



Minutes for the Travis County Commissioners Court April 30, 2024 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on April 30, 2024, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Lola Ogunro.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Virtual: Commissioner Precinct 4 Margaret Gómez

Public Communication

Members of the Court heard from:
Robert Battaile, Travis County Resident

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve Consent Items: 5, 7, 10, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 26, 27, 28, and 29.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding housing and homeless needs for the Travis County Community Development Block Grant (CDBG) PY24-28 Consolidated Plan via an Assessment of Fair Housing (AFH). (Judge Brown & Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Monique Coleman, Division Director, Travis County Health and Human Services (HHS)
Somchan (Ying) Vuthipadadon, Planning Manager, HHS
Kate Moore, Vice President of Homelessness Response System Strategy, Ending Community Homelessness Coalition (ECHO)
Christina Allen, Deputy Director of Partnerships and Collaborations, Caritas of Austin
Christy Moffett, Director, Economic Development & Strategic Investments, Planning and Budget Office

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

2. Approve a proclamation recognizing the week of May 6-10, 2024, as Air Quality Awareness Week in Travis County. (Commissioner Howard)

Members of the Court heard from:

Adele Noel, Environmental Project Manager, Transportation and Natural Resources

MOTION: Approve Item 2.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

3. Approve a proclamation recognizing the 100th Anniversary of the David Chapel Missionary Baptist Church of Austin, Texas. (Commissioner Travillion)

Members of the Court heard from:

Reverend Joseph C. Parker, Jr. Esq., D. Min., Pastor, David Chapel
Missionary Baptist Church

MOTION: Approve Item 3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

4. Approve a proclamation commemorating the great impact of the Boys and Girls Club, and the Sheth Family Campus. (Judge Brown & Commissioner Howard)
RESULT: NO ACTION NECESSARY

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

5. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

6. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergencies. (Judge Brown)**RESULT: NO ACTION NECESSARY**
7. Consider and take appropriate action to approve Amendment 2 to the CTECC Lease Agreement, to allow Parties who originally agreed to make incremental, annual lease payments to pay their balance in full. (Commissioners Shea & Howard)
RESULT: ADDED TO CONSENT
8. Receive a briefing from Travis County Emergency Services District Fire Chiefs and Travis County Emergency Management on wildfire mitigation, preparedness, and response, ahead of the 2024 wildland fire season. (Commissioners Shea & Howard)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
Blake Clampffer, Chief Deputy Emergency Management Coordinator,
Emergency Services
Chief Ken Bailey, Emergency Services District (ESD) #11
Chief Bobby Abbott, ESD #6
Chief Nick Perkins, ESD #2
Chief David Wilson, ESD #9
Chief Tony Haden, ESD #8
Chief Buddy Crain, ESD #10

RESULT: DISCUSSED

Health & Human Services

9. Consider and take appropriate action to approve a County Partner Agreement with University of Texas at Austin to support the implementation of the Texans Connecting Overdose Prevention Efforts (TxCOPE) platform. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Laura Peveto, Director, Office of Children Services, Health and Human
Services (HHS)
Courtney Lucas, Planning Project Manager, HHS
Dr. Kasey Claborn, Director, TxCOPE

MOTION: Approve Item 9.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

10. Consider and take appropriate action on a request to certify the results and approve the Environmental Exemption for The Housing Authority of Travis County's (HATC) Continuum of Care (CoC) Program, through its UPWARD project, which benefits chronically homeless individuals and families suffering with mental illness and/ or substance abuse issues with funding provided by the U.S. Department of Housing and Urban Development (HUD) along with in-kind support services provided by Integral Care. (Judge Brown & Commissioner Gómez)
RESULT: ADDED TO CONSENT
11. Receive a briefing on two reports produced by the Research & Planning Division of HHS: the Travis County Snapshot from the 2022 American Community Survey and the FY 2023 Community Impact Report. (Judge Brown & Commissioner Gómez)
RESULT: ADDED TO CONSENT
12. Consider and take appropriate action on a request from SAFE Alliance to submit Community Project Funding submissions. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)
Dashiell Daniels, Grants Administrator, Travis County General Administration

MOTION: Approve Item 12
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Intergovernmental Relations

13. Consider and take appropriate action on appointments to the Housing Authority of Travis County Board of Commissioners. (Judge Brown)
RESULT: ADDED TO CONSENT

Justice & Public Safety

14. Consider and take appropriate action regarding the decommissioning of Travis County Sheriff's Office Building 120 and removal of the corresponding beds from the jail system's official capacity. (Commissioner Shea)
RESULT: ADDED TO CONSENT

Planning & Budget

15. Authorize the County Treasurer to invest County funds. (Judge Brown)
RESULT: ADDED TO CONSENT
16. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)
RESULT: ADDED TO CONSENT
17. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
- A. New application to the Smart Prosecution - Innovative Prosecution Solutions Grant with the Bureau of Justice Assistance for \$350,000 to fund a Data Analyst position to assist with data collection and analysis capabilities in the District Attorney's Office
 - B. New application to the Enhancing Youth Defense with the Department of Justice (DOJ) for \$377,745 over a three-year performance period to fund an Education Advocacy Program in the Public Defender's Office.
 - C. Contract amendment to the COVID-19 Prevention and Mitigation grant through the Texas Department of State Health Services to move funds between allowable grant budget categories in Juvenile Probation to allow the Department to expend the grant more fully. (Commissioner Gómez)
- RESULT: ADDED TO CONSENT**
18. Receive LFRF update and take appropriate action on associated recommended actions. (Commissioner Gómez)

Members of the Court heard from:

Jessica Rio, County Executive, Planning and Budget Office (PBO)
Travis Gatlin, Budget Director, PBO
Michelle Surka, Planning and Budget Analyst II, PBO
Conor Kenny, Principal, Capital A Housing,
Quincy Dunlap, President and CEO, Austin Area Urban League
Pilar Sanchez, County Executive, Travis County Health and Human Services

A. Updated Treasury Guidelines and Impact on Special Project Workers

RESULT: DISCUSSED

B. Current Budgets, Encumbrances, Actuals, and Balances

RESULT: DISCUSSED

C. Project Status Reports

RESULT: DISCUSSED

D. Recommendation to reallocate \$309,192 from Completed Projects within Track 3 to Track 3 Unallocated Balance, increasing Track 3 Unallocated Balance from \$4,187,424 to \$4,496,616.

MOTION: Approve reallocation of \$309,192 from Completed Projects within Track 3 to Track 3 Unallocated Balance, increasing Track 3 Unallocated Balance from \$4,187,424 to \$4,496,616.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

E. Recommendation to Allocate \$160,000 of Track 2 Supportive Housing Initiative Pipeline (SHIP) Contingency Funds and \$3,687,587 of LFRF Track 3 Unallocated Balance to Project Shortfall in Integral Care Seabrook Square II Project, increasing total County investment in this project by \$3,847,587 from \$6,836,970 to \$10,684,557 and adjusting the Track 3 Unallocated Balance to \$809,029

MOTION: Approve allocation of \$160,000 of Track 2 Supportive Housing Initiative Pipeline (SHIP) Contingency Funds and \$3,687,587 of LFRF Track 3 Unallocated Balance to Project Shortfall in Integral Care Seabrook Square II Project, increasing total County investment in this project by \$3,847,587 from \$6,836,970 to \$10,684,557 and adjusting the Track 3 Unallocated Balance to \$809,029.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

- F. Recommendation to allocate \$35,558 of the Track 3 Unallocated Balance to final Zoom License renewal for Civil Courts and adjusting the Track 3 Unallocated Balance to \$773,471.

MOTION: Approve allocation of \$35,558 of the Track 3 Unallocated Balance to final Zoom License renewal for Civil Courts and adjusting the Track 3 Unallocated Balance to \$773,471.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

- G. Recommendation to earmark remaining \$773,471 Track 3 Unallocated Balance for Phase III of HRMD Adaptive Workplace Project, with project scope and costs to be refined and presented to Commissioners Court this summer.

MOTION: The Court approves the recommendation to earmark \$773,471 of the remaining LFRF Track 3 unallocated balance for Phase III of HRMD Adaptive Workplace Project, with the knowledge that the Court will receive more details on the usage of funds.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

- H. Recommendation cost neutral changes to address logistical issues related to executing Trauma Recovery Center collaboration with the City of Austin.

MOTION: Address logistical issues related to executing Trauma Recovery Center collaboration with the City of Austin.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

MOTION: Direct the Planning and Budget Office staff to return to Commissioners Court with options regarding project funds for the Austin Area Urban League project from the Local Fiscal Recovery Fund (LFRF) and project shortfalls for the Court to consider.

RESULT: APPROVED - UNANIMOUS
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: County Judge Andy Brown
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

19. Receive a briefing on the Heman Marion Sweatt (H.M.S) Courthouse Historic Preservation Plan project. (Commissioner Gómez)

Members of the Court heard from:

Christy Moffett, Director, Economic Development & Strategic Investments,
Planning and Budget Office (PBO)
Amy McWhorter, Managing Director, Economic & Strategic Planning, PBO

RESULT: DISCUSSED

Purchasing

20. Receive bids from County Purchasing Agent. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Approve Modification No. 35 to Contract No. 4400000447 with Auctor Corporation, Inc., in the amount of \$36,301.22, for implementation of software to convert nightly reporting files to PDF files. (Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Approve Modification No. 3 to Contract No. 4400002642 with Advanced Data Processing, Inc., as needed, for Aero Medical Billing and Collection Services. (Emergency Medical Services/STAR Flight) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

23. Consider and take appropriate action on the following Personnel Amendments:

A. Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

24. Receive an update on the Travis County Employee Health Care Fund for the period October 1, 2023, through March 31, 2024. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action to approve the following employee healthcare items for the Fiscal Year 2025 (FY25) plan, effective October 1, 2024.
- A. Receive updates and discuss the following employee healthcare items for the Fiscal Year 2025 (FY25) plan effective October 1, 2024: (1) Contribution levels for Travis County Employee Health Plan for FY25, (2) FY25 Health Benefit plan design changes.
 - B. The release of proposed FY25 changes to employee and retiree healthcare benefits and rates for education purposes prior to the Employee Public Hearing
 - C. Set the Employee Public Hearing for Tuesday, June 4, 2024, at 4:30 pm to 6:30 pm. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Todd Osburn, Assistant Director, Human Resources Management
Department (HRMD)
Shannon Steele, Benefits Manager, HRMD
Mark O'Leary, Human Resources Consultant, NFP

MOTION: Approve Item 25.A-C.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez
ABSENT: Jeffrey Travillion

Transportation & Natural Resources

26. Consider and take appropriate action regarding the following requests for Sun Chase Phase 2:
- A. Approve the Travis County Subdivision Construction Agreement with HTSC Pearce Ln Owner, LP, for Sun Chase Phase 2 Section 1 in Precinct Four
 - B. Approve the Travis County Subdivision Construction Agreement with HTSC Pearce Ln Owner, LP, for Sun Chase Phase 2 Section 2 in Precinct Four (Commissioner Gómez)
- RESULT: ADDED TO CONSENT**
27. Consider and take appropriate action on an Interlocal Cooperation Contract between Travis County and The University of Texas at Austin, Extended Campus Custom Training. (Commissioner Travillion)
- RESULT: ADDED TO CONSENT**

Other

28. Approve payment directly to the vendor for legal fees for the Travis County District Attorney approved on December 19, 2023, and April 16, 2024.
(Commissioner Howard)
RESULT: ADDED TO CONSENT
29. Approve the minutes for the voting sessions of April 2, April 9, and April 16, 2024.
(Judge Brown)
RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure.

30. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4 & 6} (Commissioner Travillion & Howard)
RESULT: DISCUSSED

31. Receive legal briefing and take appropriate action regarding settlement offer in Cause No. D-1-GN-22-007083, Barbara Dugone, Daniel Dugone and Valerie Dugone vs. Flying K Ranch, Ltd. and Travis County; In the 98th Judicial District Court, Travis County, Texas.¹ (Commissioner Howard)

Judge Brown announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Approve the settlement offer in Cause No. D-1-GN-22-007083, Barbara Dugone, Daniel Dugone and Valerie Dugone vs. Flying K Ranch, Ltd. and Travis County; in the amount of \$10,000 and authorize Travis County Judge Andy Brown to sign an access license agreement regarding real estate in Precinct 3 and associated settlement documents.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

32. Receive legal briefing, consider, and take appropriate action in D-1-GN-24-002191; The State of Texas, Ex Rel Mary Dupuis v. Jose Garza, in his Official Capacity as District Attorney of the 53rd Judicial District; In the 455th Travis County Judicial District Court.¹ (Commissioner Howard)

Judge Brown announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: The Court makes the finding that the allegations of the pending suit are based on acts or omissions made in good faith in the scope of his official duties and the request to pay legal defense costs serves a legitimate public interest and not merely his private interest. Therefore, the Court also authorizes the payment of legal defense costs, up to \$50,000, on behalf of Travis County District Attorney, Jose Garza.

RESULT: **PASSED (4-0)**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

ABSTAINED: Margaret Gómez

33. Receive legal briefing on a proposal for continuity of childcare services program to support childcare programming for low-income families.¹ (Judge Brown)

RESULT: **DISCUSSED**

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge