



Minutes for the Travis County Commissioners Court May 13, 2025 Voting Session

**Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on May 13, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard

Virtual: Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez

ABSENT: Jeffrey Travillion

Public Communication

Members of the Court heard from:

Ofelia Zapata, Community Organizer, Texas Anti-Poverty Project (TAPP)
Bob Batlan, Community Organizer, TAPP
Elizabeth Mack, Member, TAPP
Valerie Mernard, Project Coordinator, People Organized in Defense of Earth and Her Resources (PODER)
Pedro Hernandez, Coordinator, PODER
Carlos Piñon, Program Coordinator, PODER
Noé Elias, Community Organizer, PODER
Maria Emerson, Member, TAPP

Larry Anderson, Travis County Resident
Laura Seaton, Administrative Associate, Information Technology Services

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve Consent Items 2, 3, 5, 7. a, 8, 9 (Budget Amendments N1, A1, A2, O1, O2), 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28. a-b, 29, and 32.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Consider and take appropriate action on a proclamation recognizing May 11th - 17th as National Police Week. (Commissioner Gómez)

Members of the Court heard from:

Sally Hernandez, Sheriff, Travis County Sheriff's Office (TCSO)
William Poole, Major, TCSO
George Morales III, Constable, Precinct 4
Carlos Lopez, Constable, Precinct 5
Tonya Nixon, Constable, Precinct 1
Gabe Padilla, Constable, Precinct 4

MOTION: Approve Item 1.
RESULT: **APPROVED-UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez
ABSENT: Brigid Shea

Auditor

2. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

3. Receive revenue and expenditure reports, and other statutorily required reports, for the month of March 2025 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

4. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

5. Consider and take appropriate action to approve Interlocal Agreement No. 4600000980 with the City of Austin for the provision of Food Plan Implementation Collaborative Services. (Judge Brown & Commissioner Gómez).

RESULT: ADDED TO CONSENT

6. Consider and take appropriate action to create and fund a healthcare data analyst position. (Judge Brown & Commissioner Gómez)

Items 6 and 9 (Budget Amendment O2) are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Pilar Sanchez, County Executive, Travis County Health and Human Services (HHS)

Ana Almaguel, Division Director, HHS

Michelle Surka, Senior Capital Analyst, Planning and Budget Office

Courtney Lucas Bissonnet, Strategic Advisor, HHS

MOTION: Approve Item 6.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Clerk's Note: Item 9 (Budget Amendment O2) was approved on consent.

Intergovernmental Relations

7. Consider and take appropriate action on the following grant Letters of Intent, contracts and related special budgets, and permissions to continue:
 - A. Letter of Intent to submit an application to the Texas Department of Family and Protective Services for the Title IV-E grant program in Community Legal Services (Judge Brown)

RESULT: ADDED TO CONSENT

Planning & Budget

8. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Items 6 and 9 (Budget Amendment O2) are associated with one another and were called for concurrent discussion. Please refer to Item 6 for a summary of the action taken by the Court.

Clerk's Note: Item 9 (Budget Amendment N1, A1, A2, O1, O2) was approved on consent.

10. Consider and take appropriate action on an agreement for the Travis County Budget Office to participate in a Government Finance Rotational Fellowship Program with the University of Texas at Austin, Center on Municipal Capital Markets within the Lyndon B. Johnson School of Public Affairs. (Commissioner Gómez)

Members of the Court heard from:

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)
Dr. Marty Luby, Director, Center of Municipal Capital Markets, LBJ School of Public Affairs
Alex Braden, Assistant Budget Director, PBO
Annie Burke, Intern, LBJ School of Public Affairs
RJ Gomez, Intern, LBJ School of Public Affairs

MOTION: Approve Item 10.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Purchasing

11. Receive bids from County Purchasing Agent. (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
12. Approve termination of Contract No. 4400005704 with The Refuge for DMST for Residential Treatment Services. (Juvenile Probation) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
13. Approve termination of Contract No. 4400005350 with Erika J. Canales, Ph.D. for Medical Evaluations, Assessments, and Therapy Services. (Juvenile Probation) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
14. Approve termination of Contract No. 4400000859 with Austin Child Guidance Center for Counseling and Psychological Services. (Juvenile Probation) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
15. Approve termination of Contract No. 4400001463 with University of Texas Austin-Health Behavior Research and Training Institute for motivational interviewing training and coaching services. (Juvenile Probation) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
16. Approve termination of Contract No. 4400002264 with Advanced Trauma Solutions, Inc. for TARGET Program training and coaching services. (Juvenile Probation) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
17. Approve exemption and Contract No. 4400008071 with Austin Mental Health Community, in the amount of \$220,000.00, for peer support specialist services. (Sheriff's Office) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
18. Approve contract award for professional architectural services, ADA Transition Plan for Retrofits Project, RFQ No. 2209-005-TL, in the amount of \$210,000.00, to the most highly qualified respondent, Reliance Architecture, LLC. (Facilities Management Department) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
19. Approve Modification No. 8 to Contract No. 4400005284 with PGAL, Inc., in the amount of \$49,392.00, for the Travis County Correctional Complex Evidence Warehouse. (Facilities Management Department) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

20. Approve Modification No. 7 to Contract No. 4400005700 with IMEG Consultants Corp., in the amount of \$5,000.00, for the Nelda Wells Spears Building Renovation. (Facilities Management Department) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
21. Approve contract award for professional engineering services for Collier East Command Fire Protection Design, RFQ 2209-005-TL, in the amount of \$107,042.00, to the most highly qualified respondent, IMEG Consultants Corp. (Facilities Management) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
22. Approve issuance of a Request for Information for the potential replacement of STAR Flight's Helicopter Fleet. (Emergency Services) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
23. Approve Modification No. 1, an assignment of Contract No. 4400007940, for Transport of Cadavers, from Carol Costello, dba First Call Services to First Call ATX LLC. (Medical Examiner) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
24. Approve Change Order No. 3 to Contract No. 4400007707 with Trimbuilt Construction, Inc., in the amount of \$208,346.90, for the USB 1st Floor Public Defender Renovation project. (Facilities Management Department) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
25. Approve Services Agreement No. 4400008185 with the Central Texas Food Bank, as needed, for Emergency Supplies Storage and Delivery. (Emergency Management) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
26. Approve Modification No. 2 to Contract No. 4400007049 with The McMillion Group, LLC, in the amount of \$16,917.05, for in-house training for a leadership development/culture shift program. (Transportation & Natural Resources) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
27. Approve exemption and contract award of Contract No. 4400008012 with Texas Reach-Out, Inc., as needed, for Transitional Housing Services. (Justice Planning) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

Technology & Operations

28. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
- B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT ADDED TO CONSENT

- 29. Consider and take appropriate action regarding a license agreement between Travis County and Sterling Events Hospitality, Ltd. to perform the concession operations at the Exposition Center.

RESULT: ADDED TO CONSENT

- 30. Consider and take appropriate action to approve a formal compensation appeal process for market salary surveys. (Commissioners Travillion & Gómez)

Members of the Court heard from:

June Mighty, Director, Human Resources Management Department (HRMD)
 Todd Osburn, Assistant Director, Total Rewards, HRMD
 Paul Hopingardner, County Executive, Technology and Operations

MOTION: Approve Item 30.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez
ABSENT: Brigid Shea

- 31. Consider and take appropriate action on the Compensation Committee's recommendations to fill current vacancies. (Commissioners Gómez and Travillion)

Members of the Court heard from:

Todd Osburn, Assistant Director, Total Rewards, Human Resources
 Management Department (HRMD)
 Victoria Ramirez, Chair, Travis County Compensation Committee

MOTION: Approve the following members to the at-large seats: Derrick Norris (TNR, Road and Bridge Maintenance Work), Willie Gildart (HHS Carpenter) in place of David Nicoll, because it better reflects the original intent of the Court to have frontline employees on the committee, Michele Alcantar (HHS Caseworker), Michael Chang (PBO, Business Consultant), Breanna Miller (Sheriff's Office, 911 Call Supervisor), Jennie Moreno (Tax Office Supervisor), Iris Suddaby (Innovative Justice and Program Analysis, Financial Analyst).

RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

MOTION: Approve current functional seats as listed in the item backup.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Transportation & Natural Resources

32. Consider and take appropriate action on the Construction and Traffic Mitigation Agreement between Texas Children's Hospital, a Texas non-profit corporation, and Travis County for traffic mitigation associated with the Texas Children's Hospital, in Precinct Three. (Commissioner Howard)
RESULT: ADDED TO CONSENT
33. Consider and take appropriate action on the Fiscal Year 2024 Travis County Sustainability Report. (Commissioner Shea)
RESULT: NO ACTION NECESSARY

Other

34. Discuss and take action on Commissioners Court appointments to the Travis County Boards, Commissions, and Committees. (Judge Brown)
RESULT: NO ACTION NECESSARY
35. Receive 2025 Workplans from County Executives and Discuss Next Steps. (Commissioner Howard)

Members of the Court heard from:

Jessica Rio, County Executive, Planning and Budget Office
 Geoffrey Burkhart, County Executive, Community Legal Services
 Chuck Brotherton, County Executive, Emergency Services
 Pilar Sanchez, County Executive, Travis County Health and Human Services
 Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office
 Jacqueline van Wormer, County Executive, Innovative Justice and Program Analysis
 Hector Nieto, Public Information Officer, Public Information Office

Paul Hoppingardner, County Executive, Technology and Operations
Cynthia McDonald, County Executive, Transportation and Natural Resources

RESULT: DISCUSSED

36. Consider and take appropriate action on the Tenant Representative appointment to the Strategic Housing Finance Corporation, including: (*This item may be taken into Executive Session under Government Code section 551.074 Personnel Matters exception and Government Code section 551.071, Consultation with Attorney exception*)
- A. Conduct interviews for the tenant representative position
 - B. Make a final selection (Judge Brown)

RESULT: NO ACTION NECESSARY

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

37. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

38. Receive legal briefing and take appropriate action concerning the development, compliance, and possible litigation issues related to the 290-landfill property.^{1&2} (Judge Brown)

Judge Brown announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

39. Receive briefing from outside counsel and take appropriate action regarding groundwater, wastewater, surface water, land use, and water availability issues, including permit applications submitted by Clancy Utility Holdings LLC to the Southwestern Travis County Groundwater Conservation District, the Hays Trinity Groundwater Conservation District, and the Texas Commission on Environmental Quality and a service extension request granted to Mirasol Springs, LLC by the West Travis County Public Utility Agency to provide water service to the Mirasol Springs development.^{1&2} (Commissioners Shea & Howard)

Judge Brown announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Members of the Court heard from:

Jim Truitt, Director, Mirasol Capital

MOTION: Approve the settlement agreement as discussed in executive session and authorize the Travis County Attorney to sign the finalized agreement.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

ABSENT: Andy Brown

40. Receive briefing on a possible acquisition of a property in central Austin, Texas.^{1&2} (Judge Brown)

Judge Brown announced that Item 40 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge