Minutes for the
Travis County Commissioners Court
May 21, 2024
Voting Session

Minutes Prepared by the Travis County Clerk
512-854-4722 ● www.traviscountytx.gov ● PO Box 149325, Austin, TX 78714-9325

Call to Order

Meeting called to order on May 21, 2024, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Lola Ogunro.

Present:	County Judge Andy Brown Commissioner Precinct 1 Jeffrey Travillion Commissioner Precinct 3 Ann Howard
Virtual:	Commissioner Precinct 2 Brigid Shea Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION:	Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	County Judge Andy Brown
SECONDER:	Commissioner Precinct 1 Jeffrey Travillion
AYES:	Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Members of the Court heard from:
Zenobia Joseph, Travis County Resident

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION:	Approve Consent Items 4, 5, 9, 10, 11, 12, 13, 14, 15. (Budget Amendments A1, A2, A3, A4, A5, A6, A8, T1, T2, T3, and O1), 16.a-b, 17, 18, 20, 21, 22.a-b, 23, 24, 25, 27, 28.a, 33, 34, and 35.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	Commissioner Precinct 1 Jeffrey Travillion
SECONDER:	Commissioner Precinct 3 Ann Howard
AYES:	Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Approve a proclamation honoring Linda Estrada recognizing her retirement and her 26+ years of service in Travis County. (Judge Brown)

MOTION:	Approve Item 1.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	County Judge Andy Brown
SECONDER:	Commissioner Precinct 1 Jeffrey Travillion
AYES:	Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Approve a proclamation in support of Diversity, Equity, and Inclusion (DEI) programs that promote the fair treatment and full participation of all people, particularly groups who have historically been underrepresented or subject to discrimination on the basis of identity or disability. (Commissioner Travillion)
   RESULT: NO ACTION NECESSARY

3. Approve a proclamation recognizing the week of May 19-25, 2024, as Emergency Medical Services Week in Travis County. (Commissioners Shea & Howard)

MOTION:	Approve Item 3.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	Commissioner Precinct 3 Ann Howard
SECONDER:	County Judge Andy Brown
AYES:	Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

4. Approve payment of claims by the County Treasurer. (Judge Brown)
   RESULT: ADDED TO CONSENT

5. Receive revenue and expenditure reports, and other statutorily required reports, for the month of March 2024 from the County Auditor's Office. The reports are submitted electronically as allowed by Texas Local Government Code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

6. Consider and take appropriate action regarding the following:
A. Outdoor burning in the unincorporated areas of Travis County

B. County response to natural disaster or other emergencies. (Judge Brown)
RESULT: NO ACTION NECESSARY

Health & Human Services

7. Receive a briefing on Integral Care programs that support efforts to divert and deflect from the criminal legal system in Travis County (Judge Brown & Commissioner Howard)

Clerk's Note: Item 7 was discussed without the presence of a quorum. This item was presented with Judge Brown and Commissioner Travillion physically present in the courtroom, and Commissioner Shea and Commissioner Gómez virtually present.

Members of the Court heard from:
Laura Peveto, Director, Office of Children Services, Travis County Health and Human Services (HHS)
Courtney Lucas, Strategic Advisor, HHS
Marisa A. Malik, LPC, Crisis Services and Justice Initiatives, Integral Care
Julie Guirguis, LPC, Practice Administrator of Justice Initiatives, Integral Care
Vince Sirocchi, LCSW, Program Manager, Integral Care
Nicholas Chu, Judge, Probate Court #2
Sonja Burns, Mental Health Advocate, Texas Judicial Commission on Mental Health

RESULT: DISCUSSED

8. Consider and take appropriate action to approve Subaward and related Loan Documents for Affordable Housing for individuals experiencing homelessness between County of Travis and Integral Care Seabrook, LLC (Subrecipient) for the Seabrook Square II development, Contract No. 4400007681 under the federal grant award to the County from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for provision of loan funds in an amount not to exceed $10,684,557.00. *(This item may be taken into Executive Session pursuant to Texas Local Government Code § 551.071, Consultation by Attorney)* (Commissioners Howard & Gómez)

Members of the Court heard from:

Pilar Sanchez, County Executive, Travis County Health and Human Services (HHS)
Nathan Fernandes, Planner, HHS
Marlene Buchanan, Systems of Care, Director, Integral Care
Dawn Handley, COO, Integral Care

MOTION:	Approve Item 8.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	Commissioner Precinct 3 Ann Howard
SECONDER:	Commissioner Precinct 1 Jeffrey Travillion
AYES:	Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

9. Consider and take appropriate action to approve the proposed CDBG-CV public service projects, which will be included in the substantially amended CDBG PY19-23 Consolidated Plan and PY19 Action Plan. (Judge Brown & Commissioner Gómez)
RESULT: ADDED TO CONSENT

10. Consider and take appropriate action to approve the proposed Community Development Block Grant (CDBG) PY24-28 Consolidated Plan/PY24 Action Plan projects. (Judge Brown & Commissioner Gómez)
RESULT: ADDED TO CONSENT

Intergovernmental Relations

11. Consider and take appropriate action on appointments to the Travis County Children's Protective Services Board, including issuing a Call for Applications and approving the reappointment of Nakisha Freeman to a term that expires on June 30, 2027. (Judge Brown)
RESULT: ADDED TO CONSENT

Justice & Public Safety

12. Consider and take appropriate action on a request from the Travis County Sheriff's Office (TCSO) to approve payment/reimbursement of expenses for law enforcement office cubicles, office equipment, and accessories for the Law Enforcement Bureau. (Commissioner Gómez)
RESULT: ADDED TO CONSENT

13. Consider and take appropriate action on request from the Sheriff's Office to move Autotheft Task Force program income match funds to the general fund. (Commissioner Gómez)
RESULT: ADDED TO CONSENT

Planning & Budget

14. Authorize the County Treasurer to invest County funds. (Judge Brown)
RESULT: ADDED TO CONSENT

15. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Clerk's Note: Item 15. A1, A2, A3, A4, A5, A6, A8, T1, T2, T3, and O1 were added to consent. Item 15. A7 and 26 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:
Sally Hernandez, Travis County Sheriff
Tim Freteluco, Building Maintenance Division Manager, TCSO
Paul Hopingardner, County Executive, Technology and Operations
Alex Braden, Assistant Budget Director, Planning and Budget Office

MOTION:	Approve Item 15. A7.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	Commissioner Precinct 1 Jeffrey Travillion
SECONDER:	Commissioner Precinct 3 Ann Howard
AYES:	Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

16. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:

A. Annual Contract with AmeriCorps Seniors for the FY 2024 Retired Senior Volunteer Program grant for $86,430, including a County match of $25,935, to support the engAGE program in HHS

B. Contract amendment to the FY 2023 Low-Income Home Energy Assistance Program (LIHEAP) for a no-cost extension to continue the grant period until June 30, 2024 in HHS
RESULT: ADDED TO CONSENT

17. Consider and take appropriate action to approve resolutions approving tax-exempt bond financing by Travis County Housing Finance Corporation for the Bluestein Boulevard Apartments, Decker Lake Apartments, Manor Apartments, Oak Hill Lofts, Payton Gin Apartments, Sunset Ridge Apartments and Travis Park Apartments

projects. (Commissioners Howard & Gómez)
RESULT: ADDED TO CONSENT

18. Consider and take appropriate action on an Interlocal Agreement for an oral history project for the Palm School. (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

19. Consider and take appropriate action to approve the slate of community member and partner organization representatives for the Palm School Steering Committee related to the Palm School Concept Planning process. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Christy Moffett, Director, Economic Development & Strategic Investments, Planning and Budget Office (PBO)
Selena Muñoz, Diversity, Equity and Inclusion Officer, PBO
Sergio Plaza, Planning Manager, PBO
Monica Muñoz Andry, President and CEO, Greater Austin Hispanic Chamber of Commerce
Rosa Ríos Valdez, President and CEO, Business and Community Leaders of Texas
Martha Cotera, Member, Save Palm School Coalition
Paul Saldana, Member, Save Palm School Coalition
Anna Maciel, President, Pan Am Advisory Board
Marcus De Leon, Former Travis County Commissioner

MOTION: Support the staff recommendations as outlined in the presentation for the Palm School Steering Committee to the Palm School Concept Planning process.
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion

FRIENDLY AMENDMENT: Direct staff to consider adding the Save Palm School Coalition as an additional community partner organization as discussed in the presentation.
MOVER: Commissioner Precinct 2 Brigid Shea
RESULT: **FRIENDLY AMENDMENT ACCEPTED**

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: **APPROVED - UNANIMOUS**
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

20. Consider and take appropriate action for EDSI to use general funds for the purchase of food and beverages and other related costs, including facility costs, associated with a

community event to introduce the Palm School Steering Committee to the community and other key stakeholders. (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

Purchasing

21. Receive bids from County Purchasing Agent. (Commissioner Travillion)
RESULT: ADDED TO CONSENT

22. Approve contract award for Refuse Collection Services, IFB No. 2403-001-SK, for estimated requirements, to the following bidders:

    A. Contract # 4400007662 to JJ's Waste & Recycling of Texas LLC for Groups A - FMD, B - TNR, C - TCSO, D - Juvenile Probation, E - HHS, and G - Additional Services

    B. Contract # 4400007663 to Republic Services Inc, DBA Central Texas Refuse LLC for Group F - Roll Off Dumpster Services (Commissioner Travillion)

RESULT: ADDED TO CONSENT

23. Approve order exempting the purchase of Building Automation System (BAS) Implementation at the Travis County Correctional Complex, Building #106 from Computrols, in the amount of $197,779.00, from the competitive procurement process, pursuant to County Purchasing Act §262.024(a)(7). (Sherrif's Office) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

24. Approve termination of Contract No. 4400007235 with FIDIS Logistics Solutions, LLC and Reject all Bids received for IFB 2309-002-TL for the Expo Banquet Hall New HVAC Project. (Facilities Management Department) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

25. Approve contract award for printing and mailing services, IFB No. 2404-001-SK, for estimated requirements, to the low bidder Usio, Inc., dba Usio Output Solutions, Inc. (Information Technology Service) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

26. Approve Contract Award for Professional Architectural and Engineering Services for the Travis County Jail Plumbing Assessment, RFQ No. 2209-005-TL, in the amount of $124,640.00, to the most highly qualified respondent, CasaBella Architects, Inc. (Sheriff's Office) (Commissioner Travillion)

Item 15. A7 and 26 are associated with one another and were called for concurrent discussion.

MOTION: Approve Item 26.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

27. Declare items surplus property and sell at public auction pursuant to Texas Local Government Code, § 263.152(a)(1). (Commissioner Travillion)
RESULT: ADDED TO CONSENT

Technology & Operations

28. Consider and take appropriate action on the following Personnel Amendments:

A. Routine Personnel Actions (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT

29. Consider and take appropriate action on changes to the current overtime incentive program for various positions within the Travis County Sheriff's Office (TCSO). (Commissioners Travillion & Gómez)

MOTION: Approve the extension of the Travis County Sheriff's Office positions as outlined in the backup.
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: County Judge Andy Brown

FRIENDLY AMENDMENT: Approve an extension to the overtime incentive pay program for the Travis County Sheriff's Office until March 29, 2025, without the removal of any titles from eligibility, and making the extension inclusive of the other clarifications of certain rules related to overtime hours and the use of the 1035 timesheet code as outlined in the backup.
MOVER: County Judge Andy Brown
RESULT: **FRIENDLY AMENDMENT ACCEPTED**

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: **PASSED (3-2)**
AYES: Andy Brown, Jeffrey Travillion, Margaret Gómez
ABSTAINED: Brigid Shea, Ann Howard

30. Receive latest update from Segal Consulting on Market Salary Survey Project. (Commissioners Travillion & Gómez)
RESULT: POSTPONED

Transportation & Natural Resources

31. Consider and take appropriate action regarding the Central Texas Regional Mobility Authority Non-Revenue User Affidavit & Agreement. (Judge Brown)

MOTION:	Approve a resolution designating after-hours response team vehicles for toll exemption purposes and authorize the Transportation and Natural Resources County Executive or their designee to execute the Central Texas Regional Mobility Authority (CTMRA) non-revenue user affidavit in agreement to update the list provided to CTMRA as needed.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	County Judge Andy Brown
SECONDER:	Commissioner Precinct 1 Jeffrey Travillion
AYES:	Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

32. Consider and take appropriate action on the Substandard Roads Task Force presentation and proposed updates to the Substandard Roads Program. (Judge Brown)

Members of the Court heard from:

Cynthia McDonald, County Executive, Transportation and Natural Resources (TNR)
David Greear, Director, Public Works, TNR
Katherine Hardin, Sr. Engineer, TNR
John Routh, Assistant Director, Public Works and Capital Improvement Projects, TNR
Rajeev Jain, Member, Substandard Road Task Force
Ge'Nell Gary, Member, Substandard Road Task Force
Glenn Trubee, Member, Substandard Road Task Force
Dan Lee, Member, Substandard Road Task Force
Patrick Lopez, Member, Substandard Road Task Force
Camila Perez, Travis County Resident
Milena Perez, Travis County Resident
Juan Perez, Travis County Resident
Sarah Perez, Travis County Resident
Annie Lin, Travis County Resident

MOTION: Approve the 17 miles of roads on the short list to begin the design process using the previously approved funding and direct staff to return with the draft changes to the code to hold a hearing at a later date and discuss the changes made.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

33. Consider and take appropriate action on the acceptance of the dedication of the public street and drainage facilities within Shadowglen Phase 2, Section 23A, in Precinct One. (Commissioner Travillion)
RESULT: ADDED TO CONSENT

34. Consider and take appropriate action on outstanding toll fees. (Commissioners Travillion & Shea)
RESULT: ADDED TO CONSENT

Other

35. Consideration and acceptance of all FY2025 donations related to the use of County vehicles by Travis County Constable's Office peace officers for off-duty employment where the predominant intent is to accomplish a public purpose. (Judge Brown)
RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney
Note 2: Gov't Code Ann 551.072, Real Property
Note 3: Gov't Code Ann 551.074, Personnel Matters
Note 4: Gov't Code Ann 551.076, Security
Note 5: Gov't Code Ann 551.087, Economic Development Negotiations
Note 6 Gov't Code Ann 551.089, IT Security
Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body
Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

36. Receive briefing and take appropriate action regarding Travis County security and information security issues.[1,4 & 6] (Commissioner Travillion & Howard)

Judge Brown announced that Item 36 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

37. Consider and take appropriate action on a 90-day performance review of, and update from, the County Fire Marshal, with input from the County Executive, Emergency Services, and the HRMD Director regarding status of the Court's directions about the Fire Marshal's Office. [1&3] (Judge Brown)

Judge Brown announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

RESULT: DISCUSSED

38. Discuss and consider candidate(s), including Gary Howell, for the position of Travis County Fire Marshal and take appropriate action regarding the duties, performance, and appointment of that position. [1&3] (Judge Brown & Commissioner Travillion)

Judge Brown announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

MOTION:	Appoint Gary Howell as of June 1st, 2024 for another 90 day appointment as Travis County Fire Marshall.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	Commissioner Precinct 3 Ann Howard
SECONDER:	Commissioner Precinct 1 Jeffrey Travillion
AYES:	Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez
ABSENT:	Brigid Shea

39. Consider and take appropriate action on approving set of interview questions for the position of County Executive – Community Legal Services. [1&3] (Judge Brown)

Judge Brown announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

MOTION:	Approve the interview questions for the position of County Executive - Community Legal Services with the changes made as discussed in executive session.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	Commissioner Precinct 1 Jeffrey Travillion
SECONDER:	Commissioner Precinct 3 Ann Howard
AYES:	Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez
ABSENT:	Brigid Shea

40. Receive briefing and take appropriate action to approve extension of administrative leave with pay for Office of Child Representation employee # 30005141.[1&3] (Judge Brown)

Judge Brown announced that Item 40 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

MOTION:	Approve Item 40.
RESULT:	**APPROVED - UNANIMOUS**
MOVER:	Commissioner Precinct 3 Ann Howard
SECONDER:	County Judge Andy Brown
AYES:	Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez
ABSENT:	Brigid Shea

Adjourn

Minutes Approved by the Commissioners Court

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Date of Approval

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Andy Brown, County Judge