



Minutes for the Travis County Commissioners Court March 11, 2025 Voting Session

**Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on March 11, 2025, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Lola Ogunro.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret Gómez

Absent: Commissioner Precinct 2 Brigid Shea

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Ann Howard

ABSENT: Margaret Gómez

Public Communication

Members of the Court heard from:
Anna Bowlin, Division Director, Development Services and Long-Range Planning,
Transportation and Natural Resources

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve Consent Items 3, 6, 8, 9, 11.b-e and g, 14, 15, 16.a-d, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28.a-b, 31, 33, 34, 35, 36, 37, 40.a, 41, and 42.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Ann Howard

ABSENT: Margaret Gómez

Resolutions & Proclamations

1. Consider and take appropriate action to approve a proclamation recognizing the month of March as Professional Social Work Month in Travis County. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Melissa Shearer, Director, Mental Health Public Defender Office
Leslie Gains, Division Director, Travis County Health and Human Services (HHS)
Jamey Bellisle, Social Services Program Administrator, HHS
Janet Hutchinson, Social Worker, HHS

MOTION: Approve Item 1.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Jeffrey Travillion, Ann Howard, Margaret Gómez

ABSENT: Andy Brown

2. Consider and take appropriate action regarding a Resolution in support of the Texas Commission on Environmental Quality Budget Rider 7 for the 89th Texas Legislature. (Commissioner Howard)

Members of the Court heard from:

Adele Noel, Environmental Project Manager, Air Quality, Transportation and Natural Resources

MOTION: Approve Item 3.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Auditor

3. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

4. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County.

Members of the Court heard from:

Gary Howell, Travis County Fire Marshal

MOTION: Approve an order prohibiting outdoor burning.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Ann Howard
ABSENT: Margaret Gómez

- B. County response to natural disaster or other emergencies. (Judge Brown)

RESULT: NO ACTION NECESSARY

5. Consider and take appropriate action on the appointment of Jeff La Force for the Emergency Services District (ESD) Board of Commissioners #10. (Commissioner Howard)

MOTION: Approve Item 5.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Health & Human Services

6. Consider and take appropriate action to approve Amendment NO. 2 to Partner Agency Agreement: Central Texas Food Bank and Travis County. (Judge Brown & Commissioner Gómez)
RESULT: ADDED TO CONSENT

7. Consider and take appropriate action to approve Subaward and related Loan Documents for Affordable Housing for individuals experiencing homelessness between

County of Travis and Cairn Point Montopolis, LP (Subrecipient) for the Cairn Point Montopolis development, Contract No. 4600000960 under the federal grant award to the County from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for provision of loan funds in an amount not to exceed \$4,474,947 (*This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception*). (Commissioners Howard & Gómez)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action to approve an Interlocal Agreement with Worksource – Greater Austin Area Workforce Board DBA Workforce Solutions Contract No.4600000931, in the amount of \$700,000 for the provision of Early Childhood Care Services and Wage Stipends. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action to approve an Interlocal Agreement with Worksource – Greater Austin Area Workforce Board DBA Workforce Solutions Contract No. 4600000961, in the amount of \$1,700,000 for the provision of Child Care Services. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action on the following related to the environmental documents for Travis County's Community Development Block Grant (CDBG) Home Rehabilitation Program with funding provided by HUD:

- A. Certify the results of the PY24 Tier One.
- B. Approve postings to notify the public of the certification of the Tier One and of the Notice of Intent to Request Release of Funds.
- C. Authorize the submission to the HUD San Antonio Region VI field office if no comments are received during the seven-day posting period
- D. Authorize the County Judge to sign the required forms.
- E. Delegate authority to the County Executive of Health and Human Services and Veterans Service to sign subsequent site specific environmental reviews.

RESULT: NO ACTION NECESSARY

Intergovernmental Relations

11. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, letters of support, memorandum of understanding, and permissions to continue:

- A. Letter of Intent to apply for the Community Wildfire Defense Grant – South solicited by the U.S. Forest Service for \$250,000 in the Emergency Services department, which has a county match of \$62,500.

RESULT: NO ACTION NECESSARY

- B. Ratification of a Letter of Intent to apply for the Formula Continuation AmeriCorps Texas Grantees 2025-2026 program solicited by OneStar National Service Commission for \$437,498 in the Health and Human Services department, which has a \$693,868 grant match requirement.
- C. Ratification of a contract amendment for the Travis County CAPITAL AmeriCorps Project Grant #801118 from the OneStar Foundation.
- D. Ratification of a contract amendment for the Fiscal Year 2024 RSVP CNCS Grant #801116 from the Corporation for National and Community Service (AmeriCorps)
- E. Grant agreement for the Reliant CARE Program solicited by Reliant Energy Retail Services, LLC for \$10,000 in the Health and Human Services department

RESULT: ADDED TO CONSENT

- F. Grant agreement for the Outdoor Recreation Acquisition, Development and Planning grant solicited by Texas Parks and Wildlife for \$1,432,565 in the Transportation and Natural Resources department, which has a \$1,432,565 grant match requirement

Members of the Court heard from:

Dashiell Daniels, Travis County Grants Administrator
Janet Coles, Planning Project Manager, Parks, Transportation and
Natural Resources (TNR)
Robert Armistead, Division Director, Parks, TNR

MOTION: Approve Item 11.F.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

- G. Letter of Intent to apply for the Other Victim Assistance Grant solicited by the Texas Attorney General for \$99,000, which has a \$80,812 grant match requirement (Judge Brown)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action on legislative matters, including: (*This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception*)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations (IGR)

Cicely Kay, Intergovernmental Relations Specialist, IGR

Judge Brown announced that Item 12 would be further considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

- A. Update on legislative activities.

RESULT: DISCUSSED

- B. Modifications to the Priorities, Policy Positions, and Positions on Other Proposals sections of the Travis County Legislative Agenda

MOTION: Approve Item 12.B.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

- C. Legislative Policies and Procedures. (Commissioners Travillion & Shea)

MOTION: Approve Item 12.C.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

13. Conduct interview, consider and take appropriate action on County appointments to the Central Health Board of Managers including the appointment, duties, and evaluation of the Travis County and City of Austin joint appointee (*This item may be taken into Executive Session under Government Code section 551.074 Personnel Matters exception and Government Code section 551.071, Consultation with Attorney exception*). (Judge Brown)

Judge Brown announced that Item 13 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

Clerk's Note: Judge Brown announced that Commissioner Shea joined Executive Session virtually for the discussion of item 13.

Members of the Court heard from:

Brittney Justice, Interview Candidate

MOTION: Appoint Geronimo Rodriguez as the Travis County Appointee to the Central Health Board of Managers for a term to expire on December 31, 2028.

RESULT: **PASSED (3-0)**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Margaret Gómez

ABSTAINED: Ann Howard

MOTION: Resolve the joint appointment with the City of Austin and nominate Amit Motwani to the Central Health Board of Managers for a term to expire on December 31, 2028.

RESULT: **PASSED (3-1)**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Ann Howard

NAYS: Margaret Gómez

Planning & Budget

14. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

15. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

16. Consider and take appropriate action on the annual debt model presentation and cash flow assumptions for 2024 Voter Approved projects, that also include:

- A. An update to the Certificates of Obligation Project List and request to authorize FMD to use existing Reimbursement Resolution funds for increase in cost for FMD portable chiller
- B. An update to the 2023 Voter Approved Authorization cash flow/issuance schedule.
- C. An order authorizing publication of a notice of intent to issue Certificates of Obligation

D. A proposed debt issuance timeline (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

17. Receive bids from County Purchasing Agent. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Reject all bids received for IFB No. 2408-003-LM, for Travis County Jail Magistrate Court Renovation. (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve Modification No. 7 to Contract No. 4400006400 with Robert Jackson & Michael McElhaney Architects, Inc., in the amount of \$101,305.00, for the Balcones Canyonlands Preserve Visitor Center Building Remodel and Landscape Design. (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve exemption and Contract No. 4400007957 with Youth and Family Resources Center dba LifeWorks, in the amount of \$199,980.00, for diversion program services. (Juvenile Probation Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Approve Modification No. 1 to Contract No. 4400007890 with Brazil & Dunn, LLP, in the amount of \$50,000.00, for additional legal services. (County Attorney) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Approve termination of Contract No. 4400007070 with GovOS, Inc., for Recording, Imaging, and Indexing System Solution. (County Clerk's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

23. Approve exemption and Contract No. 4400007570 with Computrols, Inc. for the purchase of Building Automation System Implementation at the Travis County Correctional Complex, Building #106, in the amount of \$197,779.00, from the competitive procurement process, pursuant to County Purchasing Act §262.024(a)(7). (Sheriff's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

24. Approve Modification No. 4 to Contract No. 4400004642 with LJA Engineering, Inc., in the amount of \$2,635,186.00, for Pearce Lane Widening and Pearce Lane at Kellam Road Improvements. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

25. Approve Modification No. 8 to Contract No. 4400003734 with Travis Transportation Partners, as needed, for General Engineering Consulting Services. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
26. Approve contract award for Commercial Driver's License training services, IFB 2410-002-JR, estimated requirements, to the lowest bidder, Changing Lanes CDL School. (Innovative Justice & Program Analysis, Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
27. Declare assets as salvage property and authorize them to be disposed through a recycling program under which the property is collected, separated, or processed and returned to use in the form of raw materials in the production of new products, pursuant to Texas Local Government Code, Section 263.152(a)(3). (Commissioner Travillion)
RESULT: ADDED TO CONSENT

Technology & Operations

28. Consider and take appropriate action on the following Personnel Amendments:
- A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
29. Consider and take appropriate action to approve personnel actions associated with the reorganization of the Office of Constable, Precinct Three (*This item may be taken into Executive Session under Government Code section 551.074 Personnel Matters exception and Government Code section 551.071, Consultation with Attorney exception*). (Commissioners Travillion & Gómez)

Judge Brown announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

Members of the Court heard from:

June Mighty, Director, Human Resources Management Department
Ann-Marie Sheely, Division Director, Travis County Attorney's Office

MOTION: Approve the reclassification as requested by the department.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

30. Consider and take appropriate action on the request for HRMD to use department funds for reimbursement of relocation expenses for the HRMD Director of Organizational Culture candidate (Commissioners Travillion & Gómez)

Members of the Court heard from:

June Mighty, Director, Human Resources Management Department
Paul Hopingardner, County Executive, Technology and Operations
Jessica Rio, County Executive, Planning and Budget Office
Cynthia McDonald, County Executive, Transportation and Natural Resources

MOTION: (1) Approve the \$5,000 request from HRMD for reimbursement and relocation expenses for the HRMD Director of Organizational Culture candidate. (2) Direct staff to explore improvements to related rules and policy, and bring recommendations back to Commissioners Court.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Jeffrey Travillion, Ann Howard, Margaret Gómez

ABSENT: Andy Brown

31. Consider and take appropriate action regarding proposed changes to the standard license agreement for use of the Travis County Exposition Center.

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

32. Consider and take appropriate action on the Safe Streets and Roads for All (SS4A) Travis County Safety Action Plan's leadership commitment to an eventual goal of zero roadway fatalities and serious injuries in Travis County and receive an update on public engagement results and the draft Travis County Safety Action Plan. (Commissioner Travillion & Shea)

Members of the Court heard from:

Dan Malsom, Kimley-Horn
Cynthia McDonald, County Executive, Transportation and Natural Resources (TNR)
Charlie Watts, Planning Project Manager, TNR
Cathy Stephens, Senior Planner, TNR

MOTION: Support Option 2 with a 50% reduction in roadway fatalities and serious injuries by 2035 and a 100% reduction in roadway fatalities and serious injuries by 2050.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Jeffrey Travillion, Ann Howard, Margaret Gómez
ABSENT: Andy Brown

33. Consider and take appropriate action on the construction and Traffic Mitigation Agreement between PIC Howard Lane SPE LLC, a Delaware limited liability company, and Travis County for traffic mitigation associated with The Lane Multifamily, in Precinct Two. (Commissioner Shea)
RESULT: ADDED TO CONSENT
34. Consider and take appropriate action to approve an Amendment to the Interlocal Agreement between the City of Pflugerville and Travis County for placement of encasement pipe for the secondary Colorado River raw waterline due to the proposed construction of the Wells Branch Parkway Extension III Project in Precinct Two. (Commissioner Shea)
RESULT: ADDED TO CONSENT
35. Consider and take appropriate action on the satisfactory completion of construction of the private streets within Preserve at Oak Hill - a subdivision in Precinct Three. (Commissioner Howard)
RESULT: ADDED TO CONSENT
36. Consider and take appropriate action regarding an exemption from platting requirements for the 9900 RR620 commercial condominium project, in Precinct Three. (Commissioner Howard)
RESULT: ADDED TO CONSENT
37. Approve setting a public hearing on April 1, 2025, to receive comments on a request to authorize the filing of an instrument to vacate a section of right-of-way on Rinard Road, also known as Rinard Lane, located in Precinct Four. (Commissioner Gómez)
RESULT: ADDED TO CONSENT

Other

38. Receive briefing and updates by Central Health on healthcare service delivery initiatives, healthcare partnerships, variances on the Fiscal Year 2025 Central Health budget, and implementation of performance review recommendations. (Judge Brown & Commissioner Gómez)
RESULT: DISCUSSED
39. Review and approve 2024 TCSO Racial Profiling Report. (Commissioner Gómez)

Members of the Court heard from:

Thomas Szimanski, Law Enforcement Captain, Travis County Sheriff's Office

MOTION: Approve Item 39.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Jeffrey Travillion, Ann Howard, Margaret Gómez
ABSENT: Andy Brown

40. Approve bond for the following appointed official:

A. Lewis James Reese, Chief Deputy Pct 1 (Judge Brown)

RESULT: ADDED TO CONSENT

41. Consider and take appropriate action on Amendments to the Order of the Travis County Commissioners Court on Financial Policies regarding Travis County Healthcare District d/b/a Central Health (*This item may be taken into Executive Session under Government Code section 551.071, Consultation with Attorney exception*). (Judge Brown)

RESULT: ADDED TO CONSENT

42. Authorize and approve the County Attorney to sign on behalf of Travis County joining as a signatory to a proposed amicus brief to be filed in support of the Plaintiffs in *Medina v. Planned Parenthood South Atlantic*, No. 23-1275, pending before the United States Supreme Court. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

43. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 43 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

44. Consider and take appropriate action regarding an offer received for purchase of approximately .9113 of an acre of land designated as excess, unused right-of-way, owned by Travis County to support a former alignment of Burleson Road within the City of Austin, east of Montopolis Drive in Precinct Four.^{1&2} (Commissioner Gómez)

Judge Brown announced that Item 44 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

45. Receive legal briefing and take appropriate action concerning the development, compliance, and possible litigation issues related to the 290 landfill property.¹ (Judge Brown)

Judge Brown announced that Item 45 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

46. Receive a legal briefing and take appropriate action on the Economic Development Agreement between Travis County and the Colorado River Project, LLC.¹ (Commissioner Travillion)

Judge Brown announced that Item 46 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

47. Receive legal briefing and take appropriate action in *Skylor Johnson v. Travis County*; 1:24-cv-0386 in the Western District of Texas (Austin Division).¹ (Judge Brown).

Judge Brown announced that Item 47 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge