No. 4400002492 with the Center for Child Protection in the amount of \$32,480.16 for office lease space for Travis County Sheriff's Office. This will be Modification No. 10 of this Interlocal Agreement. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Planning & Budget

12. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

13. Consider and take appropriate action on budget amendments, transfers and discussions items, including but not limited to the following listed items, and any other necessary budget amendments and transfers attached to Commissioners Court backup for the agenda item:

- A. Request for \$698,900 from the Allocated Reserve to cover \$650,000 of remaining Fiscal Year 2025 electronic monitoring expenses in Pretrial Services and \$48,900 for Innovative Justice and Program Analysis (IJPA) to oversee the implementation of a Risk Assessment Tool Validation as a best practice for to improve the tool currently used by Pretrial Services. (Commissioner Gómez)

Members of the Court heard from:

Jacqueline van Wormer, County Executive, Innovative Justice and Program Analysis

Rudy Perez, Director, Adult Probation, Community Supervision and Corrections Department

Stacy Brown, Division Director, Pretrial Services

Travis Gatlin, Budget Director, Planning and Budget Office

MOTION: Approve Item 13.a.

RESULT: **PASSED (4-0)**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez

Clerk's Note: Commissioner Howard listened to this item online, but did not participate in the vote.

Purchasing

14. Receive bids from County Purchasing Agent. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

15. Approve contract award for Emergency Transition to Bottling Water for Travis County, RFS No. 2402-019-JR, for estimated requirements, to the sole responsive respondent, BlueTriton Brands Inc. (Emergency Services) (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

16. Approve Modification No. 7 to Contract No. 4400006451 with Alliant Insurance Services, Inc., in the amount of \$128,076.21, for cyber security insurance broker of record services. (Information Technology Services) (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

17. Approve Modification No. 2, an assignment of Contract No. 4400006726, for pre-employment testing services, from U.S. OCCMED Texas, PLLC, dba Nova Medical Centers to Occupational Health Centers of the Southwest, P.A., dba Concentra Medical Centers. (Travis County Sheriff's Office) (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

18. Approve contract award for professional engineering services, Patterson Road Sidewalk Project, RFQ No. 2209-005-TL, in the amount of \$325,399.00, to the most highly qualified firm, Cobb, Fendley & Associates, Inc. (Transportation & Natural Resources) (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

19. Approve contract award for Medical Plan Third Party Administration (TPA), Billing and Administrative Services for COBRA and Retirees, and Trustee and Administration Services for Health Savings Accounts, RFS No. Doc1444492349, as-needed, to the highest-ranked respondent, United HealthCare Services, Inc. (Human Resources Management Department) (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

20. Reject all bids received for IFB No. 067-GC, for Travis County Post-Disaster Removal and Disposal Services. (Transportation & Natural Resources) (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Technology & Operations

21. Consider and take appropriate action on the following Personnel Amendments:

A. Routine Personnel Actions

B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action to approve amendment to the Travis County Code, Chapter 114, Classification and Cash Compensation to renumber Subchapter I to Subchapter Z, Chapter Implementation Procedures, and replace with Subchapter I, Emergency Pay Policy. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Eric Carter, Chief Emergency Management Coordinator, Emergency Services
Carol Guthrie, Business Manager, Local 1624, American Federation of State,
County, and Municipal Employees

Kim Austin-Smith, Assistant Director, Talent Planning and Engagement,
Development, Human Resources Department

Judge Brown announced that Item 22 would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Approve amendments to Chapter 114 of the Travis County Code to be effective July 1, 2025, with the following edit to the policy as attached in backup to include language in section 114.149 to state that "the reassignment of duty is a condition of employment during a disaster or emergency" and add this language to the title and end of the first sentence in section 119.149. A.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez
ABSENT: Ann Howard

Transportation & Natural Resources

23. Consider and take appropriate action regarding a temporary detour and restriction of all traffic on Brita Olson Road between State Highway FM 973 and Axell Lane for construction beginning on or about Monday, August 11, 2025, and continuing through Friday, October 10, 2025, or until work is complete, in Precinct One.
(Commissioner Travillion)

Members of the Court heard from:

Brian Burk, Senior Engineer, Public Works, Transportation and Natural Resources

MOTION: Approve Item 23.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez
ABSENT: Ann Howard

24. Set a public hearing on August 5, 2025, regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the lot lines of Lots 13 & 14, Apache Shores Section 6 a subdivision in Precinct Three. (Commissioner Howard) **RESULT: ADDED TO CONSENT**

Other

25. Approve the minutes for the June 27, 2025, special voting session and July 8, 2025, voting session. (Judge Brown)
RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

26. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

27. Consider and take appropriate action regarding the acquisition of approximately 87 acres of land in connection with the Conservation Easement Program in Precinct One.^{1&2} (Commissioner Travillion)

Judge Brown announced that Item 27 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Accept an offer for purchase of a conservation easement on approximately 87 acres of land in Precinct One as discussed in executive session.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez

ABSENT: Ann Howard

28. Receive legal briefing and take appropriate action regarding Travis County Supportive Housing Initiative.¹ (Commissioners Howard & Gómez)

RESULT: NO ACTION NECESSARY

29. Receive legal briefing and take appropriate action regarding outdoor burning in the unincorporated areas of Travis County.¹ (Commissioner Travillion)

Judge Brown announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Authorize the County to conduct prescribed burns during outdoor burn bans and direct the Fire Marshal and Transportation and Natural Resources (TNR) to collaborate and work with the County Attorney to take appropriate action necessary for complying with statutory requirements for conducting such prescribed bans.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez

ABSENT: Ann Howard

30. Receive legal briefing on the impact of the July 2025 Severe Weather and Flooding Disaster on the Fiscal Year 2025 and Fiscal Year 2026 budgets and tax rate assumptions for the Fiscal Year 2026 Budget.¹ (Judge Brown)

Judge Brown announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge