



# Minutes for the Travis County Commissioners Court January 16, 2024 Voting Session

Minutes Prepared by the Travis County Clerk  
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## Call to Order

Meeting called to order on January 16, 2024, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputies Lola Ogunro and Gillian Porter.

Present: County Judge Andy Brown  
Commissioner Precinct 1 Jeffrey Travillion  
Commissioner Precinct 2 Brigid Shea  
Commissioner Precinct 3 Ann Howard  
Commissioner Precinct 4 Margaret J. Gómez

## Signature Motion

*Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.*

**MOTION:** Approve Judge Brown's signature on behalf of others not physically present.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 2 Brigid Shea  
**SECONDER:** Commissioner Precinct 1 Jeffrey Travillion  
**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

## Public Communication

*Clerk's Note: There were no speakers for Public Communication.*

## County Announcements

*Clerk's Note: A moment of silence was taken for Doris Wilhite, the mother of Deone Wilhite. Deone Wilhite is an executive assistant working in the office of Commissioner Travillion, Precinct 1.*

## Consent Motion

**MOTION:** Approve Consent items 1, 2, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14a., 15, 16.a-f, and 17.  
**RESULT:** **APPROVED - UNANIMOUS**  
**MOVER:** Commissioner Precinct 2 Brigid Shea  
**SECONDER:** Commissioner Precinct 1 Jeffrey Travillion  
**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

## Resolutions & Proclamations

1. Consider and take appropriate action on a Resolution in support of a grant application for the Clean Air Task Force enhancement program. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

## Auditor

2. Approve payment of claims by the County Treasurer. (Judge Brown)

**RESULT: ADDED TO CONSENT**

## Emergency Services

3. Consider and take appropriate action regarding the following:
  - A. Outdoor burning in the unincorporated areas of Travis County

**RESULT: NO ACTION NECESSARY**

- B. County response to natural disaster or other emergency (Judge Brown)

Members of the Court heard from:

Eric Carter, Emergency Management Coordinator, Emergency Services  
Chuck Brotherton, County Executive, Emergency Services  
Ana Almaguel, Planning Project Manager, Health and Human Services (HHS)  
Gabe Stock, Director, Facilities Management Department (FMD)  
David Hunter, PW Assistant Director, Road Maintenance,  
Transportation and Natural Resources (TNR)  
Cynthia McDonald, County Executive, TNR  
Hector Nieto, Public Information Officer, Public Information Office (PIO)

**RESULT: DISCUSSED**

4. Consider and take appropriate action to ratify the purchase of breakfast and beverage service for a joint Travis County-City of Austin Winter Weather Response Table-top Exercise held at the Austin Convention Center on December 13, 2023. (Judge Brown)

**RESULT: ADDED TO CONSENT**

5. Consider and take appropriate action on the reappointment of Jessica Clinton to the Board of Commissioners of Emergency Services District (ESD) No. 6 for the term January 1, 2024 through December 31, 2025. (Commissioner Shea)

**MOTION:** Reappoint Jessica Clinton to the Board of Commissioners of Emergency Services District (ESD) No. 6.

**RESULT:** **APPROVED - UNANIMOUS**

**MOVER:** Commissioner Precinct 2 Brigid Shea

**SECONDER:** Commissioner Precinct 3 Ann Howard

**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

**Health & Human Services**

6. Consider and take appropriate action to approve an amendment to the revenue contract between Travis County, Central Health, and CommUnityCare for deaf and hard of hearing interpreting services. (Judge Brown & Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

7. Consider and take appropriate action to approve and ratify the FY24 renewal of the interlocal agreement between Travis County and the Texas A&M AgriLife Extension Service. (Judge Brown & Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

**Intergovernmental Relations**

8. Consider and take appropriate action to reissue the Open Call for Applications to the Civil Service Commission for Sheriff's Office Employees. (Judge Brown)

**RESULT: ADDED TO CONSENT**

**Planning & Budget**

9. Authorize the County Treasurer to invest County funds. (Judge Brown)

**RESULT: ADDED TO CONSENT**

10. Consider and take appropriate action on budget amendments, transfers, and discussion items.

**RESULT: ADDED TO CONSENT**

### **Purchasing**

11. Receive bids from County Purchasing Agent. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

12. Declare items surplus property and sell at public auction pursuant to Local Government Code, § 263.152(a)(1). (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

13. Approve Change Order No. 4 to Contract No. 4400006484 with Cox Commercial Construction, LLC, in the amount of \$67,383.13, for Crystal Bend Drainage Improvements. (Transportation & Natural Resources) (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

### **Technology & Operations**

14. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions  
(Commissioners Travillion & Gómez)

**RESULT: ADDED TO CONSENT**

### **Transportation & Natural Resources**

15. Consider and take appropriate action regarding a request to approve an Interlocal Agreement with the Capital Area Council of Governments to provide regional air quality planning activities to address ozone pollution in Central Texas. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

## Other

16. Consider and take appropriate action to approve six license agreements for the use of Early Voting and Election Day polling sites for the March 5, 2024 Joint Primary Election.
- A. Big V Properties (Southpark Meadows)
  - B. Christ Our Savior Lutheran Church
  - C. St. Mark United Methodist Church
  - D. TriMarsh Realty LLC for Shops at Arbor Walk
  - E. Unity Church of the Hills
  - F. Westoak Woods Baptist Church  
(Judge Brown)

**RESULT: ADDED TO CONSENT**

17. Consider and take appropriate action regarding the license agreement to use Sawyer Hall as an election worker training site for the March 5, 2024 Joint Primary Elections.  
(Judge Brown)

**RESULT: ADDED TO CONSENT**

## Executive Session

18. Receive briefing and take appropriate action regarding Travis County information security issues.<sup>1</sup> & <sup>6</sup> (Commissioners Travillion & Howard)

**RESULT: NO ACTION NECESSARY**

19. Consider and take appropriate action regarding an Interlocal Agreement (ILA) with the City of Austin in the amount of \$400,000 for a consultant to assess homelessness strategies.<sup>1</sup> (Judge Brown & Commissioner Howard)

*Judge Brown announced that Item 19 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Direct staff to engage in negotiations with the City of Austin and potential other partners to bring back options for the Court to consider on this issue.

**MOVER:** Commissioner Precinct 2 Brigid Shea

**SECONDER:** Commissioner Precinct 1 Jeffrey Travillion

**FRIENDLY**

**AMENDMENT:** That Judge Brown, Pilar Sanchez (County Executive, Health and Human Services), and Travis Gatlin (Budget Director, Planning and Budget Office) will continue to meet for the negotiations regarding this item.

**MOVER:** Commissioner Precinct 3 Ann Howard

**RESULT:** **FRIENDLY AMENDMENT ACCEPTED**

*Clerk's Note: A Vote on the Standing Motion was taken.*

**RESULT:** **APPROVED - UNANIMOUS**

**AYES:** Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

*Clerk's Note: The cost of continued negotiations regarding this item has not yet been budgeted for.*

**Adjourn**

**Minutes Approved by the Commissioners Court**

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Date of Approval

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Andy Brown, County Judge