



**Minutes for the
Travis County Commissioners Court August 15,
2023
Voting Session**

**Minutes Prepared by the Travis County Clerk
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TX 78714-9325**

Call to Order

Meeting called to order on August 15, 2023, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Public Communication

Members of the Court heard from:
Zenobia Joseph, Travis County resident

County Announcements

Clerk's Note: The County Judge noted that the Travis County is taking part in turning unnecessary lights off between 11pm and 6am during the fall bird migration, which takes place from August 15, 2023, to November 30, 2023, and encouraged everyone to do the same.

Clerk's Note: The County Judge noted that there will be budget hearings on August 16, 17, and 18, 2023, starting at 9am each day and encouraged everyone to tune in and watch the process.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

C4. Approve the minutes for the Voting Session of July 25, 2023. (Judge Brown)

MOTION: Approve Items C1-C4.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motion

MOTION: Approve Items 3, 4.a-d, 5, 6, 7, 8, 9, 10.a, 15, 16, and 17.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Emergency Services

1. Consider and take appropriate action regarding the following:

A. Outdoor burning in the unincorporated areas of Travis County

Members of the Court heard from:

Tony Callaway, Travis County Fire Marshal

MOTION: Approve an order prohibiting outdoor burning.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Clerk's Note: The prohibition on outdoor burning will expire on September 20, 2023. If conditions improve the order can be lifted by the County Judge or the Fire Marshal without action by the Commissioners Court.

B. County response to natural disaster or other emergency
(Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

2. Consider and take appropriate action to approve letters of support for the Health and Human Services Commission (HHSC) Multi-Program Needs and Capacity Assessment (NCA) grant. (Judge Brown & Commissioner Gómez)

RESULT: NO ACTION NECESSARY

Planning & Budget

3. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

4. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. Ratification of the annual contract with the Corporation for National and Community Services (CNCS) for the AmeriCorps Program grant for \$1,263,028, which includes a county match of \$563,763 in Health and Human Services
 - B. Annual contract with the Texas Department of Transportation for the Comprehensive Underage Drinking Prevention Program for \$317,036.53, which includes a county match of \$50,716, in the County Attorney's Office
 - C. Annual contract with the Texas Department of Family and Protective Services for the Title IV-E Legal Administration Grant for \$2,552,280 in the District Attorney's Office
 - D. Contract amendment to PDO + MAC Enhancement Grant with the Texas Indigent Defense Commission (TIDC)
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

5. Approve Change Order No. 2 to Contract No. 4400006200 with Unity Contractor Services, in the amount of \$55,458.00, for the Wilson Parke roof replacement. (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

6. Approve exemption and contract award of Contract No. 4400006804, as needed, with King Tears Mortuary, Inc., for indigent burial services. (Health & Human Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

7. Reject all responses received for RFP No. 2203-004-LR, Enterprise Park Management System, and resolicit. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

8. Declare certain items surplus property and sell at public auction pursuant to Texas Local Government Code, § 263.152(a)(1). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

9. Declare items surplus property and sell at public auction pursuant to Local Government Code § 263.152(a)(1). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

10. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

11. Receive an update on compensation options for Fiscal Year 2024. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Todd Osburn, Assistant Director, Human Resources Management
Department (HRMD)

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)

Paul Hopingardner, Executive Director, Technology and Operations

RESULT: DISCUSSED

12. Consider and take appropriate action regarding a License Agreement between Travis County and Veracruz All Natural, LLC to use 2247 square feet of space in the Civil and Family Courts Facility, 1st floor, located at 1700 Guadalupe Street, Austin, Texas. (Commissioner Travillion)

Members of the Court heard from:

Gabe Stock, Interim Director, Facilities Management Department (FMD)

MOTION: Approve Item 12.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Transportation & Natural Resources

13. Consider and take appropriate action regarding a request to approve a resolution for the TxDOT design review and environmental assessment of the South Pleasant Valley Road Project intersecting FM1327 in Precinct Four. (Commissioner Gómez)

RESULT: NO ACTION NECESSARY

14. Consider and take appropriate action regarding a proposed 2023 Bond Election, including:
- A. Adoption of an order calling for a bond election to be held on November 7, 2023
 - B. Approval of voter information documents
 - C. Approval of an elections schedule/timetable
 - D. Approval of next steps
(Judge Brown)

Members of the Court heard from:

Cynthia McDonald, County Executive, Transportation and Natural Resources (TNR)

Jessica Rio, County Executive, PBO

Marie Camino, Government Relations Program Manager, The Nature Conservancy

Zenobia Joseph, Travis County resident

David Greear, Director, Public Works, Transportation and Natural Resources (TNR)

Julie Joe, Assistant County Attorney

MOTION: Approve Items 14.a-d.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

15. Approve setting a public hearing on Tuesday, August 29, 2023, to receive comments regarding a temporary detour and restriction of all traffic on Crystal Bend Drive beginning on or about Wednesday, September 6, 2023, and continuing through Wednesday, November 8, 2023, or until work is complete, in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

16. Set a public hearing on August 29, 2023, to receive comments regarding proposed code changes to Travis County Development Code Chapter 482 and Travis County - City of Austin Development Code Title 30 and development review process changes. (Judge Brown)

RESULT: ADDED TO CONSENT

Other

17. Consider and take appropriate action to appoint the Travis County Risk Manager James Alvarez as mediation representative in Cause No. D-1-GN-23-001673, *Byron Williams vs. Travis County*; In the 459th Judicial District Court, Travis County, Texas. (Item may be taken into executive session under Texas Government Code, Section 551.071(1)(A) and 551.071(1)(B)). (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

18. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

19. Receive briefing and take appropriate action regarding legal options related to *Dallas County, Texas et al. v. Cecile Erwin et al.*, cause number D-1-GN-23-001610 (353rd Dist. Travis County). ¹ (Judge Brown)

Judge Brown announced that Item 19 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

20. Receive briefing and take appropriate action regarding potential amendments to the Travis County Code, including Chapter 482, and Title 30, Austin/Travis County Subdivision Regulations, in light of recent legislation. ¹ (Judge Brown)

Judge Brown announced that Item 20 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge