



Minutes for the Travis County Commissioners Court July 25, 2023 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on July 25, 2023, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Gillian Porter and Jasmine Acosta.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Absent Commissioner Precinct 4 Margaret J. Gómez

Signature Motion

Clerk's Note: The members of the Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.

MOTION: Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Public Communication

Members of the Court heard from:
Zenobia Joseph, Travis County resident

County Announcements

Clerk's Note: Travis County hosted the National Association of Counties (NACo) Annual Conference at the weekend, July 22-23, 2023. The County Judge thanked all the Travis County staff who helped make the conference a success.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 2 Brigid Shea
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Second Consent Motion

MOTION: Approve Items 2, 4, 5, 8, 9a-c, 11, 12, 13, 14, 15, 16, 17, 18a, 19, 20a-b, 21, 22, 23, 24, 25, 27, and 28.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea
SECONDER: Commissioner Precinct 3 Ann Howard
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Emergency Services

- 1. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

2. Consider and take appropriate action to approve Amendment 1 to Partner Agency Agreement: Central Texas Food Bank and Travis County. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

3. Consider and take appropriation action on an appointment to the Central Texas Regional Mobility Authority (CTRMA) Board of Directors. (Judge Brown)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

MOTION: Appoint Ben Thompson.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

4. Consider and take appropriate action on an appointment to the Travis County Child Protective Services Board. (Judge Brown)

RESULT: ADDED TO CONSENT

5. Consider and take appropriate action on an appointment to the Integral Care Board of Trustees. (Judge Brown)

RESULT: ADDED TO CONSENT

Justice & Public Safety

6. Consider and take appropriate action to approve the job description for the County Executive position for the new department of Community Legal Services, approved and created by the Court on April 18, 2023, and direct staff to post and begin the recruitment process to fill the new position. (Judge Brown)

Items 6 and 7 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Vicki Ashley, Interim County Executive, Justice and Public Safety (JPS)
Paul Hopingardner, Executive Director, Technology and Operations

Todd Osburn, Assistant Director, Human Resources Management
Department (HRMD)
Jessica Rio, County Executive, PBO
Bob Batlan, Travis County resident
Dorothy Doolittle, Member, Advocates for Social Justice Reform
Chantel Pridgon, Participatory Defense and Bail Fund Organizer - Austin,
Grassroots Leadership
Cynthia Simons, Director, Women's Justice, Texas Center for Justice and
Equity
Melissa Shearer, Director, Mental Health Public Defender Office
Adeola Ogunkeyede, Chief Public Defender

MOTION: Approve the job descriptions as amended, adding a community engagement notation to the job descriptions, and direct HRMD to post the vacancies.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 3 Ann Howard

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

7. Consider and take appropriate action to approve a new job description for the County Executive for the department of Justice & Public Safety and discuss and consider renaming the department to better reflect the new makeup of the department, and direct staff to post and begin the recruitment process to fill the position. (Judge Brown)

Items 6 and 7 are associated with one another and were called for concurrent discussion. Please refer to Item 6 for a summary of the action taken by the Court.

Planning & Budget

8. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. Annual application to the Texas Juvenile Justice Department (TJJD) Discretionary State Aid – Residential Projects grant in Juvenile Probation for \$2,195,840
 - B. Annual contract with the Texas Department of Agriculture to continue participation in the National School Lunch and Commodities Program in Juvenile Probation for an estimated \$117,036

- C. Permission to Continue the FY 2023 AmeriCorps Program in Health and Human Services
(Commissioner Gómez)

RESULT: NO ACTION NECESSARY

10. Receive briefing regarding the unencumbered balances of Travis County's LFRF allocation and associated projects and timelines. (Commissioner Gómez)

Members of the Court heard from:

Dashiell Daniels, Budget Analyst III, Planning and Budget Office (PBO)

RESULT: DISCUSSED

Purchasing

11. Approve contract award for Commissioners Court call screening services, IFB No. 2304-012-LW, for estimated requirements, to the sole bidder, Kearns & West. (Information Technology Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

12. Approve Interlocal Agreement No. 4600000720 with Austin-Travis County Mental Health and Mental Retardation Center dba Integral Care, in the amount of \$35,000.00, for professional psychiatric evaluation and treatment services. (Juvenile Probation) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

13. Approve and ratify Modification No. 1 to Contract No. 4400006820 with Clinical Pathology Laboratories, as needed, for medical lab services. (Travis County Medical Examiner Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

14. Approve Modification No. 55 to Contract No. 4400000562 with Easy Access, Inc., in the amount of \$2,400.00, for Tax Office computer system. (Tax Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

15. Approve Modification No. 6 to Contract No. 4400004246 with Know Ink, LLC, in the amount of \$75,000.00, for the voter registration system. (Tax Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

16. Approve Modification No. 14, to Contract No. 4400003924 with Election Systems and Software, LLC, in the amount of \$376,075.00, for voting system and services. (County Clerk) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Approve Modification No. 6 to Contract No. 4400004613 with Falcon Insurance Agency, Inc., in the amount of \$841,580.00, for aviation insurance coverage. (Human Resources Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

18. Consider and take appropriate action on the following Personnel Amendments:
- A. Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

19. Consider and take appropriate action regarding the approval of an Access Agreement to provide Travis County Parks temporary access to demarcate property boundaries in Precinct Four. (Commissioner Gomez)

RESULT: ADDED TO CONSENT

20. Consider and take appropriate action regarding the following requests for Lagos Austin Section 2, Phase 1:

- A. Conditional approval of the Lagos Austin Section 2, Phase 1 Final Plat, approval subject to the completion of the outstanding items listed in the review comment report that has been sent to the applicant (Final Plat - 105 single-family lots, seven landscape lots, and one amenity lot – 6,887 of proposed streets – 30.665 acres – N FM 973 - water will be provided by Manville Water Corporation and wastewater provided by the City of Austin – City of Austin's two-mile ETJ)
- B. Approve the Travis County Subdivision Construction Agreement with GG Lagos, LP, in Precinct One
(Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Consider and take appropriate action on the First Amendment to the Traffic Mitigation and Construction Agreement between M/I Homes of Austin, LLC and Travis County for the Slaughter Lane 90-acre Tract project in Precinct Four. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action on the acceptance of the dedication of the public street and drainage facilities within Provence Phase 1, Section 2, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

23. Consider and take appropriate action on the acceptance of the dedication of the public street and drainage facilities within Provence Phase 1, Section 4B, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

24. Consider and take appropriate action for approval of an Amended Interlocal Agreement between Travis County and the University of Texas at Austin for a Source Water Study of Hamilton Pool and Reimers Ranch Park. (Commissioner Howard)

RESULT: ADDED TO CONSENT

25. Approve setting a public hearing on August 22, 2023, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 19 & 20, High Hat Mountain, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action on the list of potential capital improvement projects recommended by the Citizens Bond Advisory Committee. (Judge Brown)

Members of the Court heard from:

Cynthia McDonald, County Executive, Transportation and Natural Resources
(TNR)

Jessica Rio, County Executive, PBO

Zenobia Joseph, Travis County resident

Kendra Henricks, Travis County resident

Reese Hendricks, Travis County resident

Jill Attia, Travis County resident

John Routh, Assistant Director, Public Works and Capital Improvement
Projects, TNR

Aerin-Renee Pfaffenberger, Assistant Budget Director, PBO

MOTION: Add the projects to the Bond Election in the document as submitted to the Commissioners Court with the inclusion of the proposed changes:

- Reduction of \$5M for Texas Department of Transport (TXDoT) Right-of-Way
- Addition of the Howard Lane Shared Use Path and the Arkansas Bend Pavilion, and
- Create Task Forces on substandard roads and active transportation.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 3 Ann Howard

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard

Other

27. Consider and take appropriate action to approve an order of appointment for election judges and alternate judges. (Judge Brown)

RESULT: ADDED TO CONSENT

28. Consider and take appropriate action regarding an order to adopt the use of voting equipment at County Early Voting and Election Day polling places in accordance with Chapter 123 of the Election Code. (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6: Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

29. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

30. Receive a briefing and take appropriate action regarding amendments to the Travis County Code, chapters 464 and 482, and Title 30, in order to implement recent state legislation from the 2023 regular session. ¹ (Judge Brown)

RESULT: NO ACTION NECESSARY

31. Consider and take appropriate action regarding letter requesting approval to change the use of approximately 147 acres of land in Precinct One to an auto salvage yard. ¹ & ² (Commissioner Travillion)

RESULT: NO ACTION NECESSARY

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge