



Minutes for the Travis County Commissioners Court April 9, 2024 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on April 9, 2024, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Lola Ogunro.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard

Virtual: Commissioner Precinct 4 Margaret Gómez

Signature Motion

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Brigid Shea, Ann Howard, Margaret Gómez

ABSENT: Jeffrey Travillion

Public Communication

Members of the Court heard from:

Robert Battaile, Travis County Resident

Rick Luna, Travis County Resident

County Announcements

Clerk's Note: There is a local election on May 4th, 2024. Early voting is from April 22nd, 2024 to April 30th, 2024. Please visit elections.traviscountytx.gov for information on polling locations, sample ballots, voter lookup, and more.

Consent Motion

MOTION: Approve Consent items 5, 7, 8, 10, 11, 12.a, 14, 15, 16 ,17, 19, 20.a, 21, 22, 23, 24, 25, 26, 27.a-b, 28, 29, 30, 31, 32, 33, 34, 35.a-e.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Approve a proclamation honoring Tamara "Tami" Yarbrough-Kelly, who is retiring after more than 30 years of service to Travis County, the last 23 of which have been with the Juvenile Public Defender. (Commissioner Howard)

Members of the Court heard from:

Ruben V. Castañeda, Chief Juvenile Public Defender, Juvenile Public Defender

Tamara "Tami" Yarbrough-Kelly, Former Legal Secretary Sr., Travis County Juvenile Public Defender

MOTION: Approve a proclamation recognizing Tamara "Tami" Yarbrough-Kelly's 30 years of service to Travis County.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Approve a proclamation recognizing the 125th Anniversary Celebration of the Mt. Sinai Missionary Baptist Church of Austin, Texas. (Commissioner Travillion)

Members of the Court heard from:

Rev. Dr. A.W. Anthony Mays, Mt. Sinai Missionary Baptist Church

MOTION: Approve a proclamation recognizing the 125th anniversary of Mt. Sinai Missionary Baptist Church.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

3. Approve a proclamation recognizing April 1-30, 2024, as National Fair Housing Month. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Somchan (Ying) Vuthipadadon, Planning Manager, Health and Human Services (HHS)

MOTION: Recognize April 1st, 2024, to April 30th, 2024 as National Fair Housing Month.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

4. Approve a proclamation recognizing Rabbi Steven Folberg for his 33 years of outstanding service to Congregation Beth Israel, to the people of Austin and Travis County. (Judge Brown)

Members of the Court heard from:

Judge Jan Soifer, Travis County 345th Civil District Court

MOTION: Approve proclamation recognizing Rabbi Steven Folberg for his 33 years of service to Congregation Beth Israel.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

5. Approve payment of claims by the County Treasurer. (Judge Brown)
RESULT: ADDED TO CONSENT

Emergency Services

6. Consider and take appropriate action regarding the following:

A. Outdoor burning in the unincorporated areas of Travis County

RESULT: NO ACTION NECESSARY

- B. County response to natural disaster or other emergencies including planning and emergency response efforts related to the April 8th solar eclipse event.
(Judge Brown)

Members of the Court heard from:

Gary Howell, Travis County Fire Marshal
Jay Alexander, Parks Division Assistant Director, TNR
Eric Carter, Emergency Management Coordinator, Emergency Services
Blake Clampffer, Chief Deputy Emergency Management Coordinator,
Emergency Services
Hector Nieto, Public Information Officer, Public Information Office (PIO)

RESULT: DISCUSSED

Health & Human Services

7. Consider and take action to authorize Austin Housing Finance Corporation, a Texas housing finance corporation (“the Grantor”) to convey an electric utility easement to the City of Austin (dba Austin Energy) (the Grantee), for LOT 1, BLOCK A, 1500 E. ST JOHNS AVENUE, a subdivision in Travis County, Texas, according to the map or plat thereof recorded in Document No. 202300155 of the Official Public Records of Travis County, Texas. Being the same property described in Special Warranty Deed recorded in Document No. 2023081308 the Official Public Records of Travis County, Texas. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action to accept and approve the CDBG-DR Closeout Report for Contract No. 19-281-000-B780 with the Texas General Land Office (GLO), which terminated on December 3, 2023. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Justice & Public Safety

9. Receive update and briefing:

- A. From the Division Subcommittee on efforts to date:

Members of the Court heard from:

Vicki Ashley, Interim County Executive, Justice and Public Safety (JPS)
Tyrone Jolly, Sr. Program Manager, JPS
Cynthia Simons, Planning Manager, JPS
Courtney Lucas, Strategic Advisor, Health and Human Services

RESULT: DISCUSSED

- B. Regarding Diversion Center and Central Booking facilities planning and operational support. (Judge Brown)

Members of the Court heard from:

Christy Moffett, Director, Economic Development & Strategic Investments,
Planning and Budget Office (PBO)
Tyrone Jolly, Sr. Program Manager, JPS
Gabe Stock, Director, Facilities Management Department (FMD)

RESULT: DISCUSSED

Planning & Budget

10. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:

- A. New application to the Texas Department of Transportation for the Highway Safety Improvement Program grant for \$218,347, including a county match of \$43,670, in Transportation and Natural Resources
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

13. Consider and take appropriate action on the adoption of:

- A. An order authorizing the issuance and sale of one or more series of Travis County, Texas Unlimited Tax Road Bonds, in the aggregate principal amount not to exceed \$48,720,000; levying a tax in payment thereof; providing for the award of the sale thereof in accordance with specified parameters; authorizing the execution and delivery of documents and agreements in connection therewith; approving the preparation of one or more official statements; and enacting other provisions relating thereto
- B. An order authorizing the issuance and sale of one or more series of Travis County, Texas Permanent Improvement Bonds, in the aggregate principal amount not to exceed \$196,500,000; levying a tax in payment thereof; providing for the award of the sale thereof in accordance with specified parameters; authorizing the execution and delivery of documents and agreements in connection therewith; approving the preparation of one or more official statements; and enacting other provisions relating thereto.

- C. An order authorizing the issuance and sale of one or more series of Travis County, Texas Certificates of Obligation, in the aggregate principal amount not to exceed \$50,375,000; levying a tax in payment thereof; providing for the award of the sale thereof in accordance with specified parameters; authorizing the execution and delivery of documents and agreements in connection therewith; approving the preparation of one or more official statements; and enacting other provisions relating thereto (Commissioner Gómez)

Members of the Court heard from:

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)
Aerin-Renee Pfaffenberger, Assistant Budget Director, PBO

MOTION: Approve Items 13.A-C.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

14. Consider and take appropriate action to ratify and approve a subaward for professional services and economic development with the Austin LGBT Chamber of Commerce for the Regional Economic Equity Development Plan funded through the federal grant award to the County from the Coronavirus State and Local Fiscal Recovery Fund in an amount not to exceed \$150,000. (Judge Brown)
RESULT: ADDED TO CONSENT

Purchasing

15. Receive bids from County Purchasing Agent. (Commissioner Travillion)
RESULT: ADDED TO CONSENT
16. Approve contract award for FY2022 Asphalt Rejuvenation Project, IFB No. 2401-007-GC, as needed, to sole bidder, Pavement Restoration, Inc. (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT
17. Approve contract award for permanent water quality controls mowing services, IFB 2308-003-TH, for estimated requirements, to the lowest bidder, Incircle Management Inc., (Transportation & Natural Resources) (Commissioner Travillion)
RESULT: ADDED TO CONSENT

18. Approve Modification No. 1 to Contract No. 4400006982 with CGL Facility Management, LLC, in the amount of \$6,910,299.20, for the Travis County Civil and Family Courts Facility maintenance. (Facilities Management Department)
(Commissioner Travillion)
RESULT: NO ACTION NECESSARY
19. Approve exemption and contract award of Purchase Order No. 4100227974 with Piatra, Inc., in the amount of \$64,154.80, for Security Improvements. (Commissioner Travillion)
RESULT: ADDED TO CONSENT

Technology & Operations

20. Consider and take appropriate action on the following Personnel Amendments:
 - A. Routine Personnel Actions (Commissioners Travillion & Gómez)
RESULT: ADDED TO CONSENT
21. Consider and take appropriate action regarding the third amendment to the license agreement between Travis County and the Texas Department of Insurance to reduce their parking spaces from three to two parking spaces at Ned Granger and/or Lavaca parking garages. (Commissioner Gómez)
RESULT: ADDED TO CONSENT
22. Consider and take appropriate action regarding the space allocation of 2,264 SF on the tenth floor of 700 Lavaca for the County Executive for Health and Human Services. (Commissioner Gómez)
RESULT: ADDED TO CONSENT

Transportation & Natural Resources

23. Consider and take appropriate action regarding a request to release a lateral support drainage easement and a lateral support and slope drainage easement associated with Entrada Phase 3. (Commissioner Shea)
RESULT: ADDED TO CONSENT
24. Consider and take appropriate action regarding a request to release two drainage easements associated with the Eastwood Subdivision Sections 1 & 2. (Commissioner Travillion)
RESULT: ADDED TO CONSENT
25. Consider and take appropriate action on the request for TNR staff to travel to Merida, Mexico for a Cities Forward Workshop from April 14-18, 2024. (Commissioner Shea)
RESULT: ADDED TO CONSENT

26. Consider and take appropriate action regarding a request to use a Cash Security Agreement for environmental fiscal security for the Lake Travis Christian Academy project in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

27. Consider and take appropriate action regarding the following requests for Shadowglen Phase 3:

A. Approve the Travis County Subdivision Construction Agreement with Meritage Homes of Texas, LLC, for Shadowglen Phase 3 Section 1

B. Approve the Travis County Subdivision Construction Agreement with Meritage Homes of Texas, LLC, for Shadowglen Phase 3 Section 2 in Precinct One (Commissioner Travillion)

RESULT: ADDED TO CONSENT

28. Consider and take appropriate action on a request to use Alternative Fiscal for Shadowglen Phase 2 Section 18A plat for subdivision construction in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Other

29. Consider and take action to authorize the Travis County Tax Assessor-Collector to lease Registration & Title System (RTS) workstations from the Texas Department of Motor Vehicles (TxDMV) for the second location for Centex Auto Title, a full-service deputy of the Travis County Tax Assessor-Collector's office. (Judge Brown)

RESULT: ADDED TO CONSENT

30. Consider and take appropriate action on the use of funds for the purchase of food and beverages for use at various County Clerk events during FY 2024. (Judge Brown & Commissioner Travillion)

RESULT: ADDED TO CONSENT

31. Consider and take appropriate action on a request for approval of payment of special event insurance policy premium for 2024 Expunction Expo. (Judge Brown)

RESULT: ADDED TO CONSENT

32. Approve the minutes for the Travis County Voting Sessions of March 5th, March 19th, March 26th, 2024, and the Special Voting Session of March 8th, 2024. (Judge Brown)

RESULT: ADDED TO CONSENT

33. Consider and take appropriate action on order modifying designation of temporary branch Early Voting and Election Day Polling Places for the May 4, 2024, Joint General and Special Elections. (Judge Brown)

RESULT: ADDED TO CONSENT

34. Consider and take appropriate action to approve the attached License Agreement to use Peace Lutheran Church as an Election Day polling site for the May 4, 2024, Joint General and Special Election. (Judge Brown)

RESULT: ADDED TO CONSENT

35. Consider and take appropriate action to approve the five (5) attached License Agreements as Early Voting and Election Day polling sites for the May 28, 2024, Joint Primary Runoff Election:

A. Balcones-Wilshire, LLC (Balcones Woods Shopping Center)

B. Christ Our Savior Lutheran Church

C. Peace Lutheran Church

D. Westminster Presbyterian Church

E. Westoak Woods Baptist Church (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

Note 8: Gov't Code Ann 551.089, security personnel/critical infrastructure.

36. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1,4,&6} (Commissioner Travillion & Howard)

Judge Brown announced that Item 36 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney, Gov't. Code Ann. 551.076, Security, and Gov't Code Ann 551.089, IT Security.

RESULT: DISCUSSED

37. Consider and take appropriate action authorizing Judge Brown to sign a license agreement regarding real estate located in Precinct 3 and associated settlement documents in Cause No. D-1-GN-22-007083, Barbara Dugone, Daniel Dugone and Valerie Dugone vs. Flying K Ranch, Ltd. and Travis County; In the 98th Judicial District Court, Travis County, Texas.^{1&2} (Commissioner Howard)

RESULT: NO ACTION NECESSARY

38. Receive briefing and take appropriate action regarding a potential real estate transaction in Travis County.^{1&2} (Judge Brown & Commissioner Howard)

Judge Brown announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

39. Consider and take appropriate action on a recommendation from the County Executive, Emergency Services, regarding enforcement of the Travis County fire code.¹ (Commissioners Shea & Howard)

Judge Brown announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

40. Consider and take appropriate action on a 30-day performance review of, and update from, the County Fire Marshal, with input from the County Executive, Emergency Services, and the HRMD Director regarding status of the Court's directions about the Fire Marshal's Office.³ (Judge Brown)

Judge Brown announced that Item 40 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge