



Minutes for the Travis County Commissioners Court March 18, 2025 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on March 18, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret Gómez
Virtual: County Judge Andy Brown
Commissioner Precinct 2 Brigid Shea

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Members of the Court heard from:
Kim Austin-Smith, Assistant Director, Talent and Planning Engagement, Human Resources Management Department

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve Consent Items 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Consider and take appropriate action to approve a Proclamation recognizing March 22, 2025, as World Water Day in Travis County. (Commissioner Shea)

Members of the Court heard from:

Kiersten Ivy, Environmental Project Manager, Transportation and Natural Resources (TNR)
Ryan Petr, Environmental Specialist Senior, TNR

MOTION: Approve Item 1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Consider and take appropriate action on approving a resolution opposing the elimination of Countywide Polling Place Program and use of Electronic pollbooks in elections. (Commissioner Howard)

RESULT: **ADDED TO CONSENT**

Auditor

3. Approve payment of claims by the County Treasurer. (Judge Brown)

RESULT: **ADDED TO CONSENT**

4. Receive revenue and expenditure reports, and other statutorily required reports, for the month of January 2025 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: **ADDED TO CONSENT**

Emergency Services

5. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergencies (Judge Brown)

RESULT: NO ACTION NECESSARY

6. Consider and take appropriate action to establish an Interlocal Agreement with the Austin Independent School District (AISD) to enhance emergency response efforts by creating a framework for mutual cooperation during disasters or civil emergencies. (Judge Brown)

RESULT: ADDED TO CONSENT

Health & Human Services

7. Consider and take appropriate action to approve and ratify the Fiscal Year 2025 MIECHV subgrantee contract with United Way. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action on the following related to the environmental documents for Travis County's Community Development Block Grant (CDBG) Home Rehabilitation Program with funding provided by HUD:

- A. Certify the results of the PY24 Tier One
- B. Approve postings to notify the public of the certification of the Tier One and of the Notice of Intent to Request Release of Funds
- C. Authorize the submission to the HUD San Antonio Region VI field office if no comments are received during the seven-day posting period
- D. Authorize the County Judge to sign the required forms
- E. Delegate authority to the County Executive of Health and Human Services and Veterans Service to sign subsequent site specific environmental reviews (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

9. Consider and take appropriate action on the following grant Letters of Intent, contracts and related special budgets, and permissions to continue:
 - A. Grant agreement for the Fiscal Year 2025 Low-Income Home Energy Assistance Act Weatherization Assistance Program solicited by the Texas Department of Housing and Community Affairs for \$462,714 in Health & Human Services
 - B. Grant agreement for the Fiscal Year 2025 Comprehensive Energy Assistance Program solicited by the Texas Department of Housing and Community Affairs for \$3,813,068 in Health & Human Services
 - C. Grant agreement for the Fiscal Year 2025 Comprehensive Energy Assistance Program- IIJA Supplement solicited by the Texas Department of Housing and Community Affairs for \$186,487 in Health & Human Services
 - D. Grant agreement for the Recreational Trails Program solicited by Texas Parks and Wildlife for \$200,000 in Transportation & Natural Resources, which has a corresponding match of \$50,000
 - E. Grant agreement for the Fiscal Year 2024 State Criminal Alien Assistance Program solicited by the U.S. Bureau of Justice Assistance for \$273,127 in the Travis County Sheriff's Office
 - F. Letter of Intent for Community Project Funding with Representative Michael McCaul's Office (TX-10) (Judge Brown)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action on appointments to the Travis County Children's Protective Services Board, including extending a Call for Applications through April 18, 2025. (Judge Brown)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action on a Resolution of Support for Mobile Loaves & Fishes Inc. application to the Federal Home Loan Bank of Dallas Affordable Housing Program for the Community First! Village Phase 3 Project. (Judge Brown)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action on a Resolution of Support for Mobile Loaves & Fishes Inc. application to the Federal Home Loan Bank of Dallas Affordable Housing Program for the Community First! Village Phase 4 Project. (Judge Brown)

RESULT: ADDED TO CONSENT

Planning & Budget

13. Authorize the County Treasurer to invest County funds. (Judge Brown)
RESULT: ADDED TO CONSENT
14. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)
RESULT: ADDED TO CONSENT
15. Consider and take appropriate action on a request to approve a TEFRA certificate for tax-exempt financing to be undertaken by the National Finance Authority for the benefit of the Centurion Foundation Lamar Boulevard, LLC. (Commissioner Gómez)
RESULT: ADDED TO CONSENT

Purchasing

16. Receive bids from County Purchasing Agent. (Commissioner Travillion)
RESULT: ADDED TO CONSENT
17. Approve Change Order No. 2 to Contract No. 4400007707 with Trimbuilt Construction, Inc., in the amount of \$145,007.64, for the USB 1st Floor Public Defender Renovation project. (Facilities Management) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
18. Approve exemption and Contract No. 4400007961 with CML Security, LLC, in the amount of \$1,383,027.00, for security system upgrades, from the competitive procurement process, pursuant to County Act §262.024(a)(2). (Sheriff's Office) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
19. Approve Modification No. 4 to Contract No. 4400004982 with TexHahn Media, Inc., in the amount of \$65,000.00, for Strategic Marketing Plan for Travis County Parks. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
20. Approve contract award for auto parts, repair and maintenance, IFB No. 2408-012-SK, estimated requirements, to the sole bidder for Group A and B to Covert Chevrolet, Inc. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
21. Approve Service Application and Agreement with Manville Water Supply Corporation for water services, as needed, for the LaFleur Conservation Easement. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

22. Approve termination of Contract No. 4400007915 with Bamboo Health, Inc. for the Prescription Monitoring Program. (Human Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
23. Approve Modification No.14 to Contract 4400000453 with VertiQ Software LLC, in the amount of \$6,297.00, for Case Management Software System. (Medical Examiners Office) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

Technology & Operations

24. Consider and take appropriate action on the following Personnel Amendments:
- A. Routine Personnel Actions (Commissioners Travillion & Gómez)
- RESULT: ADDED TO CONSENT**
25. Consider and take appropriate action on a property damage claim for the date of loss of August 6, 2024. (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
26. Consider and take appropriate action regarding a license agreement renewal between Travis County and Austin-Travis County Emergency Medical Services to use a portion of Travis County Maurice Moore Building located at 3800 Hudson Bend Road, Austin, Texas 78734. (Commissioner Howard)
RESULT: ADDED TO CONSENT
27. Consider and take appropriate action regarding a new license agreement between Travis County and Austin-Travis County Emergency Medical Services to use a portion of Travis County Kevin Aigner Building located at 10409 Burnet Road, Suite 180, Austin, Texas 78758. (Commissioner Shea)
RESULT: ADDED TO CONSENT

Transportation & Natural Resources

28. Consider and take appropriate action on the Acceptance of the Dedication of the Public Street and Drainage Facilities within Howard Lane Phase 1, in Precinct Two. (Commissioner Shea)
RESULT: ADDED TO CONSENT
29. Consider and take appropriate action regarding an exemption from platting requirements for the Prosperity Plaza commercial condominium project, in Precinct Three. (Commissioner Howard)
RESULT: ADDED TO CONSENT

30. Consider and take appropriate action regarding an exemption from platting requirements for the FM 812 RV Park and Gas Station in Precinct Four. (Commissioner Gómez)
RESULT: ADDED TO CONSENT
31. Consider and take appropriate action on the request for TNR to use department funds for reimbursement of relocation expenses for the Assistant Public Works Director, CIP candidate. (Commissioner Shea)
RESULT: ADDED TO CONSENT

Other

32. Review and approve 2024 Travis County Constable Pct. 5 Racial Profiling Report. (Judge Brown)
RESULT: ADDED TO CONSENT
33. Consider and take appropriate action to approve two license agreements for the use of the following as early voting and Election Day polling sites for the May 3, 2025 Joint General and Special Elections:
- A. Christ Episcopal Church
 - B. Riverbend Centre (Judge Brown)
- RESULT: ADDED TO CONSENT**
34. Appoint the Travis County Risk Manager, James Alvarez, as mediation representative in the EEOC charge No. 451-2025-00575, *Leslie Hill vs. Travis County*. (Item may be taken into executive session under Texas Government Code, Section 551.071 Consultation with Attorney). (Judge Brown)
RESULT: ADDED TO CONSENT
35. Consider and take appropriate action to approve an interlocal agreement between Travis County Constable Precinct Four and the Village of Briarcliff regarding the provision of law enforcement services. (Judge Brown)
RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

36. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

RESULT: NO ACTION NECESSARY

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge