



Minutes for the Travis County Commissioners Court June 20, 2023 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on June 20, 2023, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Public Communication

Members of the Court heard from:
Zephyr Stone, Talent Planning & Engagement Manager, Human Resources
Management Department (HRMD)
Brian Stacy, Recruiter I, HRMD

County Announcements

Clerk's Note: There were no County Announcements.

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Second Consent Motion

MOTION: Approve Items 2, 4, 5, 7, 8, 10, 12, 13.a, 14.a-b, 15, 17, 18, 19, 20, 21, 22, 23, 24.a, 25.a-b, 27, and 28.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Approve proclamation recognizing the Auditor's Office staff for their 2023 NACo Achievement Award for Financial Management - Best in Category. (Judge Brown)

Members of the Court heard from:

Patti Smith, Travis County Auditor

David Jungerman, Chief Auditor, Internal Audit Division, County Auditor's Office

Dr. John Gomez, Senior Data Scientist, County Auditor's Office

Dr. John Montalbo, Data Scientist, County Auditor's Office

MOTION: Approve Item 1.

RESULT: **APPROVED - UNANIMOUS**

MOVER: County Judge Andy Brown

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Auditor

2. Receive revenue and expenditure reports, and other statutorily required reports, for the month of April 2023 from the County Auditor's Office. The reports are submitted electronically as allowed by local government code §114.023 (a) and prescribed by the County Auditor. (Judge Brown)

RESULT: **ADDED TO CONSENT**

Emergency Services

3. Consider and take appropriate action regarding the following:
 - A. Outdoor burning in the unincorporated areas of Travis County
 - B. County response to natural disaster or other emergency, including response, recovery and rehabilitation efforts resulting from Winter Storm Mara (Judge Brown)

RESULT: NO ACTION NECESSARY

4. Consider and take appropriate action to terminate the Declaration of Disaster related to the COVID-19 Public Health Emergency issued by the Travis County Judge on March 6, 2020 and continued by the Travis County Commissioners Court on March 10, 2020. (Judge Brown)

RESULT: ADDED TO CONSENT

5. Consider and take appropriate action on the Executive Fellowship Agreement between County of Travis and FUSE Corps, a California Nonprofit Corporation. (Judge Brown)

RESULT: ADDED TO CONSENT

6. Receive a briefing from Emergency Services and Austin-Travis County Emergency Medical Services leadership regarding the interlocal agreement between Travis County and City of Austin for EMS response. (Judge Brown)

Members of the Court heard from:

Chuck Brotherton, County Executive, Emergency Services
Chief Robert Luckritz, Austin-Travis County EMS (ATCEMS)

RESULT: DISCUSSED

Health & Human Services

7. Approve Community Advancement Network Collaborative Agreement and Association Member Agreement. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

8. Consider and take appropriate action on a draft of the Travis County CDBG Program Year 2023 (PY23) Action Plan to be posted for public comment. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Intergovernmental Relations

9. Receive briefing on 88R legislative session and activities. (Commissioners Travillion & Shea)

Members of the Court heard from:

Julie Wheeler, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

Cicely Kay, Intergovernmental Relations Specialist, IGR

RESULT: DISCUSSED

10. Consider and take appropriate action on the execution of a Memorandum of Understanding between Travis County and the National Association of Counties relating to the NACo Annual Conference and Exposition. (Judge Brown)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action on an appointment to the Central Texas Regional Mobility Authority Board of Directors, including:

A. Approve a set of interview questions

B. Conduct interviews of selected finalists
(Judge Brown)

RESULT: NO ACTION NECESSARY

Planning & Budget

12. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

13. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:

A. Annual Contract with the Texas Indigent Defense Commission for the Formula Grant for \$704,422 in Criminal Courts
(Commissioner Gómez)

RESULT: ADDED TO CONSENT

14. Consider and take appropriate action on the following:

A. Order Designating JPMorgan Chase Bank, N.A. as County Depository

- B. Contract Depository Services between Travis County and JPMorgan Chase, N.A. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

15. Consider and take appropriate action for Approval of Depository Bond related to new Depository Contract. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

16. Consider and take appropriate action on proposed changes to the Tax Year 2023 (Fiscal Year 2024) Optional 65 and Older/Disabled Homestead Exemption. (Commissioner Gómez)

Members of the Court heard from:

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)

MOTION: Increase the Optional 65 and Older/Disabled Homestead Exemption to \$124,000.00.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 4 Margaret Gómez

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Purchasing

17. Approve Modification No. 6 to Contract No. 4400004022 with AECOM Technical Services, Inc., in the amount of \$82,150.15, for the design of the Wyldwood Road Drainage Improvements Project. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Approve Modification No. 1, an assignment of Contract No. 4400005662, for Disaster Health and Medical Staffing, from Ascend National, LLC to QS Healthcare LLC. (Office of Emergency Management) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve Modification No. 1 to Contract No. 4400006421 with Palladium Media, LLC, in the amount of \$232,710.00, to provide additional marketing and advertising services. (Travis County Sheriff's Office) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Approve contract award for New Tax Office Landscaping, IFB No. 2303-005-TL, in the amount of \$527,000.00, to the low bidder, Noble General Contractors (Facilities Management Department) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Approve exemption and modification No. 6 to Contract 4400005810 with Jotform, Inc., for estimated requirements, for the data management platform services, from the competitive procurement process, pursuant to County Purchasing Act Section §262.024(a)(7)(A). (Information Technology Services) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Approve Modification No. 5 to Contract No. 4400005190 with Potters Industries, LLC, estimated requirements, for glass beads for traffic paint. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

23. Declare items surplus property and sell at public auction pursuant to Local Government Code, § 263.152(a)(1). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

24. Consider and take appropriate action on the following Personnel Amendments:

- A. Routine Personnel Actions
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

25. Consider and take appropriate action to approve the employee annual contribution limits for the Flexible Spending Account (FSA) for Healthcare for Fiscal Year 2024 and the Health Savings Account (HSA) for calendar year 2024

- A. For Health Care FSA, update the employee annual contribution limit to \$3,050 from the current \$2,850 (\$200 increase) for the FY24 plan year
- B. For HSA, update the employee annual contribution limit to \$4,150 for single coverage (\$300 increase) and \$8,300 for family coverage (\$550 increase) for calendar year 2024
(Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action regarding the MetroRapid Expo Center Line and Park & Ride Presentation located at 7311 Decker Lane, Austin, TX 78724. (Commissioner Travillion)

Members of the Court heard from:

Gabe Stock, Interim Director, Facilities Management Department (FMD)
Katherine Gonzalez, Project Manager, Capital Metro

RESULT: DISCUSSED

Transportation & Natural Resources

27. Approve setting a public hearing on July 18, 2023, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 1372, 1373, and 1374, Apache Shores Section 3 Amended, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

28. Approve setting a public hearing on July 18, 2023, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 3 & 7, Austin Lake Estates Section 1, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

29. Receive briefing and take appropriate action regarding Travis County information security issues.¹ & ⁶ (Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

30. Consider and take appropriate action regarding letter requesting approval to change the use of approximately 147 acres of land in Precinct One to an auto salvage yard. ¹ & ² (Commissioner Travillion)

Judge Brown announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

31. Consider and take appropriate action on a potential purchase of real property located near Walnut Creek and U.S. 290 East in Precinct One. 1 & 2 (Commissioner Travillion)

Judge Brown announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: Authorize action to acquire real property located at Walnut Creek and U.S. 290 East in Precinct One as discussed in Executive Session.

RESULT: APPROVED - UNANIMOUS

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 2 Brigid Shea

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge