



Minutes for the Travis County Commissioners Court May 6, 2025 Voting Session

**Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on May 6, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Alicia Tovar.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Absent: Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Public Communication

Members of the Court heard from:
Laura Seaton, Administrative Associate, Information Technology Services

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve Consent Items 6, 8, 9. a-c, 10.b-c, 12, 13, 14 (Budget Amendments N1, A1, A2, and T1), 15, 16, 17, 18, 19, 20, 21, 22, 23, 24.a-b, 25, 26. a, 28, 29.a-c, 30, 32, 33, 34, and 35.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Clerk's Note: Judge Brown called up the consent items again for reconsideration.

MOTION: Remove item 28 from the listed consent items.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Clerk's Note: The updated list of consent items reads as follows: 6, 8, 9. a-c, 10.b-c, 12, 13, 14 (Budget Amendments N1, A1, A2, and T1), 15, 16, 17, 18, 19, 20, 21, 22, 23, 24. a-b, 25, 26. a, 29.a-c, 30, 32, 33, 34, and 35.

Public Hearings

1. Receive comments on a request to authorize the filing of an instrument to vacate a section of right-of-way on Beckham Drive, located in Precinct One. (Commissioner Travillion)

MOTION: Open the Public Hearing.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, Transportation and Natural Resources

MOTION: Close the Public Hearing.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Resolutions & Proclamations

2. Consider and take appropriate action to approve a Proclamation in support of Air Quality Awareness Week May 5-9, 2025. (Commissioner Shea)

Members of the Court heard from:

Adele Noel, Environmental Project Manager, Air Quality, Transportation and Natural Resources

MOTION: Approve Item 2.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

3. Consider and take appropriate action on a proclamation designating May 5th through 9th as National Correctional Officers and Employees Week. (Commissioner Gómez)

Members of the Court heard from:

Sally Hernandez, Travis County Sheriff
Raul Banasco, Major, Travis County Sheriff's Office (TCSO)
Juan Sandoval, Major, TCSO
Jonathan Ede, Captain, TCSO
Robert Lilly, Peer Support Specialist, Travis County Public Defender's Office

MOTION: Approve Item 3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

4. Consider and take appropriate action to approve a proclamation declaring Tuesday, May 6, 2025, as Employee Recognition Day. (Commissioners Travillion & Gómez)

Members of the Court heard from:

June Mighty, Director, Human Resources Management Department (HRMD)
Zephyr Stone, Talent Planning & Engagement Manager, HRMD

MOTION: Approve Item 4.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard
ABSENT: Andy Brown

5. Consider and take appropriate action to approve a proclamation recognizing May 2025 as Mental Health Awareness Month in Travis County. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Sally Hernandez, Travis County Sheriff
Dawn Hadley, Chief Operations Officer, Integral Care
Sonia Hartman, Program Administrator, Social Services, Health and Human Services (HHS)
Robert Lilly, Peer Support Specialist, Travis County Public Defender's Office

MOTION: Approve Item 5
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard

Auditor

6. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

7. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergencies (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

8. Consider and take appropriate action to approve a subaward modification to Contract No.4600000960 with Cairn Point Montopolis, LP. (Commissioners Howard & Gómez)
RESULT: ADDED TO CONSENT
9. Consider and take appropriate action on the following related to the environmental documents and fund release by the U.S. Department of Housing and Urban Development (HUD) for Travis County's Community Development Block Grant (CDBG) Home Rehabilitation Program with funding provided by HUD:

- A. Approve postings to notify the public of the previously approved Tier One Environmental Review and of the Notice of Intent to Request Release of Funds
- B. Authorize the submission to the HUD San Antonio Region VI Field Office if no comments are received during the seven-day posting period
- C. Authorize the County Judge to sign the required forms (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

- 10. Consider and take appropriate action on the following grant Letters of Intent, contracts and related special budgets, and permissions to continue:
 - A. Termination of the Recreational Trails Program grant award from Texas Parks and Wildlife Department within the Transportation and Natural Resources department.

RESULT: NO ACTION NECESSARY

- B. Status Update on the Highway Safety Improvement Program grant solicited by Texas Department of Transportation for the Dessau Road and Old Kimbro Road Safety Improvements projects within Transportation and Natural Resources
- C. Approval of the Fiscal Year 2026 RSVP (AmeriCorps Seniors) grant award from the Corporation for National and Community Service within the Health and Human Services Department. (Judge Brown)

RESULT: ADDED TO CONSENT

- 11. Consider and take appropriate action on the Tenant Representative appointment to the Strategic Housing Finance Corporation, including: *(This item may be taken into Executive Session under Government Code section 551.074 Personnel Matters exception and Government Code section 551.071, Consultation with Attorney exception)*
 - A. Conduct interviews for the tenant representative position
 - B. Make a final selection (Judge Brown)

RESULT: NO ACTION NECESSARY

Innovative Justice & Program Analysis

12. Consider and take appropriate action on Travis County CAFA related efforts and needed updates. (Judge Brown)
RESULT: ADDED TO CONSENT

Planning & Budget

13. Authorize the County Treasurer to invest County funds. (Judge Brown)
RESULT: ADDED TO CONSENT
14. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Items 14 (Budget Amendment O1) and 37 are associated with one another and were called for concurrent discussion. Please refer to Item 37 for a summary of the action taken by the Court.

Clerk's Note: The Court approved Item 14 (Budget Amendments N1, A1, A2, and T1) on consent.

15. Consider and take appropriate action to increase the amount approved to provide training to the Palm School Steering Committee from \$1500 to \$1850. (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

Purchasing

16. Receive bids from County Purchasing Agent. (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
17. Approve termination of Contract No. 4400000647 with Austin Child Guidance Center for therapeutic services. (Juvenile Probation Department) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
18. Approve ratification of Modification No. 1 to Contract No. 4400008054 with Texas RioGrande Legal Aid, Inc., for eviction prevention legal services. (Health & Human Services) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
19. Approve ratification of Modification No. 1 to Contract No. 4400007577 with Samaritan Center for Counseling & Pastoral Care, Inc., as needed, for Proactive Officer Wellness Reset (Powr) Program. (Sheriff's Office) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

20. Approve ratification of Modification No. 3 to Contract No. 4400006723 with Austin/Travis County Reentry Roundtable, in the amount of \$35,000.00, for community engagement for formerly incarcerated persons (Innovative Justice & Program Analysis) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
21. Approve exemption and award of Contract No. 4400008120 with National Medical Services, Inc. dba NMS Labs, as needed, for Toxicology Testing Services. (Medical Examiner's Office) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
22. Approve contract award for professional consulting services for the Diversion Center and Central Booking Intake Facility and Parking Structure, RFQ No. 2408-004-AC, in the amount of \$3,223,360.00, to the most highly qualified respondent, Brinkley Sargent Wiginton Architects, Inc. (Facilities Management Department) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
23. Approve contract award for Travis County EMS Funding and Service Delivery Optimization Study, RFS 2411-007-BH, in the amount of \$325,000.00, to Fitch & Associates, LLC. (Emergency Services) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
24. Consider and take appropriate action to:
- A. Declare items surplus property and sell at public auction pursuant to Local Government Code, Section 263.152(a)(1)
 - B. Declare unsold metal file cabinets as salvage property and authorize them to be disposed through a recycling program under which the property is collected, separated, or processed and returned to use in the form of raw materials in the production of new products, pursuant to Texas Local Government Code, Section 263.152(a)(3) (Commissioners Travillion & Gómez)
- RESULT: ADDED TO CONSENT**
25. Approve contract award for Professional Geotechnical, Hydrogeological, and Hydrological Engineering Services for the 290 East Landfill Operation & Maintenance, RFQ No. 2209-005-TL, in the amount of \$96,785.00, to the most highly qualified respondent, Raba Kistner, Inc. (Transportation & Natural Resources) (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

Technology & Operations

26. Consider and take appropriate action on the following Personnel Amendments

A. Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

27. Receive a briefing regarding the Heman Marion Sweatt Courthouse renovation project. (Commissioner Travillion)

Members of the Court heard from:

Gabe Stock, Director, Facilities Management Department (FMD)
Aerin-Renee Pfaffenberger, Assistant Director, Administration and Planning, FMD
Christy Moffett, Director, Economic Development & Strategic Investments, Planning and Budget Office (PBO)
Amy McWhorter, Managing Director, Economic Development & Strategic Investments, PBO

RESULT: DISCUSSED

28. Consider and take appropriate action on the Compensation Committee's recommendations to revise the structure of the committee, stagger at large terms, and fill current vacancies. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Todd Osburn, Assistant Director, Total Rewards, Human Resources Management Department (HRMD)
Victoria Ramirez, Chair, Travis County Compensation Committee

MOTION: Approve the move from five to seven at-large seats, direct staff to send out a list of applicants to the Commissioners Court, and consider the applicants at the next Commissioners Court voting session.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

29. Consider and take appropriate action to approve the following employee healthcare items for the Fiscal Year 2026 plan, effective October 1, 2025

A. Receive updates and discuss the following employee healthcare items for the Fiscal Year 2025 plan, effective October 1, 2024. To discuss contribution levels for Travis County Employee Health Plan for Fiscal Year 2025 and discuss Fiscal Year 2026 Health Benefit plan design changes

- B. Consider and take appropriate action on the release of proposed Fiscal Year 2026 changes to employee and retiree healthcare benefits and rates for education purposes prior to the Employee Public Hearing
- C. Consider and take appropriate action to set the Employee Public Hearing for Tuesday, June 3, 2025, at 4:30 pm to 6:30 pm (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

- 30. Consider and take appropriate action regarding a license agreement amendment between Travis County and the Texas Workforce Commission for an additional twenty-two parking spaces, bringing the total to thirty-seven, at the Ned Granger parking garage. (Commissioner Gómez)

Transportation & Natural Resources

- 31. Consider and take appropriate action regarding a request to authorize the filing of an instrument to vacate a section of right-of-way on Beckham Drive, located in Precinct One. (Commissioner Travillion)

MOTION: Approve Item 31.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

- 32. Consider and take appropriate action to approve donations that support the establishment of a native plant/seed exchange program on the Balcones Canyonland Preserve. (Commissioner Shea)

RESULT: ADDED TO CONSENT

- 33. Approve setting a public hearing on June 3, 2025, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located within Lot 853, Apache Shores Section 2, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

- 34. Consider and take appropriate action to approve an Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for safety improvements to Old Kimbro Rd (CSJ 0914-04-370) and Dessau Rd (CSJ 0914-04-371) in Precinct One, including a Resolution that authorizes the Travis County Judge to execute the AFA after TxDOT approves the AFA and directs that the Resolution be included as Attachment C to the AFA. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

35. Consider and take appropriate action on the Construction and Traffic Mitigation Agreement between The Knob, LP, a Texas limited liability company, and Travis County for traffic mitigation associated with Milestone Collins, in Precinct Four. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

36. Receive a briefing on the Travis County Climate Vulnerability Assessment completed by Texas State University's Institute for Government Innovation. (Commissioner Shea)

Members of the Court heard from:

Yaira Robinson, Assistant Director, Sustainability, Transportation and Natural Resources (TNR)

Johanna Arendt, Environmental Project Manager, TNR

Matt Pantuso, Senior Grant Coordinator, Texas State University

Rebecca Davio, Director, Institute for Government Innovation, Texas State University

Isabella Horcha, Student, Texas State University

Will Moore, Student, Texas State University

RESULT: DISCUSSED

37. Consider and take appropriate action to approve the continuation of the AgriLife 4-H CAPITAL program that was formerly paid for by the AmeriCorps grant. (Judge Brown) *Items 37 and 14 (Budget Amendment 01) are associated with one another and were called for concurrent discussion.*

Members of the Court heard from:

Pilar Sanchez, County Executive, Travis County Health and Human Services (HHS)

John Bradshaw, Contract Compliance Specialist, HHS

Michelle Surka, Senior Capital Analyst, Planning and Budget Office

Mary Bolden-Washington, Program Specialist, Social Services, HHS

Davis Garcia, Program Manager, 4-H CAPITAL Program

MOTION: Approve Items 37 and 14 (Budget Amendment 01).

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

38. Receive briefing and take appropriate action regarding Travis County security and information security issues^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

39. Receive legal briefing and take appropriate action regarding Chapter 56 in Title 1 of the Texas Administrative Code, relating to reporting requirements for District Attorneys and County Attorneys presiding in a district or county with a population of 400,000 or more persons.¹ (Judge Brown)

Judge Brown announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

40. Receive legal briefing and take appropriate action regarding the Travis County Civil and Family Courts Facility regarding design, construction, and maintenance.¹ (Judge Brown)

Judge Brown announced that Item 40 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

41. Receive briefing from outside counsel and take appropriate action regarding groundwater, wastewater, surface water, land use, and water availability issues, including permit applications submitted by Clancy Utility Holdings LLC to the Southwestern Travis County Groundwater Conservation District, the Hays Trinity Groundwater Conservation District, and the Texas Commission on Environmental Quality and a service extension request granted to Mirasol Springs, LLC by the West Travis County Public Utility Agency to provide water service to the Mirasol Springs development.^{1&2} (Commissioners Shea & Howard)

RESULT: NO ACTION NECESSARY

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge