



Minutes for the Travis County Commissioners Court January 9, 2024 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on January 9, 2024, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Lola Ogunro.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Absent: Commissioner Precinct 2 Brigid Shea

Public Communication

Members of the Court heard from:
Zenobia Joseph, Travis County Resident

County Announcements

Clerk's Note: There were no County Announcements.

Consent Motion

Members of the Court heard from:
Zenobia Joseph, Travis County Resident

MOTION: Approve Consent Items 2, 4, 8.a-c, 9, 10, 11.a-b, 12, 13, 14, 15.a-j, 16, 17, 18, 19, 20, 22.a, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, and 36.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Approve a proclamation in special recognition of Lawrence W. Lyman's retirement and to honor him for his distinguished 29-year career as a dedicated, motivated, and responsive public servant. (Judge Brown & Commissioner Gómez).

Members of the Court heard from:

Courtney Lucas, Planning Project Manager, Health and Human Services
(HHS)

Rachel Coff, Planning Project Manager, HHS

Korey Darling, Planning Manager, HHS

Senator Sarah Eckhardt, 14th District Texas Senator

Pilar Sanchez, County Executive, HHS

Christy Moffett, Director, Economic Development & Strategic Investments,
Planning and Budget Office (PBO)

MOTION: Approve Proclamation recognizing Lawrence Lyman's retirement.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Auditor

2. Approve payment of claims by the County Treasurer. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

3. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency
(Judge Brown)

RESULT: NO ACTION NECESSARY

4. Consider and take appropriate action to approve the First Amendment to the Interlocal Cooperation Agreement between the City of Austin and Travis County for installation and maintenance of wireless communications components and systems.
(Commissioners Shea & Howard)

RESULT: ADDED TO CONSENT

5. Consider and take appropriate action on the reappointment of April Griffin, Rico Reyes, Randall Reese, and Robert Turner to the Board of Commissioners of Emergency Services District (ESD) No. 2 for the term January 2024 through December 31, 2025.
(Commissioner Travillion)

MOTION: Reappoint April Griffin, Rico Reyes, Randall Reese, Robert Turner to the Board of Commissioners Emergency District No.2.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

6. Consider and take appropriate action on the reappointment of Leah Douglas and Gary Johnson to the Board of Commissioners of Emergency Services District (ESD) No.13 January 2024 through December 31, 2025. (Commissioner Travillion)

MOTION: Reappoint Leah Douglas and Gary Johnson to the Board of Commissioners of Emergency Services District No. 13.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

7. Consider and take appropriate action on the appointment of Iris Laryea and Aleah Smith-Clark to the Board of Commissioners of Emergency Services District (ESD) No.4 January 2024 through December 31, 2025. (Commissioners Travillion & Gómez)

MOTION: Appoint Iris Laryea and Aleah Smith-Clark to the Board of Commissioners Emergency Services District No.4.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Health & Human Services

8. Consider and take appropriate action on a request to approve Environmental Exemptions for the following projects/activities that will receive Community Development Block Grant (CDBG) funding during Program Year 2023 (PY23) from HUD:
 - A. PY23 Administration & Planning (for CDBG)
 - B. PY23 Home Rehabilitation Program
 - C. PY23 General Infrastructure
(Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Planning & Budget

9. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. Contract amendment to the Department of Energy Bipartisan Infrastructure Law grant to adjust contract language, with no impact on programming or grant award.
 - B. Status update regarding grant closeout and deobligation for FY 2022-2023 AmeriCorps grant in HHS
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

12. Receive bids from County Purchasing Agent. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

13. Approve Change Order No. 5 to Contract No. 4400006355 with Chasco Constructors, LTD, in the amount of \$430,907.00, for Blake Manor Road Widening. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

14. Approve exemption order and contract for the purchase of exclusive produced products and personal and professional services, in the amount of \$58,000.00, from Creative Hope Studios from the competitive procurement process pursuant to § 262.024(a)(7)(A) and (a)(4) of the County Purchasing Act. (Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

15. Approve ratification and contract awards for the Travis County Crime Victims' Fund Services, RFS No. 2309-004-PE, to the following:

- A. Contract No. 4400007387 with SAFE Alliance, in the amount of \$47,008.16
- B. Contract No. 4400007381 with CASA of Travis County, in the amount of \$26,278.00
- C. Contract No. 4400007380 with Austin Child Guidance Center, in the amount of \$26,278.00
- D. Contract No. 4400007384 with Integral Care: Child and Family Services, in the amount of \$14,546.98
- E. Contract No. 4400007383 with Christi Center, in the amount of \$41,866.00
- F. Contract No. 4400007388 with Travis County Juvenile Probation, in the amount of \$9,808.00
- G. Contract No. 4400007382 with Center for Child Protection, in the amount of \$18,306.75
- H. Contract No. 4400007385 with Youth and Family Alliance dba LifeWorks, in the amount of \$32,251.63
- I. Contract No. 4400007389 with Volunteer Legal Services of Central Texas, in the amount of \$9,661.48
- J. Contract No. 4400007386 with Literacy Coalition of Central Texas, in the amount of \$9,551.49 (Commissioner Travillion)

RESULT: ADDED TO CONSENT

16. Approve ratification, exemption and award of Contract No. 4400007400 with Fuller-Sheffield Funeral Services, Inc., as needed, for indigent burial services. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Declare four (4) Zoll X Series Defibrillators as surplus property and authorize trade-in for the purchase of four (4) new Zoll X Series Defibrillators. (STAR Flight) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Approve the Master Interlocal Agreement between ESC-20 and Travis County for various goods and services. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve Modification No. 3 to Contract No. 4400006400 with Jackson & McElhaney Architects, Inc., in the amount of \$37,510.00, for the Balcones Canyonlands Preserve Visitor Center Project. (Facilities Management) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve Modification No. 8 to Contract No. 4400001672 with Stantec Consulting Services, Inc., in the amount of \$38,165.03, for the Arkansas Bend Park Improvement Project (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Approve Interlocal Agreement No. 4400005910, with Austin-Travis County Mental Health and Mental Retardation Center dba Integral Care, an as-needed contract, for psychiatric services. (Travis County Sheriff's Office) (Commissioner Travillion)

Members of the Court heard from:

Alan Miller, Senior Financial Advisor, Travis County Sheriff's Office (TCSO)

MOTION: Approve Item 21.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez

Technology & Operations

22. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

23. Consider and take appropriate action regarding a request to approve an agreement to employ interns from Texas State University enrolled in majors associated with the Health and Human Performance department. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

24. Consider and take appropriate action regarding the TNR Public Works Road & Bridge FY 2024 Work Plan. (Judge Brown)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action on the proposed First Amendment to the Phasing Agreement between Vanterra Capital Group, LLC, and Travis County for the Fossil Creek development in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action on a request to use Alternative Fiscal for Schwetman Phase 2 plat for subdivision construction in Precinct Four. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

27. Consider and take appropriate action on the Acceptance of the Dedication of the public street and drainage facilities on a portion of Meadow Lane right of way in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

28. Consider and take appropriate action regarding a request to revise a previously approved preliminary plan, Sweetwater Ranch Section 2, Revision #8 - (Revised Preliminary Plan – 1,189 total lots with 1,124 residential lots, 16 MUD lots, 47 homeowner association lots, 2 town homes/condominiums/combined use lots and 57,716 linear feet – Pedernales Summit Parkway Boulevard - Water and Wastewater will be provided by the Lazy Nine MUD 1A - Bee Cave ETJ and city limits in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

29. Approve setting a public hearing on January 30, 2024, to receive comments regarding the release and modification of the drainage easement associated with Barton Creek Section H, Phase 2, Block B, Lot 45, located at 8528 Calera Drive. (Commissioner Howard)

RESULT: ADDED TO CONSENT

30. Approve setting a public hearing on January 30, 2024, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the side and rear lot lines of Lot 32A of the amended plat of Comanche Trail No. 3, a subdivision in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

Other

31. Consider and take appropriate action regarding an Order designating the Main Early Voting Place, Temporary Branch Early Voting Polling Places, and Hours for Early Voting on Weekdays for the March 5, 2024 Joint Primary Election. (Judge Brown)

RESULT: ADDED TO CONSENT

32. Consider and take appropriate action regarding an Order designating Election Day polling places for the March 5, 2024 Joint Primary Election. (Judge Brown)

RESULT: ADDED TO CONSENT

33. Consider and take appropriate action on the use of FY2024 general funds for the purchase of food and beverages, and other related costs associated with the Travis County Juvenile Board's annual February Juvenile Board meeting. State law requires that the Travis County Juvenile Board, in conjunction with the Chief Juvenile Probation Officer, oversee the operation of the juvenile probation, detention, and post-adjudication correctional system. As part of that duty, each judge of the Juvenile Court and a majority of the members of the Juvenile Board must personally inspect the facilities each year and certify in writing that they are suitable or unsuitable for the detention of children. Historically, that meeting has occurred in February. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

34. Approve the minutes for the Voting Sessions of December 12, December 19, and the Special Voting Session of December 21, 2023.

RESULT: ADDED TO CONSENT

35. Consider and take appropriate action on proposed Commissioners Court Calendar for 2024. (Commissioners Shea & Gómez)

Members of the Court heard from:

Patti Smith, Travis County Auditor

Angelica Cogilano, Director, Austin Criminal Defense Lawyers Association
(ACDLA)

Bradley Hargis, Executive Director, Capital Area Private Defender Service
(CAPDS)

MOTION: Approve the 2024 Commissioners Court Calendar to include February 13th, March 12th, May 28th, July 2nd, September 3rd, October 15th, November 26th, December 24th, and December 31st, 2024, as no action days, and April 2nd, May 7th, June 18th, July 9th, and November 5th, 2024 as consent days.

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

FRIENDLY

AMENDMENT: Add December 30th, 2024 to the listed consent days.

MOVER: Commissioner Precinct 1 Jeffrey Travillion

RESULT: **FRIENDLY AMENDMENT ACCEPTED**

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: **PASSED (3-1)**

AYES: County Judge Andy Brown, Commissioner Precinct 1 Jeffrey Travillion, Commissioner Precinct 3 Ann Howard

NAYS: Commissioner Precinct 4 Margaret Gómez

36. Consider and take appropriate action to approve the Second Amendment to the Inter-Local agreement between Travis County Constable Pct. 2 and The Village of Briarcliff for police protection and enforcement. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Executive Session

37. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

38. Receive briefing from outside counsel and take appropriate action regarding groundwater and land use issues, including permit applications submitted by Clancy Utility Holdings LLC to the Southwestern Travis County Groundwater Conservation District and the Hays Trinity Groundwater Conservation District.¹ (Commissioners Shea & Howard)

RESULT: ADDED TO CONSENT

39. Receive legal briefing and take appropriate action regarding Housing Authority of Travis County and Strategic Housing Finance Corporation board appointments.¹ (Judge Brown)

Judge Brown announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Adjourn

**Minutes Approved by the Commissioners
Court**

Date of Approval

Andy Brown, County Judge