



Minutes for the Travis County Commissioners Court October 3, 2023 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on October 3, 2023, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Signature Motion

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Members of the Court heard from:
Patti Smith, Travis County Auditor
Kelly Allen, First Assistant County Auditor
Cynthia Sayles, retired Travis County employee

County Announcements

Clerk's Note: There were no County Announcements.
October 3, 2023, Minutes of the Travis County Commissioners Court

Consent Motion

Members of the Court heard from:

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)

MOTION: Approve Consent Item 6, 7, 9, 10 (Budget Amendment T1), 11.a-c, 12, 13, 14, 17, 18, 19, 20, 21.a, 22, 23, 24, 25, 26, 28, and 29.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Approve a proclamation recognizing the 40th Annual National Night Out on October 3, 2023. (Judge Brown)

Members of the Court heard from:

Carlos Lopez, Constable, Precinct 5
Sally Hernandez, Travis County Sheriff

MOTION: Approve Item 1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 4 Margaret Gómez
AY Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Approve a proclamation recognizing the month of October 2023 as "Domestic Violence Awareness Month" in Travis County. (Commissioner Gómez)

Members of the Court heard from:

Kirsha Haverlah, Social Services Director, Counseling and Education Services (CES)
Jocelyn Edwards, Data Analyst, Justice Planning
Delia Garza, Travis County Attorney
Carlos Lopez, Constable, Precinct 5
Sally Hernandez, Travis County Sheriff
José Garza, Travis County District Attorney

MOTION: Approve Item 2.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

3. Approve a proclamation recognizing the week of October 8 - 14, 2023, as "Fire Prevention Week" in Travis County. (Commissioners Shea & Howard)

Members of the Court heard from:

Tony Callaway, Travis County Fire Marshal
Nick Perkins, Chief, Emergency Services District No. 2 (ESD #2)
Christopher Cowan, Fire Marshal, Chief, ESD #11
Glen Gillman, Wildfire Mitigation Officer, Emergency Services

MOTION: Approve Item 3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

4. Approve a proclamation recognizing the 50th anniversary of Hill-Berts Burgers. (Commissioner Shea)

Members of the Court heard from:

Hilbert Maldonado, Owner/Operator, Hill-Berts Burgers
Christina Maldonado, Owner, Hill-Berts Burgers
Lucille Maldonado, Owner, Hill-Berts Burgers

MOTION: Approve Item 4.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

5. Approve a proclamation reaffirming the first Wednesday of each October as Energy Efficiency Day in Travis County. (Judge Brown & Commissioner Shea)

Members of the Court heard from:

Shaun Auckland, Local Government Program Manager, South Central Partnership for Energy Efficiency as a Resource (SPEER)

MOTION: Approve Item 5.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

6. Approve payment of claims by the County Treasurer. (Judge Brown)

RESULT: ADDED TO CONSENT

7. Approve an order to direct depositing of salary fund monies into the general fund of Travis County. (Judge Brown)

RESULT: ADDED TO CONSENT

Emergency Services

8. Consider and take appropriate action regarding the following:
- A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

Planning & Budget

9. Authorize the County Treasurer to invest County funds. (Judge Brown)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Clerk's Note: Budget amendment T1 was added to the Consent Motion.

Items 10 (Budget Amendment A1) and 16 are associated with one another and were called for concurrent discussion. Please refer to Item 15 for a summary of the action taken by the Court.

11. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
- A. Ratification of a new contract with the Texas General Land Office for \$33,703.13 for the Local Hazard Mitigation Plans program in the Office of Emergency Management
 - B. Annual contract with the U.S. Department of Justice, Bureau of Justice Assistance for the Travis County Sheriff's Office to be reimbursed for expenses incurred under the Immigration and Naturalization (known as the SCAAP grant)
 - C. Annual contract with the Texas Health and Human Services Commission for \$24,800.47 for the Retired and Senior Volunteer Program grant in Health and Human Services (Commissioner Gómez)

RESULT: ADDED TO CONSENT

12. Consider and take appropriate action to approve a resolution approving tax-exempt bond financing by Travis County Housing Finance Corporation for the Northwind Apartments project. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Purchasing

13. Receive bids from County Purchasing Agent. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

14. Approve Contract Award for Professional Engineering Services for the Dee Gabriel Collins Road Safety Improvements, RFQ No. 2209-005-TL, in the amount of \$179,840.12, to the most highly qualified respondent, Kimley-Horn and Associates, Inc. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

15. Approve Contract Award for Professional Mechanical Engineering Services for Travis County Correctional Complex Retro-Commissioning Services, RFQ No. 2002-007-AR, in the amount of \$33,045.00, to the most highly qualified respondent, Salas O'Brien, LLC. (Travis County Sheriff's Office) (Commissioner Travillion)

MOTION: Approve Item 15.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

16. Approve contract award for Travis County Correctional Complex New Evidence Warehouse, IFB No. 2307-005-GC, in the amount of \$11,990,072.00 to the lowest bidder, Trimbuilt Construction, Inc. (Facilities Management Department) (Commissioner Travillion)

Items 10 (Budget Amendment A1) and 16 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Travis Gatlin, Budget Director, PBO

Gabe Stock, Interim Director, Facilities Management Department (FMD)

Sally Hernandez, Travis County Sheriff

William Poole, Major, Law Enforcement, Travis County Sheriff's Office
(TCSO)

José Garza, Travis County District Attorney

Paul Hopingardner, Executive Director, Technology and Operations

Ann-Marie Sheely, Division Director, Travis County Attorney's Office

MOTION: Approve Item 10 (Budget Amendment A1) and Item 16.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

17. Approve Modification No. 3 to Contract No. 4400004982 with TexHahn Media, Inc., in the amount of \$45,000.00, for Strategic Marketing Plan for Travis County Parks. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Approve Modification No. 3 to Contract No. 4400005948, Terracon Consultants Inc., in the amount of \$19,770.00, for testing and consulting engineering services for the Medical Examiner's Office Evaluation Phase 2. (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve order exempting contracts for FY 2024 purchases for emergency medical treatment, hospitalization, and non-routine medical care for the purpose of treating persons in custody at the Travis County Correctional Complex from the competitive procurement process pursuant to County Purchasing Act (Texas Local Government Code § 262.023), and to follow the process set forth in Texas Local Government Codes § 262.024(a)(2) and § 262.024(a)(4) and the Purchasing Procedures, and authorize Purchasing Agent to issue purchase orders. (Travis County Sheriff's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve order exempting contracts for FY 2024 purchases of food items for the Travis County Correctional Complex and Gardner Betts from the competitive procurement process pursuant to County Purchasing Act § 262.024 (a)(8), and to follow the process set forth in Texas Local Government Code § 262.024(d) and the Purchasing Procedures for the award of contracts for food purchases, and authorize Purchasing Agent to issue purchase orders. (Travis County Sheriff's Office) (Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

21. Consider and take appropriate action on the following Personnel Amendments:

A. Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action on a water mitigation claim at the Palm Square Building. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

23. Consider and take appropriate action regarding the license agreement between Travis County, Texas and Brown Building Lofts Condominium Association, Inc., to use a small portion of the Southeast corner of the Probate Courts located at 200 West 8th Street, Austin, Texas for a Pet Waste Station. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

24. Consider and take appropriate action on the request for HRMD to use department funds for reimbursement of recruitment expenses for the HRMD Director candidate travel costs. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

25. Consider and take appropriate action on a request to use a Cash Security Agreement for boundary street fiscal security for the Creedmoor 216 development in Precinct Four. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action on a request to use an Alternative Fiscal Agreement for the Schwetman Phase 1 plat for subdivision construction in Precinct Four. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

27. Consider and take appropriate action to adopt a resolution authorizing the use of Eminent Domain to acquire fee simple title to ±1.613 acres (±70,271 SF), referred to as Parcel 1, owned by New Life Baptist Church of Pflugerville, located at 19715 Hodde Lane, Pflugerville, Travis County, Texas 78691, as described by metes and bounds in Exhibit "A" attached to the Resolution, for the public use and purpose of providing essential services to the general public and promoting public safety in connection with the Hodde Lane Roadway Realignment Project. *(This item may be taken into Executive Session under the Consultation with Attorney exception, Texas Government Code § 551.071, and the Real Property exception under Texas Government Code § 551.072)* (Commissioner Travillion)

Members of the Court heard from:

Ann-Marie Sheely, Division Director, Travis County Attorney's Office

MOTION: Adopt a resolution authorizing the use of Eminent Domain to acquire fee simple title to ±1.613 acres (±70,271 SF), referred to as Parcel 1, owned by New Life Baptist Church of Pflugerville, as described by metes and bounds in Exhibit “A” attached to the Resolution, for the public use and purpose of providing essential services to the general public and promoting public safety in connection with the Hodde Lane Roadway Realignment Project.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Other

28. Approve the minutes for the Voting Session of September 12, the Special Voting Session of September 7, and the Budget Markup Session of August 31, 2023. (Judge Brown)

RESULT: ADDED TO CONSENT

29. Approve a certificate recognizing the retirement of Cynthia Sayles and her 10 years of public service to Travis County and its residents. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov’t Code Ann 551.071, Consultation with Attorney

Note 2: Gov’t Code Ann 551.072, Real Property

Note 3: Gov’t Code Ann 551.074, Personnel Matters

Note 4: Gov’t Code Ann 551.076, Security

Note 5: Gov’t Code Ann 551.087, Economic Development Negotiations

Note 6 Gov’t Code Ann 551.089, IT Security

Note 7: Gov’t Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

30. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Commissioners Travillion & Howard)

Judge Brown announced that Item 30 would be considered in Executive Session pursuant to Gov't Code Ann. 551.071, Consultation with Attorney and Gov't Code Ann 551.089, IT Security.

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge