



Minutes for the Travis County Commissioners Court June 6, 2023 Voting Session

**Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on June 6, 2023, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dyana Limon-Mercado County Clerk, was represented by Deputy Gillian Porter.

Present: County Judge Andy Brown
Commissioner Precinct 1 Jeffrey Travillion
Commissioner Precinct 2 Brigid Shea
Commissioner Precinct 3 Ann Howard
Commissioner Precinct 4 Margaret J. Gómez

Public Communication

Clerk's Note: There were no speakers for Public Communication.

County Announcements

Clerk's Note: The County Judge introduced a new employee in his office, Cynthia Valdez, and three new interns.

Members of the Court heard from:
Laura Arellano-Velasquez, Intern, County Judge's Office
Hayley Matthews, Intern, County Judge's Office
Ellie Dusterhoft, Intern, County Judge's Office
Elise De La Fuentes, Intern, Commissioner Precinct 3 Office

Consent

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)

MOTION: Approve Items C1-C3.

RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Ann Howard, Margaret Gómez
ABSENT: Brigid Shea

Second Consent Motion

MOTION: Approve Items 7, 8, 9, 10.a-f, 11, 12.a-d, 13, 14.a-b, 15, 16, 17, 18, 19, 20, 21, 22, 23.a-b, and 24.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 4 Margaret Gómez
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Resolutions & Proclamations

1. Approve a proclamation recognizing the month of June as "Gun Violence Awareness Month" in Travis County. (Judge Brown & Commissioner Travillion)

MOTION: Approve Item 1.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 1 Jeffrey Travillion
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

2. Approve a proclamation recognizing June 10, 2023 as "half Helen Day" in Travis County. (Judge Brown)

Members of the Court heard from:

Chelsea Elliott, Founder and Executive Director, Half Helen

MOTION: Approve Item 2.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 3 Ann Howard
SECONDER: Commissioner Precinct 4 Margaret Gómez
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

3. Approve a proclamation recognizing and celebrating the Austin Area Urban League's Juneteenth Freedom Fest on June 17, 2023 in Travis County. (Judge Brown)

Members of the Court heard from:

Quincy Dunlap, President and CEO, Austin Area Urban League

Zenobia Joseph, Travis County resident

MOTION: Approve Item 3.
RESULT: **APPROVED - UNANIMOUS**
MOVER: Commissioner Precinct 2 Brigid Shea

SECONDER: Commissioner Precinct 1 Jeffrey Travillion

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

4. Approve a proclamation celebrating Pioneer Farms Juneteenth Celebration on June 10, 2023 in Travis County. (Judge Brown)

MOTION: Approve Item 1.

RESULT: **APPROVED - UNANIMOUS**

MOVER: Commissioner Precinct 1 Jeffrey Travillion

SECONDER: Commissioner Precinct 4 Margaret Gómez

AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Emergency Services

5. Consider and take appropriate action regarding the following:

- A. Outdoor burning in the unincorporated areas of Travis County
- B. County response to natural disaster or other emergency, including response, recovery and rehabilitation efforts resulting from Winter Storm Mara (Judge Brown)

RESULT: NO ACTION NECESSARY

6. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19 and other health crises, including but not limited to:

- A. Periodic update from the Austin/Travis County Public Health Authority
- B. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and other health crises, and measures necessary to protect public health and safety of employees and residents (Judge Brown)

RESULT: NO ACTION NECESSARY

Health & Human Services

7. Consider and take appropriate action to approve and ratify a contract modification for the Community Development Block Grant CARES Act (CDBG-CV) Subrecipient Agreement with YWCA due to a budget revision. (Judge Brown & Commissioner Gómez)

RESULT: ADDED TO CONSENT

Justice & Public Safety

8. Consider and take appropriate action on acceptance of all FY24 vehicle donations related to the use of County vehicles by off-duty Travis County Sheriff's Office Peace Officers for other employment that serves as a public purpose. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Planning & Budget

9. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action on the following grant programs, applications, contracts and related special budgets, and permissions to continue:
 - A. New application to the Vera Institute of Justice's Reshaping Prosecution Program in the District Attorney's Office
 - B. Ratification of new application to the U.S. Department of Homeland Security and Urban Area Security Initiative grant for \$18,111 to support public education efforts throughout Central Texas through the Emergency Services Department
 - C. Ratification of new application to the U.S. Department of Homeland Security and Urban Area Security Initiative grant for \$18,780 to support the Community Emergency Response Team and related training for individuals and small groups through the Emergency Services Department
 - D. Ratification of new application to the U.S. Department of Homeland Security and Urban Area Security Initiative grant for \$75,000 to support the Travis County Common Operating Picture Enhancement Program through the Emergency Services Department
 - E. Ratification of new application to the U.S. Department of Homeland Security and Urban Area Security Initiative grant for \$45,500 to purchase training and equipment related to election security through the Emergency Services Department and the County Clerk's Office
 - F. Ratification of new application to the U.S. Department of Homeland Security and Urban Area Security Initiative grant for \$10,000 to allow Office of Emergency Management staff to attend the 2024 National Homeland Security Conference through the Emergency Services Department (Commissioner Gómez)

RESULT: ADDED TO CONSENT

11. Consider and take appropriate action on the Travis County Cost Allocation Plan to be used for Fiscal Year 2023 (FY23) and update the county's indirect cost rate to be shown in the FY23 Budget Rules. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

Purchasing

12. Approve contract award for Road Sign Materials, IFB No. 2302-003-CM, for estimated requirements, to the following low bidders:
 - A. Contract No. 4400007041 with Centerline Supply, for Groups F & J
 - B. Contract No. 4400007042 with Pathmark Traffic Equipment, LLC, for Group D
 - C. Contract No. 4400007043 with Vulcan Inc., for Groups A, B, E, G, & I
 - D. Contract No. 4400007044 with Xcessories Squared Development & Mfg., Inc., for Group C (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

13. Reject proposal received for CSP No. 2208-012-RJ, for Balcones Canyonland Preserve Road Maintenance. (Transportation & Natural Resources) (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Technology & Operations

14. Consider and take appropriate action on the following Personnel Amendments:
 - A. Routine Personnel Actions
 - B. Non-Routine Personnel Actions (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

15. Consider and take appropriate action on the annual approved County Holiday Schedule in accordance with the Travis County Policies, Procedures and Regulations Manual, §110.043 Holidays and §110.044 Personal Holidays, respectively, discuss and approve Holiday time effective October 1, 2023, through December 31, 2024. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

16. Consider and take appropriate action for Travis County Juvenile Probation Department Adjunct Instructor add pay within Juvenile Probation. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

Transportation & Natural Resources

17. Consider and take appropriate action on a request to use a Cash Security Agreement for environmental fiscal security for the Sweetwater Lot 3B project in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

18. Consider and take appropriate action regarding approval with conditions of the Shadowglen Phase 3 Preliminary Plan Sections 1 and 2 (Preliminary Plan - 354 single-family lots and seven drainage/open space lots – 12,997 linear feet of proposed streets – 103.73 acres – Rector Loop - water and wastewater will be provided by Wilbarger Creek MUD No. 1 - City of Manor's ETJ) in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Consider and take appropriate action on the satisfactory completion of construction of the private streets within McCormick Mountain Subdivision Phase 3 - a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

20. Consider and take appropriate action on the Condominium Construction Agreement and exemption from platting requirements for Easton Park 4B West, Lot 3. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

21. Approve setting a public hearing on June 27, 2023 to receive comments regarding the Total Vacation of Lot 1, Block A in Bayer Subdivision in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Approve setting a public hearing on June 27, 2023, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 261 and 262, Apache Shores Section 1, a subdivision in Precinct Three. (Commissioner Howard)

RESULT: ADDED TO CONSENT

Other

23. Consider and take appropriate action regarding the following tax collection agreement:
- A. Briarwood MUD
 - B. Mirasol Springs MUD
(Judge Andy Brown)

RESULT: ADDED TO CONSENT

24. Appoint the Travis County Risk Manager James Alvarez as mediation representative in Cause No. C-1-CV-20-002881, *Juan Salinas, vs. Travis County*; In the County Court at Law #2, Travis County, Texas. *(This item may be taken into executive session under Texas Government Code, §551.071 Consultation with Attorney).* (Judge Brown)

RESULT: ADDED TO CONSENT

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

Note 7: Gov't Code Ann 551.0745, Deliberation by Commissioners Court about County Advisory Body

25. Receive briefing and take appropriate action regarding Travis County information security issues. ¹ & ⁶ (Commissioners Travillion & Howard)

RESULT: NO ACTION NECESSARY

26. Receive update and take appropriate action regarding Travis County Supportive Housing Initiative. ¹ (Commissioners Howard & Gómez)

Judge Brown announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from:
Zenobia Joseph, Travis County resident

MOTION: Direct the Health & Human Services department to implement:

1. Prevailing wage schedules in all future subaward agreements for supportive housing projects adopting the Residential Wage Schedule General Decision Number: TX20230009 for all projects, with a minimum wage of \$20.00 per hour, and
2. Wage and hour compliance monitoring program in all subaward agreements for supportive housing projects that includes, but is not limited to, OSHA 10 compliance, onsite interviews, workers' compensation compliance, certification of payroll for hours and wages, site visit for monitoring every two weeks.

RESULT: **APPROVED - UNANIMOUS**
MOVER: County Judge Andy Brown
SECONDER: Commissioner Precinct 1 Jeffrey Travillion
AYES: Andy Brown, Jeffrey Travillion, Brigid Shea, Ann Howard, Margaret Gómez

Adjourn

Minutes Approved by the Commissioners Court

Date of Approval

Andy Brown, County Judge