



Minutes for the Travis County Commissioners Court August 22, 2023 Voting Session

**Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on August 22, 2023, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Jasmine Acosta.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Public Communication

Members of the Court heard from:
Rita Cross, Travis County Resident

County Announcements

Clerk's Note: No County Announcements

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

Members of the Court heard from:
Ann-Marie Sheely, Division Director, Travis County Attorney's Office

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

SECOND CONSENT MOTION

MOTION: Approve Items 2, 4.a-b, 5-t1, 6.a-g, 8, 9, 10, 11, 12, 13.a-b, 15, 17, 18, 19, 22.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 19 & 20, High Hat Mountain, a subdivision in Precinct Three. (Commissioner Howard)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long-Range Planning, Transportation and Natural Resources (TNR)

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

2. Receive revenue and expenditure reports, and other statutorily required reports, for the month of June 2023 from the County Auditor's Office. The reports are submitted electronically as allowed by Texas Local Government Code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

3. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

RESULT: NO ACTION NECESSARY

4. Consider and take appropriate action regarding a Declaration of Local State of Disaster related to Wildfire danger, including:
 - A. Approve proclamation and order to continue the Declaration of Disaster issued by the Travis County Judge on August 15, 2023

Members of the Court heard from:

Dan Pacatte, Park Forester, TNR

Eric Carter, Emergency Management Coordinator, Emergency Services

MOTION: Approve Item 4.a.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

- B. Any necessary measures and actions regarding Travis County's operations, policies, emergency assistance, and measures necessary to preserve public health and safety, and applicable orders, declarations, or resolutions related to the Disaster Declaration (Judge Brown)

Planning & Budget

5. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Members of the Court heard from:

Alex Braden, Assistant Budget Director, Planning and Budget Office, (PBO)
Sally Hernandez, Travis County Sheriff, (TCSO)
Tim Freteluco, Maintenance Division Director, TCSO

Clerk's Note: Budget Amendment A1, on Item 5 was approved on the Second Consent Motion.

MOTION: Approve Budget Amendment A1 in item 5.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

6. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue
 - A. Annual contract with the Corporation for National and Community Service for the RSVP grant program for \$82,855, including a County match of \$24,860, in Health and Human Services
 - B. Annual contract with Integral Care for the FY 2024 Community Partners for Children grant for \$97,406 in Juvenile Probation
 - C. New contract with the Department of Energy for the Bipartisan Infrastructure Bill Weatherization grant for \$1,030,670 in Health and Human Services
 - D. Contract amendment to end the grant contract with the Texas Department of Transportation Selective Traffic Enforcement Program in the Sheriff's Office because the Office will not be able to expend funds due to staffing shortages
 - E. Permission to continue General Victim Assistance Grant Program until December 31, 2023 for up to \$40,378 in the District Attorney's Office
 - F. Permission to continue Domestic Violence High Risk Teams Grant Program until November 30, 2023 for up to \$19,380 in District Attorney's Office
 - G. Permission to continue the Maternal, Infant, Early Childhood Home Visiting (MIECHV) grant program until November 30, 2023 for up to \$100,752 in Health and Human Services
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

7. Receive budget agenda worksheet for FY 2024 Budget Mark-up, and set a deadline for submission. (Judge Brown)

Members of the Court heard from:

Jessica Rio, County Executive, PBO

Travis Gatlin, Budget Director, PBO

Purchasing

8. Approve contract award for moving and storage services, IFB No. 2304-010-JR, an estimated requirements contract, to the low bidder, Armstrong Moving Solutions, LLC. (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

9. Approve Change Order No. 1 to Contract No. 4400006950 with Paxtuxent Roofing and Contracting, LLC dba L.D. Tebben Company (L.D. Tebben), in the amount of \$91,130.15, for the roof replacement at the Juvenile Justice Center. (Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

10. Approve Modification No. 13, an assignment of Contract No. 4400004470, for refuse collection, from JJ's Waste and Recycling of Texas, LLC to Integrated Waste Solutions Group LLC, DBA Central Waste Refuse, LLC. (Countywide) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

11. Approve Modification No. 5 to Contract No. 4400004424 with Special Markets Insurance Consultants, Inc., as-needed, for insurance for AmeriCorps Volunteers for the Travis County Extension Service 4H Project. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

12. Approve Modification No. 2 to Contract No. 4400006781 with Chapman and Cutler LLP, in the amount of \$50,000.00, for legal services. (County Attorney's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

13. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
- B. Non-Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

14. Consider and take appropriate action on Travis County Juvenile Probation Department's proposed compensation plan for equity and compression adjustments for affected positions within the department. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Todd Osburn, Assistant Director, Human Resources Management
Department (HRMD)

Michelle Surka, Budget Analyst II, PBO

Cory J. Burgess, Chief, Juvenile Probation Officer

MOTION: Approve Item 14.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

15. Consider and take appropriate action regarding the license agreement between Travis County and the Water Control and Improvement District No.17 (WCID No.17) to provide a portion of the parking lot at the West Service Center Facility located at 4465 Ranch Rd 620N in Travis County for staging purposes during an emergency distribution. (Commissioner Shea)

RESULT: ADDED TO CONSENT

16. Receive an update on compensation options for Fiscal Year 2024. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Todd Osburn, Assistant Director, HRMD

Paul Hopingardner, Executive Director, Technology and Operations

Travis Gatlin, Budget Director, PBO

Alex Braden, Assistant Budget Director., PBO

Carol Guthrie, Executive Director, American Federation of State, County and Municipal Employees, (AFSCME)

RESULT: DISCUSSED

Transportation & Natural Resources

17. Consider and take appropriate action on a Construction Agreement between OP II ATX 6101 N HWY 130 LAND LTD and Travis County for traffic mitigation associated with the proposed Gilbert 130 development project in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Consider and take appropriate action regarding an exemption from platting requirements for the La Quinta Estates Condominium Project in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

19. Consider and take appropriate action regarding the Travis County Parks Signage Guidebook to establish new entry and wayfinding signage in parks throughout the County. (Commissioner Travillion & Shea)

RESULT: ADDED TO CONSENT

20. Consider and take appropriate action regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 19 & 20, High Hat Mountain, a subdivision in Precinct Three. (Commissioner Howard)

MOTION: Approve Item 20.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

21. Receive briefing regarding proposed code changes to Travis County Development Code Chapter 482 and Travis County - City of Austin Development Code Title 30 and development review process changes. (Judge Brown)

Judge Brown announced that Item 21 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from:

Cynthia McDonald, County Executive, TNR
Anna Bowlin, Division Director, Development Services and Long-Range Planning, TNR
David Greear, Director, Public Works, TNR

RESULT: DISCUSSED

Other

22. Approve and authorize the County Attorney to sign on behalf of Travis County joining as a signatory on a proposed amicus brief to be filed in support of the Plaintiffs in *U.s. v. Idaho*, No. 1:22-cv-00329-BLW (9th Dist.) in support of the federal government and the protection of reproductive rights.

RESULT: ADDED TO CONSENT

23. Receive a briefing regarding Constituent Relationship Management system. (Judge Brown)

RESULT: NO ACTION NECESSARY

Executive Session

24. Receive a briefing and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, and other personnel matters of a public officer or employee, including salaries for the positions listed below. 1 & 3

- A. Interim County Executive – Justice Planning Services
(Commissioners Travillion & Gómez)

Judge Brown announced that Item 24 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney. Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

RESULT: NO ACTION NECESSARY

25. Consider and take appropriate action regarding the acquisition of an aerial utility line easement by the Lower Colorado River Authority in connection with the Balcones Canyonlands Conservation Plan in Precinct Three. ¹ & ² (Commissioner Howard)

Judge Brown announced that Item 25 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney. Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Accept offer made by the Lower Colorado River Authority out of concern for climate hardening of an arterial utility line easement in connection with the Balcones Cannon Lands Conservation Plan in Precinct Three.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

26. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Commissioners Howard & Travillion)

Judge Brown announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney. Consultation with Attorney and Gov't Code Ann 551.089, IT Security.

RESULT: NO ACTION NECESSARY

27. Receive legal briefing and take appropriate action regarding Travis County Supportive Housing Initiative related to A New Entry (ANE) Webberville Road project. ¹ (Commissioners Howard & Gómez)

Judge Brown announced that Item 27 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Allocate an additional \$340,000 to the New Entry ship commitment, \$80,000 to be added to the current SLFRF construction loan, and the balance to be provided to support existing operations sourced from Unallocated SLFRF Funds.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

ABSTAIN: Margaret Gómez

28. Receive briefing and take appropriate action regarding potential amendments to the Travis County Code, including Chapter 482, and Title 30, Austin/Travis County Subdivision Regulations, in light of recent legislation. ¹ (Judge Brown)

Judge Brown announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge