



Minutes for the Travis County Commissioners Court March 26, 2024 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on March 26, 2024, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Lola Ogunro.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard

Virtual: Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Members of the Court heard from:

Joe Kendall, Founder, Texas River School
Robert Battaile, Travis County Resident
Wayne Ragland, Travis County Resident

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve Consent items 7, 10, 11, 12, 19, 20, 21, 22, 23, 24.c., 25, 26, 27, 28, 30, 31, 32, 33.a-b., 34, 37, 38, 39, 40, 41.a-d., 42, and 43.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: County Judge Andy Brown
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding the renaming of Kellam Road to Circuit of the Americas Boulevard in Precinct Four. (Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, Transportation and Natural Resources (TNR)
John McDonald, Engineering Specialist, TNR

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Receive comments regarding a Resolution of No Objection for Belmont Apartments to be located near the intersection of E. Slaughter Lane and Capitol View Drive, Austin, Texas 78747, in Precinct 4. (Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

Members of the Court heard from:

Monique Coleman, Division Director, Travis County Health and Human
Services (HHS)
Somchan (Ying) Vuthipadadon, Planning Manager, HHS

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

3. Conduct a Public Hearing and Receive Comments regarding Community Needs for the Travis County Community Development Block Grant (CDBG) PY24-28 Consolidated Plan and PY24 Action Plan. (Judge Brown & Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

Members of the Court heard from:

Monique Coleman, Division Director, HHS
Somchan (Ying) Vuthipadadon, Planning Manager, HHS

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

Resolutions & Proclamations

4. Approve a proclamation honoring David Evans, who has retired as Chief Executive Officer of Integral Care after serving there since 1993. (Commissioner Shea)
RESULT: NO ACTION NECESSARY
5. Approve a proclamation recognizing the month of March 2024 as Social Work Month. (Judge Brown)

Members of the Court heard from:

Melissa Shearer, Director, Mental Health Public Defender Office
Jamey Bellisle, Social Services Program Administrator, HHS
Leslie Gains, Division Director, HHS
Emily Seales, Social Services Manager, Mental Health Public Defender Office

MOTION: Approve Item 5.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

6. Approve a proclamation recognizing March 26, 2024 as "Nutrition Day" in Travis County. (Judge Brown)

Members of the Court heard from:

Beth Corbett, Vice President of Government Affairs and Advocacy,
Central Texas Food Bank

MOTION: Approve Item 6.
RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

7. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

8. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

9. Consider and take appropriate action on a Resolution of No Objection for Belmont Apartments to be located near the intersection of E. Slaughter Lane and Capitol View Drive, Austin, Texas 78747, in Precinct 4. (Commissioner Gómez)

MOTION: Approve Resolution of No Objection for Belmont Apartments.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

10. Consider and take appropriate action on the request to approve the purchase of three items for the HHS annual department retreat, to be held Friday, May 3, 2024, at the East Metropolitan Park. These items are considered job-related and environmentally sustainable by the HHS Retreat Planning Committee members. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action to approve the affiliation agreement with Texas State University (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action to approve and ratify the FY24 Interlocal Agreement with the Ray Marshall Center at the University of Texas for workforce development evaluation services. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

13. Consider and take appropriate action to approve a resolution authorizing the proposed Travis County Facilities Corporation ("TCFC") multi-family development known as William Cannon Apartments development, pursuant to Local Government Code 303.0421(b)(4), a Public Facility Corporations ("PFC") project sponsored by the Housing Authority of Travis County ("HATC"), operating as ("TCFC"). (Judge Brown & Commissioner Gómez)

Clerk's Note: Items 13, 14, 15, and 16 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Monique Coleman, Division Director, HHS
Somchan (Ying) Vuthipadadon, Planning Manager, HHS
Patrick Howard, Executive Director, Housing Authority of Travis County
James P. Plummer, Attorney, Bracewell LLP

MOTION: Approve Items 13, 14, 15, and 16.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

14. Consider and take appropriate action to approve a resolution authorizing the proposed Travis County Facilities Corporation ("TCFC") multi-family development known as Preakness Apartments development, pursuant to Texas Local Government Code § 303.0421(b)(4), a Public Facility Corporations ("PFC") project sponsored by the Housing Authority of Travis County ("HATC"), operating as ("TCFC")
(Judge Brown & Commissioner Gómez)

Clerk's Note: Items 13, 14, 15, and 16 are associated with one another and were called for concurrent discussion. Please refer to Item 13 for a summary of action taken by the court.

15. Consider and take appropriate action to approve a resolution authorizing the proposed Travis County Facilities Corporation ("TCFC") multi-family development known as Tech Ridge Highline Apartments development, pursuant to Texas Local Government Code § 303.0421(b)(4), a Public Facility Corporations ("PFC") project sponsored by the Housing Authority of Travis County ("HATC"), operating as ("TCFC").
(Judge Brown & Commissioner Gómez)

Clerk's Note: Items 13, 14, 15, and 16 are associated with one another and were called for concurrent discussion. Please refer to Item 13 for a summary of action taken by the court.

16. Consider and take appropriate action to approve a resolution authorizing the proposed Travis County Facilities Corporation ("TCFC") multi-family development known as Oak Hill Highline Apartments development, pursuant to Texas Local Government Code § 303.0421(b)(4), a Public Facility Corporations ("PFC") project sponsored by the Housing Authority of Travis County ("HATC"), operating as ("TCFC").
(Judge Brown & Commissioner Gómez)

Clerk's Note: Items 13, 14, 15, and 16 are associated with one another and were called for concurrent discussion. Please refer to Item 13 for a summary of action taken by the court.

17. Consider and take appropriate action to approve a resolution adopting a property tax exemption for qualifying child-care facilities for Tax Year 2024. (Judge Brown & Commissioner Travillion)

Members of the Court heard from:

Korey Darling, Division Director, HHS
Hilda Rivas, Senior Planner, HHS
Travis Gatlin, Budget Director, Planning and Budget Office (PBO)
Cathy McHorse, Travis County Resident
Suki Steinhouse, Retired Executive Director, Communities in Schools
Barbara Grant Boneta, Director, Austin/Travis County Success By 6 Coalition
Patsy Harnage, Director, Bright Beginnings Child Care Center

MOTION: Approve Item 17.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Intergovernmental Relations

18. Consider and take appropriate action to approve a Partnership Agreement between Travis County and Meals on Wheels and More, Inc. (dba Meals on Wheels Central Texas) for a grant application to the U.S. Environmental Protection Agency, Office of Environmental Justice and External Civil Rights, Environmental and Climate Justice Community Change Grants Program. (Commissioners Travillion & Shea)

Clerk's Note: Items 18 and 24.B are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Dashiell Daniels, Grants Administrator, General Administration
Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)
Nick Perkins, Fire Chief, Travis County Emergency Services District #2
Brian Sykes, Vice President for Home Repair, Meals on Wheels Central Texas
Randall (Randy) Reese, Commissioner, Travis County Emergency Services District #2

MOTION: Approve Items 18 and 24.B.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

19. Consider and take appropriate action to issue a Call for Applications to the Civil Service Commission for Sheriff's Employees. (Judge Brown)
RESULT: ADDED TO CONSENT

Justice & Public Safety

20. Consider and take appropriate action on the use of funds for the purchase of food and beverages for use at various Justice and Public Safety Reentry Services events during FY 2024. (Judge Brown & Commissioner Gómez)
RESULT: ADDED TO CONSENT
21. Receive 2023 Annual Report from Travis County Pretrial Services.
(Commissioner Gómez)
RESULT: ADDED TO CONSENT

Planning & Budget

22. Authorize the County Treasurer to invest County funds. (Judge Brown)
RESULT: ADDED TO CONSENT
23. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)
RESULT: ADDED TO CONSENT
24. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
- A. New Application for the Climate Pollution Reduction Grants Program: Implementation Grants (General Competition) with the Environmental Protection Agency (EPA) for \$49,990,000 over a five year grant term to implement climate pollution reduction measures and improvements across the five-county region, to be managed by the Intergovernmental Relations (IGR) Office (Grants Administration) of the General Administration Department

Members of the Court heard from:

Dashiell Daniels, Grants Administrator, Travis County General
Administration

Julie Wheeler, Intergovernmental Relations Officer, IGR)

MOTION: Approve Item 24.A.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret
Gómez

- B. New application to the EPA Environmental and Climate Justice Community Change Grant for \$20,000,000 in the Fire Marshal's Office to launch a Wildfire Home- Hardening Program to complete renovations on homes occupied by low and moderate income homeowners to reduce wildfire risk

Clerk's Note: Items 18 and 24.B are associated with one another and were called for concurrent discussion. Please refer to item 18 for a summary of action taken by the Court.

- C. Amendment to an existing contract for the PDO + MAC Enhancement Grant to allow the Public Defender's Office to complete financial transactions during a grant extension period
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

25. Receive bids from County Purchasing Agent. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

26. Approve exempting Electronic Monitoring Services pursuant to Texas Local Government Code § 262.024 (a)(2) and award contract 4400007555 to Victim Safety First, LLC. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

27. Approve contract award for HVAC services, IFB No. 2401-003-LM, an as-needed contract, to the sole bidder, JM Engineering, LLC. (Facilities Management)
(Commissioner Travillion)

RESULT: ADDED TO CONSENT

28. Approve Modification No. 5 to Contract No. 4400005700, with IMEG Consultants Corp., in the amount of \$7,200.00, for the Nelda Wells Spears Building Renovation - MEP. (Facilities Management Department) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
29. Approve Modification No. 3, an assignment of Contract No. 4400006363, for Customer Flow Management System, from Lavi Industries, Inc., to Qtrac, LLC. (Tax Assessor Collector) (Commissioner Travillion)
RESULT: NO ACTION NECESSARY
30. Approve order exempting the purchase of Elevator Emergency Phone Line Upgrades from EMR Elevator, Inc., in the amount of \$85,144.00, from the competitive procurement process, pursuant to County Purchasing Act § 262.024 (a)(2). (Facilities Management Department) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
31. Approve Modification No. 10 to Contract No. 4400003950 with Capital Area Private Defender Service (CAPDS), in the amount of \$658,931.79, for the Forensic Review Project. (Community Legal Services) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
32. Approve Modification No. 2 to Contract No. 4400006682, with Scientel Solutions LLC, for estimated requirements, for outdoor wireless installation services. (Information Technology Services) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

Technology & Operations

33. Consider and take appropriate action on the following Personnel Amendments:
- A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
34. Consider and take appropriate action regarding amendment number eleven to the lease agreement between Travis County and Murphy's Deli Franchising, Inc. to operate the deli located at 700 Lavaca Street, Suite 110, Austin, Texas 78701. (Commissioner Gómez)
RESULT: ADDED TO CONSENT

Transportation & Natural Resources

35. Consider and take appropriate action regarding the renaming of Kellam Road to Circuit of the Americas Boulevard in Precinct Four. (Commissioner Gómez)

MOTION: Approve changing the name of Kellam Road to Circuit of the Americas Boulevard.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

36. Receive briefing from Travis County Parks to inform the Commissioners Court of the recent award for Park Design Excellence from Texas Recreation and Park Society for the new All-Abilities Playground at Southeast Metropolitan Park (Commissioner Gómez)

Members of the Court heard from:

Tim Speyrer, District Park Manager, TNR
Monique Coleman, Division Director, HHS

RESULT: DISCUSSED

Other

37. Consider and take appropriate action to approve and ratify the use of FY2024 general funds for the purchase of food and beverages, and other related costs associated with the Travis County Commissioners Court Retreat. (Judge Brown)

RESULT: ADDED TO CONSENT

38. Appoint the Travis County Risk Manager James Alvarez as mediation representative in Cause No. D-1-GN-23-006801, *Timothy Bronaugh vs. Travis County*; In the 419th Judicial District Court, Travis County, Texas. *This item may be taken into Executive Session under Texas Government Code, § 551.071(1)(A) and/or § 551.071(B)* (Judge Brown)

RESULT: ADDED TO CONSENT

39. Appoint the Travis County Risk Manager James Alvarez as mediation representative in Cause No. D-1-GN-23-005262, *Alexander Novicki vs. Travis County*; In the 261st Judicial District Court, Travis County, Texas. *This item may be taken into Executive Session under Texas Government Code, § 551.071(1)(A) and/or § 551.071(B)*. (Judge Brown)

RESULT: ADDED TO CONSENT

40. Consider and take appropriate action regarding the License Agreement to use Sawyer Hall as an election worker training for the May 4, 2024 Local Elections. (Judge Brown)
RESULT: ADDED TO CONSENT
41. Consider and take appropriate action to approve License Agreements for the use of the following four Early Voting and Election Day polling sites for the May 4, 2024 Local Elections.
- A. Balcones-Wilshire, LLC (Balcones Woods Shopping Center)
 - B. Riverbend Centre, Inc.
 - C. TriMarsh Realty LLC (Shops at Arbor Walk)
 - D. Unity Church of the Hills (Judge Brown)
- RESULT: ADDED TO CONSENT**
42. Consider and take appropriate action concerning the settlement of debt for STAR Flight services rendered to patient E.L. on October 18, 2023 to the amount of zero dollars. *This item may be taken into Executive Session under Texas Government Code § 551.071* (Judge Brown)
RESULT: ADDED TO CONSENT
43. Consider and take appropriate action concerning the settlement of debt for STAR Flight services rendered to patient M.A. on September 22, 2023 to the amount of zero dollars. *This item may be taken into Executive Session under Texas Government Code § 551.071* (Judge Brown)
RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure

44. Receive briefing and take appropriate action regarding Travis County information security issues^{1&6} (Commissioners Travillion & Howard)

Judge Brown announced that Item 44 would be considered in Executive Session pursuant to Gov't Code Ann. 551.071, Consultation with Attorney and Gov't Code Ann 551.089, IT Security.

MOTION: Direct the Planning and Budget Office (PBO) to process a budget adjustment to total \$485,000 from the general fund allocated reserve to Information Technology Services (ITS) as an automatic budget adjustment as discussed in executive session.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

45. Consider and take appropriate action regarding the cancelation of a MUD associated with the acquisition of approximately 1,500 acres of park land west of the City of Bee Caves, Texas and south of Hwy 71 west, in Precinct 3.^{1&2} (Commissioner Howard)

Judge Brown announced that Item 45 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Cancel the MUD at closing associated with the acquisition of approximately 1,500 acres of park land west of the City of Bee Caves, Texas and south of Hwy 71 west, in Precinct 3.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

46. Consider and take appropriate action on an offer received by Travis County for the sale of private property totaling approximately 137.5 acres of undeveloped land located in northeast Travis County, south of U.S. 290 East and near Wilbarger Creek within Precinct One.^{1&2} (Commissioner Travillion)

Judge Brown announced that Item 46 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Accept an offer received by Travis County for the sale of private property totaling approximately 137.5 acres of undeveloped land located in northeast Travis County, south of U.S. 290 East and near Wilbarger Creek within Precinct One as discussed in executive session.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

47. Receive legal briefing and take appropriate action regarding proposed Chapter 56 in Title 1 of the Texas Administrative Code, relating to reporting requirements for District Attorneys and County Attorneys presiding in a district or county with a population of 250,000 or more persons.¹ (Judge Brown)

Judge Brown announced that Item 47 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge