

REVISED



TRAVIS COUNTY COMMISSIONERS COURT

Travis County
Administration Building
Commissioners Courtroom
700 Lavaca Street
Austin, TX 78701

Andy Brown
County Judge

Jeffrey W. Travillion, Sr.
Commissioner
Precinct 1

Brigid Shea
Commissioner
Precinct 2

Ann Howard
Commissioner
Precinct 3

Margaret J. Gómez
Commissioner
Precinct 4

AGENDA **VOTING SESSION • TUESDAY, FEBRUARY 27, 2024 • 9:00 AM**

This meeting may include one or more members of the Commissioners Court that will participate by videoconference. The presiding officer and a quorum of the Court will be physically present and it is their intent to preside over the meeting at the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, Austin, Texas 78701. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

Members of the public may give comment before the Commissioners Court on any item listed on this agenda during the time the item is taken up by appearing in person or by calling (800) 304-1055.

During Public Communication, members of the public may communicate to the Court about County issues not on the agenda. Members of the public can appear in person or by calling (800) 304-1055 for Public Communication.

During Public Communication, County Announcements, or any other subject not specifically noticed on this agenda, the Court cannot deliberate; Court members may interact only by providing factual information or recite existing policy in response to an inquiry. Discussion about the subject of the inquiry must be restricted to proposing the subject be placed on a future meeting's agenda.

The public may also view this meeting while in progress online at either of the following:

<https://traviscountytexas.gov/tctv/watch>
<https://traviscotx.civicclerk.com/web/home.aspx>

An electronic copy of the agenda and agenda packet can be found at:
<https://traviscotx.civicclerk.com/web/home.aspx>

For press inquiries, please email PIO@traviscountytexas.gov or call (512) 854-8740.

CALL TO ORDER

PUBLIC COMMUNICATION

COUNTY ANNOUNCEMENTS

RESOLUTIONS & PROCLAMATIONS

1. Approve a Proclamation to honor and celebrate the career of Melinda Mallia and express our special recognition and heartfelt thanks to her for her distinguished 31-year career as a dedicated, motivated, and determined public servant. (Commissioners Shea & Howard)
2. Approve proclamations honoring two legendary African American athletes, educators, and coaches, Coach Retha Swindell and the late Coach John E. Kincaide, and announce the Texas Black Legacy Fund (TBLF)'s "Celebrating Texas Great Athletes" program on March 27th, 2024. (Commissioner Travillion)
3. Approve a proclamation recognizing March 1st, 2024, as Capital IDEA 25th Anniversary Celebration Day in Travis County. (Judge Brown)

AUDITOR

4. Approve payment of claims by the County Treasurer. (Judge Brown)
5. Consider and take appropriate action on Management Representation Letter to be provided to Atchley & Associates, LLP regarding the fiscal year 2023 County-wide annual financial audit. (Judge Brown)

EMERGENCY SERVICES

6. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency
(Judge Brown)

HEALTH & HUMAN SERVICES

7. Consider and take appropriate action to approve an Interlocal Agreement with Austin ISD Interlocal Agreement for the Chronic Absenteeism Case Management Program. (Judge Brown & Commissioner Gómez)
8. Consider and take appropriate action to approve renewal of Interlocal Agreement No. 4400004356 with Austin ISD for the Family Resource Center Program. (Judge Brown & Commissioner Gómez)
9. Consider and take appropriate action to approve and ratify Modification 15 of the Interlocal Cooperation Agreement with Integral Care for System of Care services. (Judge Brown & Commissioner Gómez)

10. Consider and take appropriate action to approve the County Judge to sign the Affidavit for the Texas Department of Agriculture Home Delivered Meal close out for the grant program year 2023. (Judge Brown & Commissioner Gómez)

PLANNING & BUDGET

11. Authorize the County Treasurer to invest County funds. (Judge Brown)
12. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)
13. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. Ratification of an amendment to the annual application to the Office of the Governor for \$177,456 including \$35,491 in County match funds, for the General Victim Assistance Grant in the District Attorney's Office to support two Victim Counselor Senior positions in the Family Violence Division
 - B. New Application to the Department of Energy for the Energy Efficiency and Conservation Block Grant for \$293,610 to fund a lighting conversion in the Blackwell Thurman Criminal Justice Center in the Facilities Management Department
 - C. Annual contract with the Texas Department of Housing and Community Affairs for the Low-Income Home Energy Assistance Program contract for \$330,170 in Health and Human Services
 - D. Amendment to the contract with the Texas Department of Housing and Community Affairs for the U.S. Department of Energy Weatherization Assistance Program to add \$42,328 to the grant award, increasing the total award to \$314,712 in HHS
 - E. Contract amendment to the Travis County PDO and MAC Enhancement Grant with Texas Indigent Defense Commission (TIDC) in the Public Defender's Office and the Criminal Courts (CAPDS) to make adjustments to the grant to allow funds to be expended for an approved external evaluation
 - F. Permission to continue the Maternal, Infant and Early Childhood Home Visiting Program (MIECHV) through May 31, 2024 for up to \$100,752 in Health and Human Services
(Commissioner Gómez)

TRAVIS COUNTY COMMISSIONERS COURT VOTING SESSION
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14. Consider and take appropriate action to approve a resolution of the Commissioners Court of Travis County, Texas
 - A. Determining the costs of certain public improvements to be financed within Improvement Area #1 of the Longview 71 Public Improvement District
 - B. Approving a preliminary service and assessment plan, including a proposed Improvement Area #1 assessment roll
 - C. Directing the filing of such proposed assessment roll with the County Tax Assessor-Collector to make available for public inspection
 - D. Noticing a public hearing for March 19, 2024 to consider a resolution levying assessments on Improvement Area #1 of the Longview 71 Public Improvement District and other matters related thereto
 - E. Directing County staff to publish and mail notice of said public hearing (Commissioner Gómez)
15. Receive presentation from the Planning and Budget Office and take appropriate action on Travis County's FY 2025 Budget Guidelines (Commissioner Gómez)

PURCHASING

16. Receive bids from County Purchasing Agent. (Commissioner Travillion)
17. Approve contract award for mail screener device, RFP No. 2305-004-LR, in the amount of \$195,830.00, to the sole respondent, Eclipse Screening Technologies, LLC. (Sheriff's Office) (Commissioner Travillion)
18. Approve contract award for drive through points of distribution services, RFS No. 2303-003-BH, as-needed, to Luna Services LLC 360 Valet, 360 Parking. (Office of Emergency Management) (Commissioner Travillion)
19. Approve Modification No. 1 to Contract No. 4400007143 with Bickerstaff Heath Delgado Acosta LLP, in the amount of \$100,000.00, for legal services. (County Attorney's Office) (Commissioner Travillion)
20. Approve exemption and award of Contract No. 4400007108 with Dr. Tania Glenn and Associates, PA, as-needed, for Psychiatric Services. (Starflight) (Commissioner Travillion)
21. Approve Modification No. 1 to Contract No. 4400006561 with The Segal Company (Western States), Inc., in the amount of \$140,000.00, for compensation consultant services. (Human Resources Management Department) (Commissioner Travillion)

22. Consider and take appropriate action on the use of general funds for the purchase of food and beverages for the Purchasing Office Vendor Conference to be held on March 21, 2024. (Commissioner Travillion)
23. Approve Modification No. 1 to Contract No. 4400007280 with McGriff Insurance Services, LLC, in the amount of \$1,730,137.00, for sole insurance broker of record services for property, boiler and machinery insurance. (Human Resources Management Department) (Commissioner Travillion)

TECHNOLOGY & OPERATIONS

24. Consider and take appropriate action on the following Personnel Amendments:
 - A. Routine Personnel Actions
(Commissioners Travillion & Gómez)
25. Consider and take appropriate action to provide additional implementation guidelines for the classified bilingual pay policy. (Commissioners Travillion & Gómez)
26. Receive the Compensation Committee's recommendations for the FY 2025 Budget process. (Commissioners Travillion & Gómez)
27. Consider and take appropriate action regarding a contract between Travis County and The Texas Motor Vehicle Records Department. (Commissioner Gómez)

TRANSPORTATION & NATURAL RESOURCES

28. Consider and take appropriate action for approval of an Amended Interlocal Agreement (ILA) between Travis County and the University of Texas at Austin for a Sourcewater Study of Hamilton Pool Preserve and Reimers Ranch Park. (Commissioners Shea & Howard)
29. Consider and take appropriate action on an Interlocal Agreement with the City of Austin to share costs and update the Austin Travis County Community Wildfire Protection Plan. (Commissioner Shea)
30. Consider and take appropriate action regarding the Year in Review update on the 2017-2022 Bond Program in Travis County. (Judge Brown)
31. Receive briefing from Natural Resources Program on new species listings under the Endangered Species Act. (Commissioner Shea)

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32. Set a public hearing on March 26, 2024, to receive comments regarding the renaming of Kellam Road to Circuit of the Americas Boulevard, in Precinct Four. (Commissioner Gómez)

OTHER

33. Approve the minutes for the Travis County Voting Sessions of January 9, January 16, January 23, 2024, and the Special Voting Session of January 25th, 2024. (Judge Brown)
34. Consider and take appropriate action regarding an Order Modifying the Designation of Election Day Polling Places for the March 5, 2024 Joint Primary Election. (Judge Brown)
35. Consider and take appropriate action on a request to use FY2024 operating funds for training the incoming Tax Assessor-Collector. (Judge Brown)
36. Consider and approve request to join as a signatory in proposed amicus brief to be filed by Public Rights Project in support of the San Francisco City Attorney's Office in *U.S. News & World Report, L.P. v. Chiu*, No. 3:24-cv-395 in the Northern District of California (San Francisco Division) and delegate signature authority to Travis County Attorney Delia Garza.¹ (Judge Brown)
37. Consider and take appropriate action to approve bond for Gary Howell for the position of Travis County Fire Marshal. (Judge Brown & Commissioner Travillion)

EXECUTIVE SESSION

Note 1 Texas Government Code § 551.071, Consultation with Attorney

Note 2 Texas Government Code § 551.072, Real Property

Note 3 Texas Government Code § 551.074, Personnel Matters

Note 4 Texas Government Code § 551.076, Security

Note 5 Texas Government Code § 551.087, Economic Development Negotiations

Note 6 Texas Government Code § 551.089, IT Security

Note 7 Texas Government Code § 551.0745, Personnel Matters Affecting County Advisory Board

The Commissioners Court will consider the following items in Executive Session. The Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Court announces that the item will be considered during Executive Session.

38. Receive briefing and take appropriate action regarding Travis County information security issues.^{1 & 6} (Commissioners Travillion & Howard)

TRAVIS COUNTY COMMISSIONERS COURT VOTING SESSION
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39. Receive briefing and take appropriate action regarding Travis County security and information security issues.^{1, 4 & 6} (Commissioners Travillion & Howard)
40. Receive briefing and take appropriate action regarding status of hiring Community Legal Service County Executive.^{1 & 3} (Commissioner Howard and Commissioner Travillion)
41. Approve sole source exemption and contract award for a Fleet Service Plan from Pratt & Whitney Canada, an estimated requirements contract with a one-time buy-in fee of \$2,646,459.00, from the competitive procurement process, pursuant to County Purchasing Act § 262.024(a)(7)(A), and authorize Purchasing Agent to issue purchase orders.¹ (Emergency Services) (Commissioner Travillion)
42. Approve order exempting the STAR Flight helicopter engine repairs for engines BP0162 and BP0165 from Pratt & Whitney Canada, for estimated requirements, from the competitive procurement process, pursuant to County Purchasing Act § 262.024(a)(7)(A), and authorize Purchasing Agent to issue purchase orders.¹ (Emergency Services) (Commissioner Travillion)
43. Discuss and consider candidate(s), including Gary Howell, for the position of Travis County Fire Marshal and take appropriate action regarding the duties, performance, and appointment of that position.^{1 & 3} (Judge Brown & Commissioner Travillion)
44. Receive legal briefing and take appropriate action regarding groundwater and land use issues, including permit applications submitted by Clancy Utility Holdings LLC to the Southwestern Travis County Groundwater Conservation District, the Hays Trinity Groundwater Conservation District, and the Texas Commission on Environmental Quality.¹ (Commissioners Shea & Howard)

ADJOURN

**TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 VOTING SESSION •
TUESDAY, FEBRUARY 27, 2024 • UPON ADJOURNMENT OR RECESS OF
COMMISSIONERS COURT VOTING SESSION**

1. Approve payment of claims by County Treasurer. (Judge Brown)
2. Approve the minutes for the Travis County Bee Cave Road District No. 1 Voting Sessions of February 6th and February 20th, 2024. (Judge Brown)

ADJOURN

NOTICE

A quorum of the Commissioners Court may attend the following events:

Strategic Planning Committee Meeting

at the following location, date, and time:

Austin Community College – Highland Campus

6101 Highland Campus Drive Room 2.1410

Austin, TX 78752

Thursday, March 7th, 2024

10:00am – 4:00 pm