



**Minutes for the
Travis County Commissioners Court September
12, 2023
Voting Session**

**Minutes Prepared by the Travis County Clerk
512-854-4722 • www.traviscountytx.gov • PO Box 149325, Austin,
TX 78714-9325**

Call to Order

Meeting called to order on September 12, 2023, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Jasmine Acosta.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

MOTION: Authorize Judge Brown to sign documents on behalf of the Court
Members who are physically not present.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Communication

Members of the Court heard from:
Pat Valls - Trelles, Travis County Resident

County Announcements

Clerk's Note: There were no County Announcements.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

SECOND CONSENT MOTION

MOTION: 4, 5.a-f, 7, 8, 10, 11 - (Budget Amendments N.1, A.1- A7, T.1), 12.a-c, 13, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27. a-b, 28, 29, 31, 32, 38, 39, 40, and 41.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Public Hearings

1. Receive comments regarding the Annual Written Plan for the 0108 Records Management Preservation Fund and 0004 County Clerk's Records Archival Fund. (Judge Brown)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Receive comments regarding the Travis County Tax Rate for the FY 2024 County Budget. (Judge Brown)

MOTION: Open the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Members of the Court heard from:

Jessica Rio, County Executive, Planning and Budget Office (PBO)
Travis Gatlin, Budget Director, PBO

RESULT: DISCUSSED

MOTION: Close the Public Hearing.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Emergency Services

3. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

4. Consider and take appropriate action to approve Contract Amendment No. 2 to the Central Texas Allied Health Institute (CTAHI) Contract No. 4400006712. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

5. Consider and take appropriate action to approve contract extensions for the following CDBG-CV subrecipient agreements:
- A. ACGC: PY19 Therapy Program for Underserved Children and Families (formerly “Teletherapy” instead of “Therapy”)
 - B. ACGC: PY19 Children's Mental Health Technology Program
 - C. CTAHI: PY19 Best Success Healthcare Workforce Training Initiative
 - D. ESCT: Child Development Expansion: High-Quality Behavioral Health Services
 - E. The Arc of the Capital: PY19 Virtual Group Day Services for Adults with Disabilities Program
 - F. YWCA: PY19 COVID-19 Mental Health Services Program (formerly “Telemental” instead of “Mental”) (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

6. Consider and take appropriate action to authorize the Travis County Judge to execute the Certificate of Governing Body and approve resolutions approving tax-exempt bond financing by the Strategic Housing Finance Corporation for the following multi-family projects: Daffan Flats and Santiago Estates. (Judge Brown & Commissioner Gómez)

Members of the Court heard from:

Monique Coleman, Planning Manager, Community Development Block Grant Program, Travis County Health and Human Services (HHS)

MOTION: Approve Item 6
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Intergovernmental Relations

7. Consider and take appropriate action on appointments to the Housing Authority of Travis County Board of Commissioners. (Judge Brown)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action on appointments to the Strategic Housing Finance Corporation Board of Directors. (Judge Brown)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action on an appointment to the Integral Care Board of Trustees. *(This item may be taken into executive session under Texas Government Code § 551.074, Personnel Matters and Texas Government Code § 551.0745, Deliberations by Commissioners Court about County Advisory Body.)* (Judge Brown)

Judge Brown announced that Item 9 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

MOTION: Reappoint Emmit Hayes to the position on the Integral Care Board of Trustees.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

10. Issue an Open Call for Applications to the Central Health Board of Managers. (Judge Brown)

RESULT: ADDED TO CONSENT

Planning & Budget

11. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Clerks Note Budget Amendments N1, A1-A7, and T1 in Item 11 were added to the Second Consent motion.

Members of the Court heard from:

Aerin-Renee Pfaffenberger, Assistant Budget Director, PBO

MOTION: Approve Budget Amendment O1 in Item 11

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

12. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:

- A. Ratification of annual application to Texas Council on Family Violence for the Domestic Violence High-Risk Teams Grant of \$81,959, including a County match of \$26,959, in the District Attorney's Office
- B. Annual grant contract with the Texas Indigent Defense Commission (TIDC) for the fifth and final year of the Public Defender's Office and CAPDS Enhancement Grant for \$6,838,762, including a County match of \$3,419,381, in the Public Defender's Office
- C. Annual contract with the State of Texas for the Motor Vehicle Crime Prevention Authority Grant for \$1,356,664, including a County match of \$113,636 and in-kind match of \$107,316, in the Travis County Sheriff's Office (Commissioner Gómez)

RESULT: ADDED TO CONSENT

- 13. Consider and take appropriate action on the request to approve order affirming Chapter 23 (Investment Policy and Procedures) of the Travis County Code. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

- 14. Consider and take appropriate action on a request for an oral history project for the Palm School. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Christy Moffett, Director, Economic Development & Strategic Investments,
PBO

Selena Muñoz, Diversity, Equity and Inclusion Officer, PBO

MOTION: Approve Item 14

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

- 15. Consider and take appropriate action on proposed Fiscal Year 2024 Budget Rules. (Judge Brown)

Members of the Court heard from:

Aerin-Renee Pfaffenberger, Assistant Budget Director, PBO

Jessica Rio, County Executive, PBO

Travis Gatlin, Budget Director, PBO

Barbara Wilson, Travis County Attorney's Office

Patti Smith, Travis County Auditor

MOTION: Approve Item 15
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

16. Receive a briefing on Travis County Healthcare District DBA Central Health Fiscal Year (FY) 2024 proposed budget and associated tax rate. (Judge Brown)

Members of the Court heard from:

Mike Geeslin, President and CEO, Central Health
Jeff Knodel, VP and CFO, Central Health
Jonathan Morgan, Chief Operating Officer, Central Health
Monica Crowley, VP Chief Strategy and Planning Officer & Sr. Counsel, Central Health
Sarita Clark-Leach, Data Consultant, Central Health
Peck Young, Director Center for Public Policy and Political Studies, ACC
Vince Cobalis, President, Network of Asian American Organizations
Gonzalo Barrientos, Former Texas State Senator

RESULT: DISCUSSED

Purchasing

17. Approve Modification No. 2 to Contract No. 4400005411 with Signature Science, LLC, as-needed, for forensic analysis and expert witness services. (District and Criminal Court) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Approve Modification No. 13 to Contract No. 4400002120 with McGinnis Lochridge, LLP, as needed contract, for legal services. (Auditor's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve contract award for Springdale Road Sidewalk Improvements , IFB No. 2305-002-GC, in the amount of \$1,605,192.25 to the lowest bidder, Austin Underground, Inc. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve Change Order No. 2 to Contract No. 4400006484 with Cox Commercial Construction, LLC, in the amount of \$49,700.00, for Crystal Bend Drainage Improvements. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Approve Change Order No. 4 to Contract No. 4400005403 with Jordan Foster Construction LLC, in the amount of \$595,610.78, for Cameron Road Improvements. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Approve Modification No. 1 to Contract No. 4400006643 with Central Texas Food Bank, in the amount of \$791,083.00, for food access services. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

23. Approve Modification No. 1 to Contract No. 4400006646 with Foundation Communities, Inc., in the amount of \$508,342.00, for food access services. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

24. Approve Modification No. 1 to Contract No. 4400006648 with Sustainable Food Center, Inc., in the amount of \$291,527.00, for food access services. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

25. Approve Modification No. 7 to Interlocal Agreement No. 4400004551 with the University of Texas at Austin IC² Institute, in the amount of \$200,000.00, for Enhancing Minority Participation in Travis County's Contracting Program Project. (Purchasing Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

26. Approve Modification No. 1 to Subaward Agreement No. 4400007226 with ANE Webberville, LLC, for Recovery Housing and Inpatient Treatment Facility for Homeless Experiencing Issues with Substance Abuse. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

27. Consider and take appropriate action on the following Personnel Amendments:
- A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

28. Consider and take appropriate action regarding a lease with the Health and Human Services Commission for Travis County to use 1,183 square feet in Building 784 of the Austin State Hospital Campus, located at 4110 Guadalupe Street in Austin, Texas. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

29. Consider and take appropriate action on an automobile total loss claim recommendation for the date of loss of December 5, 2022. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

30. Receive update and take appropriate action on the first annual report of the Paid Parental Leave Policy. (Judge Brown & Commissioner Travillion)

Members of the Court heard from:

Shannon Steele, Benefits Manager, Human Resources Management
Department (HRMD)

Travis Gatlin, Budget Director, Planning and Budget Office, PBO

MOTION: Approve 10 weeks leave for Paid Parental Leave, with the change starting immediately.

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

FRIENDLY

AMENDMENT: Approve 12 weeks leave for Paid Parental Leave, with the change starting immediately.

MOVER: Commissioner Precinct 3 Ann Howard

RESULT: FRIENDLY AMENDMENT ACCEPTED

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: UNANIMOUS

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard,
Margaret Gómez

Transportation & Natural Resources

31. Consider and take appropriate action regarding the approval of eight (8) Agricultural Lease Amendments on Parks/Open Space tracts in Precinct 1, 3 and 4. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

32. Consider and take appropriate action regarding approval of the Final Plat of Lots 12A and 12B, Block H, Lake Pointe Phase 1B (being a Replat of Lot 12 Block H, Lake Pointe Phase 1B – two proposed lots – 2.9283 acres - 3100 Napa Dr - City of Bee Caves ETJ) in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

33. Consider and take appropriate action on administrative changes to the Balcones Canyonlands Conservation Plan. (Commissioner Shea)

Members of the Court heard from:

Melinda Mallia, Natural Resources Program Manager, TNR
Julie Joe, Assistant County Attorney

MOTION: Approve Item 33
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

34. Consider and take appropriate action on new positions requested for the Balcones Canyonlands Preserve. (Commissioner Shea)

Members of the Court heard from:

Melinda Mallia, Natural Resources Program Manager, TNR
Aerin-Renee Pfaffenberger, Assistant Budget Director, PBO

MOTION: Approve Item 34
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

35. Consider and take appropriate action to adopt a resolution authorizing the use of Eminent Domain to acquire a permanent easement on ±3.0753 acres (±133,960 SF), referred to as Parcel 24E, owned by Gary Clay Sellars and Kenneth Lee Sellars, located at 12227 Twin Creeks, Manchaca, Travis County, Texas, as described by metes and bounds in Exhibit "A" attached to the Resolution, for the public use and purpose of providing essential services to the general public and promoting public safety in connection with the Arroyo Doble-Twin Creeks Drainage Project. *(This item may be taken into Executive Session under the Consultation with Attorney exception, Texas Government Code § 551.071, and the Real Property exception under Texas Government Code § 551.072)* (Commissioner Howard)

MOTION: To adopt the resolution authorizing the County Attorney to use the Power of Eminent Domain to acquire a Permanent Easement on ±3.0753 acres, referred to as Parcel 24E, as described in Exhibit "A" attached to the Resolution, for the public purpose of providing essential services to the public and promoting public safety in connection with the Arroyo Doble - Twin Creeks Drainage Project.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

36. Consider and take appropriate action to adopt a resolution authorizing the use of Eminent Domain to acquire a permanent easement on ±0.0285 of an acre (±1,240 SF), referred to as Parcel 17E, owned by Horace H. Green, III, Richard A. Green, Joyce Fields, Vincent Acosta, and Terry Acosta, located at 502 Hickory Ridge Rd, Manchaca, Travis County, Texas 78652, as described by metes and bounds in Exhibit "A" attached to the Resolution, for the public use and purpose of providing essential services to the general public and promoting public safety in connection with the Arroyo Doble-Twin Creeks Drainage Project. *(This item may be taken into Executive Session under the Consultation with Attorney exception, Texas Government Code § 551.071, and the Real Property exception under Texas Government Code § 551.072)* (Commissioner Howard)

MOTION: To adopt the resolution authorizing the County Attorney to use the Power of Eminent Domain to acquire a Permanent Easement on ±0.0285 of an acre, referred to as Parcel 17E, as described in Exhibit "A" attached to the Resolution, for the public purpose of providing essential services to the public and promoting public safety in connection with the Arroyo Doble – Twin Creeks Drainage Project.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Other

37. Consider and take appropriate action to approve the Annual Written Plan for the 0108 Records Management Preservation Fund and 0004 County Clerk's Records Archival Fund. (Judge Brown)

Items 1 and 37 are associated with one another and were called for concurrent discussion. Please refer to Item 1 for a summary of the action taken by the Court.

38. Consider and take appropriate action concerning the order of election for the State Constitutional Election, ordered by the Governor and conducted by Travis County Elections. (Judge Brown)

RESULT: ADDED TO CONSENT

39. Consider and take appropriate action concerning the Joint Election Agreements between contracting entities and Travis County. (Judge Brown)

RESULT: ADDED TO CONSENT

40. Consider and take appropriate action on two Election Service Agreements for the November 7, 2023 election.

- A. Round Rock ISD
- B. City of Jonestown
- C. (Judge Brown)

RESULT: ADDED TO CONSENT

41. Consider and take appropriate action on request to waive requirements of section 110.0375 of the Travis County Code Travis County Personnel Benefits Guidelines and Procedures Manual for All Travis County Employees for Travis County District Attorney employee personnel number 30001346.

RESULT: NO ACTION NECESSARY

Executive Session

42. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

43. Consider and take appropriate action on an offer received by Travis County for the purchase of: (1) a permanent utility easement for the construction, operation, and maintenance of an underground water transmission pipeline on, over and across approximately 2,130 square feet (roughly 0.0489 acres) of land; and, (2) a temporary construction easement for installation of the proposed waterline, on, over, and across approximately 9,736 square feet (roughly 0.2235 acres) of land – owned by Travis County, located at 14624 Hamilton Pool Road, and serving as the Travis County Parks West District Office – sought by the City of Bee Cave for a West Travis County Public Utility Agency waterline planned to serve properties in Precinct Three. ¹ & ² (Commissioner Howard)

RESULT: NO ACTION NECESSARY

44. Receive a briefing and take appropriate action on compliance matters related to the Economic Development Agreement for Property Tax Rebates between Travis County and Colorado River Project, LLC. 1 (Commissioners Shea & Gómez)

RESULT: NO ACTION NECESSARY

45. Consider and take appropriate action on the appointment for Travis County Justice of the Peace, Precinct 5. ¹ & ³ (Jude Brown)

Judge Brown announced that Item 45 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.074, Personnel Matters.

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, IGR
Ann-Marie Sheely, Division Director, Travis County Attorney's Office

MOTION: Appoint Rick Olivo as Travis County Justice of the Peace, Precinct 5.

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 2 Brigid Shae

SUBSTITUTE

MOTION: Appoint Tanisa Jefferes as Precinct 5 Candidate

RESULT: **Failed (2-2)**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Jeffrey Travillion, Ann Howard

NAYS: Brigid Shea, Margaret Gómez

ABSTAIN: Andy Brown

Clerk's Note: The Court took a vote on the Standing Motion after the Substitute Motion failed.

RESULT: **APPROVED - UNANIMOUS**

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge

Notice

Diversion Center Community Town Hall
at the following location, date, and time:
Millennium Youth Entertainment Complex
1156 Hargrave Street, Austin, Texas,
78702
Monday, September 11, 2023
6:30p.m