



Minutes for the Travis County Commissioners Court April 2, 2024 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on April 2, 2024, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Lola Ogunro.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea

Virtual: Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Brigid Shea, Ann Howard, Jeffrey Travillion,
Margaret Gómez

Public Communication

Members of the Court heard from:
Robert Battaile, Travis County Resident

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

MOTION: Approve consent items 4, 6, 8, 9.a-b., 10, 11, 12.a-c., 13.a-c., 14, 15, 16, 17, 18, 19, 20, 21.a-b., 22, 23, 24.a-d., 25, 26.a-b., 27, 28, 29, 30.a-d., and 32.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard
Margaret Gómez

Resolutions & Proclamations

1. Approve a proclamation recognizing April as Child Abuse Awareness Month.
(Commissioner Gómez)

Members of the Court heard from:

Sally Hernadez, Travis County Sheriff
Amanda Bonilla, Community Board Member, Center for Child Protection
Laura Peveto, Director, Office of Children Services, HHS

MOTION: Approve a proclamation recognizing April as Child Abuse Awareness Month.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez
ABSENT: Ann Howard

2. Approve a proclamation in remembrance of Jesse Limon Colunga for his years of service to Travis County. (Commissioner Gómez)

Members of the Court heard from:

Leslie Gains, Division Director of Family Support Services, HHS
Andrea Colunga-Bussey, Former Spouse of Jesse Limon Colunga
Max Varela, Family Friend
Anthony Hood, Family Friend
Al Padilla, Social Services Program Administrator, HHS

MOTION: Approve a proclamation in remembrance of Jesse Limon's years of service to Travis County.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez
ABSENT: Ann Howard

3. Approve a proclamation honoring David Evans, who has retired as Chief Executive Officer of Integral Care after serving there since 1993. (Commissioner Shea)
RESULT: NO ACTION NECESSARY

Auditor

4. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

5. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
RESULT: NO ACTION NECESSARY
 - B. County response to natural disaster or other emergencies including planning and emergency response efforts related to the April 8th solar eclipse event. (Judge Brown)

Members of the Court heard from:

David Greear, Director, Public Works, Transportation and Natural Resources (TNR)
William (Billy) Poole, Major, Travis County Sheriff's Office
Gary Howell, Travis County Fire Marshal
Gus Reyna, County Fire Coordinator, Emergency Service District #6
Jay Alexander, Parks Division Assistant Director, TNR
Eric Carter, Emergency Management Coordinator, Emergency Services
Blake Clampffer, Chief Deputy Emergency Management Coordinator, Emergency Services
Hector Nieto, Public Information Officer, Public Information Office (PIO)

RESULT: DISCUSSED

6. Approve an interlocal agreement with Travis County Emergency Services District No. 5 for the provision of medical direction and clinical performance-and-education services. (Commissioners Shea & Howard)
RESULT: ADDED TO CONSENT

Health & Human Services

7. Consider and take appropriate action to approve Subaward and related Loan Documents for Affordable Housing for individuals experiencing homelessness between County of Travis and SAFE Lancaster Court, LLC (Subrecipient) for The Lancaster development, Contract No. 4400007614 under the federal grant award to the County from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for provision of loan funds in an amount not to exceed \$7,270,702.00. *(This item may be taken into Executive Session pursuant to Texas Local Government Code § 551.071, Consultation by Attorney)* (Commissioners Howard & Gómez)

Members of the Court heard from:

Pilar Sanchez, County Executive, Travis County Health and Human Services (HHS)
Nathan Fernandez, Senior Planner, HHS
Julia Spann, CEO, Safe Alliance
Coni Stogner, Co-Chief Program Officer Community Services, Safe Alliance
Conor Kenny, Principal, Capital A Housing

MOTION: Approve Item 7.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

8. Consider and take action to authorize Mobile Loaves & Fishes, Inc. a Texas non-profit corporation to convey an electric utility easement to the City of Austin (dba Austin Energy), for a 75.285 acre of land out of the Santiago Del Valle, situated in the City of Austin, Travis County, Texas. Being a portion of the property described in Special Warranty Deed recorded in Document No. 2022173559 in the Official Public Records of Travis County, Texas. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action on a request to approve the public hearing date and advertisements for the CDBG PY24-28 Fair Housing Assessment and Analysis of Impediments, as part of the PY24-28 Consolidated Plan/ PY24 Action Plan process
 - A. Approve the following public hearing date to inform the public and receive public input on the Fair Housing Assessment and Analysis of Impediments to Fair Housing for the CDBG PY24-28 Consolidated Plan/PY24 Action Plan: Public Hearing at TCCC: Tuesday, April 30, 2024, at 9:00 a.m.

- B. Approve the advertisements announcing the Fair Housing Assessment and Analysis of Impediments to Fair Housing public hearing.
(Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Planning & Budget

- 10. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

- 11. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

- 12. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:

- A. Annual contract with Texas Department of Housing and Community Affairs (TDHCA) for the Comprehensive Energy Assistance Program (CEAP) grant for \$2,718,578 in HHS.
- B. Contract amendment to the TDHCA CEAP grant to add recommended legal language, with no impact on grant award or program.
- C. Contract amendment to the FY 2023 Post Conviction Testing of DNA Evidence grant to add supplemental funds totaling \$246,310 to the grant award and to provide a contract extension of one year in Justice Planning.
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

- 13. Consider and take appropriate action on the following related to the Travis County Small Business Grant program, funded by the Coronavirus State and Local Fiscal Recovery Fund authorized by the American Rescue Plan Act:

- A. Approval of Travis County Small Business SLFRF Funded Beneficiary Contract as the beneficiary contract template for the TCTX Thrive 2.0 Program.
- B. Delegation of Authority to the Director of Economic Development and Strategic Investments to serve as signatory of the Travis County Small Business SLFRF Funded Beneficiary Contract on behalf of Travis County; and

- C. Delegation of Authority to the County Executive of the Travis County Planning and Budget Office to serve as signatory of the Travis County Small Business SLFRF Funded Beneficiary Contract on behalf of Travis County in the absence of the Director of Economic Development and Strategic Investments. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

14. Receive bids from County Purchasing Agent. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

15. Approve termination of Contract No. 4400000671 with SAFE Alliance for Residential Emergency Services. (Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

16. Approve contract award for Blake Manor Road Shared Use Path Improvements, IFB No. 2212-002-TL, in the amount of \$3,921,118.85, to the low bidder, Austin Underground Inc. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Approve Contract No. 4400007592 with Austin Energy, for an as needed subscription to the Austin Energy GreenChoice Patron 23 renewable energy program. (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Approve Modification No. 7 to Contract No. 4400004321 with Doucet & Associates, Inc. in the amount of \$13,790.00, for Tom Sassman Road at Maha Creek. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve Modification No.3 to Contract 4400005756 with Aguirre & Fields, LP, in the amount of \$84,480.34, for the Ledgestone Terrace at Pen Creek Tributary Drainage Improvements Project. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve Modification No. 3, an assignment of Contract No. 4400006150, for Customer Flow Management System, from Lavi Industries, Inc., to Qtrac, LLC. (Tax Assessor Collector) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

21. Consider and take appropriate action on the following Personnel Amendments:

A. Routine Personnel Action

B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action for the Juvenile Probation Department to use general funds for the purchase of food and beverages for various department events during FY2024. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

23. Consider and take appropriate action for an eight-week extension of the current overtime incentive program for various positions within the Travis County Sheriff's Office (TCSO). (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

24. Consider and take appropriate action on the following variance requests for McCormick Ranch on Lake Austin Phase 3:

A. A variance from Title 30-2-159 Private Streets for the McCormick Ranch on Lake Austin Phase 3 Preliminary Plan; and

B. A variance from Title 30-2-151 for the internal streets within McCormick Ranch on Lake Austin Phase 3 to not connect with existing streets; and

C. A variance from Title 30-3-191 for the McCormick Ranch on Lake Austin Phase 3 to not construct sidewalks; and

D. A variance from Title 30-2-158 for Granite Shoals Run Road and Wimberly Knoll Run Road in the McCormick Ranch on Lake Austin Phase 3 Preliminary Plan to be greater than 2,000 feet in length in Precinct Two (Commissioner Shea)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action on a Traffic Assessment Construction Agreement between Texas Essential Housing Public Facility Corporation and Travis County for traffic mitigation associated with the proposed Gilbert Road Apartments project in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action regarding the following requests for Shadowglen Phase 2, Section 18A:

- A. Approval of the Shadowglen Phase 2 Section 18A Final Plat (Final Plat - 64 single- family lots – 2,948 of proposed streets – 17.964 acres – Crowndale Drive - water and wastewater will be provided by the Travis County Municipal Utility District No. 2 - City of Manor ETJ); and
- B. Approve the Travis County Subdivision Construction Agreement with PHAU Shadowglen 22, LLC in Precinct One (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Other

- 27. Appoint the Travis County Risk Manager James Alvarez as mediation representative in Civil Action No. 1:21-CV-866-AA, *Toby Grist vs. Travis County, Texas, et al.*, in the United States District Court for the Western Division of Texas, Austin Division. (This item may be taken into Executive Session pursuant to Tex. Gov. Code §551.071(1)(A) and §551.071(1)(B)). (Judge Brown)

RESULT: ADDED TO CONSENT

- 28. Appoint the Travis County Risk Manager James Alvarez as mediation representative in Civil Action No. 1:21-CV-01139-RP, *Dominique Boyd, Individually and as, Independent Administrator of the Estate of Anya Wyne vs. Travis County, Texas, et al.*, in the United States District Court for the Western Division of Texas, Austin Division. (This item may be taken into Executive Session pursuant to Tex. Gov. Code §551.071(1)(A) and §551.071(1)(B)). (Judge Brown)

RESULT: ADDED TO CONSENT

- 29. Consider and take appropriate action regarding an Order Designating Early Voting and Election Day Polling Places for the May 4, 2024, Joint General and Special Elections. (Judge Brown)

RESULT: ADDED TO CONSENT

- 30. Consider and take appropriate action regarding the license agreements for four Early Voting and Election Day polling places for the May 4, 2024, Joint General and Special Election

- A. Westlake United Methodist Church
- B. Westminster Presbyterian Church
- C. Westoak Woods Baptist Church
- D. Christ Our Savior Lutheran Church (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure.

31. Receive briefing and take appropriate action regarding Travis County information security issues. (Executive Session pursuant to Texas Gov't Code Ann 551.089, IT Security and Texas Government Code § 551.071, Consultation with Attorney)
RESULT: NO ACTION NECESSARY
32. Consider and take appropriate action on an application and letter of support to the Texas Health and Human Services Commission for the Construction Grant Program for Mental Health Facilities.^{1&2} (Judge Brown)
RESULT: ADDED TO CONSENT
33. Consider and take appropriate action regarding the submission of public comments for the proposed Chapter 56 in Title 1 of the Texas Administrative Code, relating to reporting requirements for District Attorneys and County Attorneys presiding in a district or county with a population of 250,000 or more persons.¹ (Judge Brown)

Judge Brown announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Approve the letter with the edits made as discussed in executive session.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Margaret Gómez

ABSENT: Ann Howard

Adjourn

**Minutes Approved by the Commissioners
Court**

Date of Approval

Andy Brown, County Judge